

Mayor Dave Anderson called the regularly scheduled meeting of May 20, 2008 to order at 6:30 p.m. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members Dave Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Deputy Police Chief Rick Alonzo, Police Officer Joel Minor, Economic Development Coordinator Mike Sloan, Jim Fritzsche and Doug Ladely from the Water/Sewer Department, and Attorney Tim Wilson. Also present were Ralph Lotspeisch, Tony Compton, Elsie Hollenbeck, Mark Truesdell, Carolyn Testa, and Sarah Thomas.

Tony Compton spoke to council regarding the Boundary Amateur Radio Club using the area outside the visitor center on the north side under the cover for field day on June 28, 2008. He said they are currently using the waterways building but they would like to consider using the visitor center for their monthly meetings. Council will agendaize the request for the next council meeting.

Mark Truesdell said his niece and he purchased Hometown Pizza in April and they have had a fantastic response to their restaurant. He said for their grand opening they would like to use a portion of the city parking lot in the afternoon of June 28, 2008. He wants to bring in a couple mobile barbeques and will serve sandwiches and pizza and there will also be beer and wine available. He is hoping to also have some live music for the event. He thinks the parking lot may have to be closed off at the entrance near Kootenai Street where he is hopeful to set up banquet tables. Mayor Anderson said this would be using a major portion of the parking lot. Mark said he needs to know if this is available and questioned whether there is a fire lane issue if the entrance to the parking lot is closed. Dave Sims asked about the beer and wine sales in an open area. Rick Alonzo said there is usually the requirement that beverage sales are in an enclosed area but we have also had beer gardens in the past. Mayor Anderson said we use the parking lot for other events and asked if Mark has spoken with the neighboring businesses. Mark has mentioned this to them but will speak to them again. The Farmer's Market closes at 1:00 p.m. and Mark is looking at a start time of 2:00 or 2:30 p.m. Mark said he will have to start his barbeques early in the day to get the meat cooked. Council informed Mark to complete a special event permit.

Elsie Hollenbeck thanked council for sending her to the Human Rights Conference in Moscow. The theme of the conference was "Resolving Differences, the Seed to Unity". She spoke about the presenters at the conference. She said she learned a great deal and has used some of these skills illustrated at the conference in presenting to community groups. Elsie said the school food program has been cut back and the Senior Citizens Center is having troubles providing meals. She is looking at grants for bringing food into the community. Head Start will move into the new building on June 28, 2008 and Elsie thinks the open house will be on June 20. Mayor Anderson thanked Elsie for her contributions.

Mayor Anderson said the close out paperwork for the visitor center did not arrive at the city so the issue of the visitor center will be heard on June 3, 2008.

Rick Alonzo gave the police report. A vehicle was in pursuit by Joseph Scholten and it was stopped in Sandpoint. Rick said since the charges of eluding an officer were the same in Bonner County as in Boundary County that the charges were made in Bonner County. Rick said the new Charger should be ready to roll tomorrow but the radios need to be worked on. He said Chief Kramer has been busy with the sandbagging efforts on the Moyie River.

Doug Ladely said there have been several fire calls in May. One was a car fire, one at the Alternative School, one was a natural gas odor on Cody Street, and another was a gasoline smell on Van Buren Street – there was no source found. A power pole fire at General Feed and Grain was on May 11, 2008 and the fire burned through the pole. There was also a diesel spill from the Kootenai River Inn to Eastport and the Bonners Ferry Street Department sanded the diesel spill all the way to Eastport. He said General Fire was here today and the SCBAs are being purchased that must be replaced. He said there are six SCBAs that must be replaced this year. David Sims asked what caused the fire at the power pole. Doug said there is a lot of dust from seed and fertilizers on the power lines at this location and this caused the fire. Dave Sims asked if there is any way to prevent it. Stephen said rubber was put on the lines but this still happened. He said the lines could be cleaned about every seven years or the line could be put underground.

Stephen said he and Mayor Anderson met with the Corps on Thursday evening in Libby and there was also a meeting on Friday with the Corps. There is a ten foot margin at the reservoir this year and that is in our favor according to Stephen. The work on the dike is finished and the county capped the project with clean rock. Dave Kramer has been busy with sandbagging and is using prisoners to help him. Stephen spoke about a chart that he handed out to council for review of the debris at the Moyie Power Plant. He explained the cleanup of the debris. The bridge was raised last night and the Bonners Ferry Water Department turned off the water during the bridge raising. There are concerns with the bridge raising, due to it being raised more than was expected. Stephen said there have been quite a few water leaks during the water project and they are more than we anticipated. In the sewer department there have been several sewer claims but sewer maintenance is being looked at. Doug said the schedule needs to be worked on for sewer flushing. Stephen said patching was done at the swim pool yesterday and the pool has been painted. The filter will be plumbed in at the end of the week. Lifeguard applications have been submitted and interviews will be held next week.

Dave Sims asked for an update on the conservation program at the next meeting.

Mayor Anderson told John Langs that he has been appointed to the pool committee.

Dave Sims moved to approve the consent agenda. John Langs seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable for May 20, 2008 and payrolls; approval of May 6, 2008 regular council meeting minutes; approval for Joseph Scholten to attend a training in Airway Heights on August 8, 2008.

Council discussed the dates Jerry Mason is available for an annexation workshop. The group discussed 4:30 p.m. on June 5, 2008 as a dinner meeting. Tim Wilson will contact Jerry.

Dave Gray moved to table the sewer discharge permit equipment purchase proposal. John Langs seconded the motion. Stephen said there are some issues that need to be worked out. The motion passed, all in favor.

Stephen went over the organizations that the city belongs to. He said the reasons we belong to organizations are for trade association, advocacy, and risk. Some of the organizations we belong to are Association of Idaho Cities (AIC), Idaho Counties Risk Management Program (ICRMP), North Idaho Mayors Coalition, Panhandle Area Council (PAC), Idaho Chief of Police Association, Idaho Rural Water Association, American Water Works Association, Idaho Consumer Owned Utilities Association (ICUA), Northwest Public Power Association (NWPPA), American Public Power Association (APPA), Public Power Council (PPC), Pacific Northwest Utilities Coordination Council (PNUCC), Northwest Requirements Utilities (NRU), Northwest River Partners. He said Northwest River Partners are an organization chartered primarily with public relations for utilities and other Columbia River users regarding fish and wildlife issues. Stephen said between 20 to 30 percent of the hard costs of purchased power are for fish and wildlife mitigation. Mayor Anderson inquired about ICUA. Stephen said ICUA works closely with AIC.

Mayor Anderson said the employees have been polled and there is interest in pursuing a sick leave bank. Dave Gray said for the record there were 24 yes, three no, four no opinion, and one maybe. He said the next step is to form a group to consider the sick leave bank. He would like to find out by the next meeting who would like to work with him and others to establish the sick leave bank. Volunteers will be sought from the employees or outsiders who may be interested. Mayor Anderson said the committee will be formed. Dave Sims said the idea is good but he is concerned about the cost. He reminded that this would need to be done so it can be budgeted.

Stephen gave a bidding law and purchasing overview. He said in 2005 the law consolidated for all governmental entities. He spoke about piggy backing on another state or federal entity's bid. Anything over \$25,000 must go through a competitive process such as obtaining three written quotes. If we are looking to procure goods or services and the cost is over \$50,000 then formal bidding must be done. If we are looking at construction and the cost is over \$100,000 then formal bidding must be done. Stephen said if no response is received when bids have been advertised then the city can go out and hire who they want to get the job done.

Ralph Lotspeisch spoke to council regarding sand and sod that is needed at the golf course. He said the drain field repairs were made on fairway number nine last fall and this was a bad place for it but there was no other choice. The sod is available from Canada that would match the course now and cover the leach line. Ralph also said the forward tees on number nine and four have been replaced. The area of the drain field is "ground under repair" and is roped off at this

time according to Ralph. Ralph's employees would lay the sod. The estimated cost of sod and sand is \$3,851.20. Dave Gray moved to approve the purchase of the sod for the repair of the drain field and forward tees and the bunker sand. Dave Sims seconded the motion. The motion passed, all in favor.

Stephen said the irrigation system at the golf course is in need of upgrades and parts are getting extremely expensive and hard to find. Ralph said he has been speaking to Hidden Lakes Golf Course about the old sprinkler system that they have taken out. Ralph said there are 160 heads in our golf course and twelve control stations. He is hopeful that we can purchase the entire system from Hidden Lakes and possibly some of their equipment. Ralph left the meeting.

Dave Sims moved to authorize the Mayor to sign the Memorandum of Understanding with the Department of Commerce Rural Idaho Growth Management for the grant. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Personal leave was discussed. The city currently has a policy that leave is earned in the first year of employment but is not usable until the next year. Stephen said there was an employee who had a death in the family so the time off had to be unpaid because his personal leave accrued cannot be used until he has been with the city for a year. Dave Gray moved to compensate John Delaney the 14.5 hours he was off due to a death in the family. John Langs asked that the addendum to the personnel policy that states that personal leave is usable in the year after it has been earned needs to be addressed at the next meeting and he seconded the motion. The motion passed, all in favor.

John Langs moved to approve the drug K-9 for the School Resource Officer. Dave Gray seconded the motion. Dave Gray went over points in the memo as stated by the police chief. Mayor Anderson asked for clarification of the costs of the drug dog. Rick Alonzo said he has spoken with different folks and basically the dog and care of the dog are taken care of. The main costs are the start up of the dog and a couple things have to be added to the police vehicle according to Joel Minor. Rick said the funds will come from the DARE account and it is hoped that the funds will be replaced by the community. Joel said the officer and the dog get certified through POST as a team and it is an 80 hour class. The dog will be with Officer Moore 24 hours per day. Joel said he had Babe in the school when he was the School Resource Officer. The new dog's name is Sammy. The motion passed, all in favor.

The addendum for the contract with Welch Comer was discussed. The contract is for design and inspection of the water line. The contract is anticipated to go three weeks longer than we anticipated due to the winter shut down and is for the onsite inspector. Mayor Anderson said an oversight inspector is money well spent. Stephen said Jerry is a great asset to the city. Stephen said when you do winter time construction there are added costs but on the flip side the construction costs are usually less. Dave Sims moved to authorize the Mayor to sign the

addendum with Welch Comer for an increase of \$9,600 for oversight on the water project phase 1a. John Langs seconded the motion. Motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Scrap steel was discussed. Dave Gray moved to declare scrap steel from the old substation by Riverside Auto and some old water line as surplus property. Connie Wells seconded the motion. The motion passed, all in favor.

Dave Sims moved to appoint Connie Wells as voting delegate and Dave Anderson as the alternate voting delegate for the AIC Conference. Dave Gray seconded the motion. The motion passed, all in favor.

Stephen explained the mole that the city is requesting approval to purchase. It is a trenchless device that the city can use to dig underground mainly used for the installation of pipe. He said it is time for us to purchase our own since we need the mole more often. In the past we have used Mastre or Mike Kelly to do the trenchless digging. The primary use will be to go under streets. Stephen said it will also be used to dig in lawns without disturbing the entire lawn. Dave Sims moved to authorize the purchase of the mole from Vermeer Rocky Mountain, Inc. at a price of \$6,087.76. John Langs seconded the motion. The motion passed, all in favor.

The midyear review was discussed. Dave Gray asked about the level of service the city is providing. Dave Sims asked about the pool concrete repair and also the impact fee study. Stephen said he would like the concrete repairs to be done this fall. Mayor Anderson would like to have a budget training in June for the council to review the revenue stream and expenditure stream. A meeting will be set in June for the budget workshop. Stephen said the ongoing expenses drive the amount of funding for capital. Mayor Anderson asked about the history of the budget information. John Langs said they have had limited input into the budget and he thinks it should not be the foremen setting up the capital wish list. He said council would like to have more input on how the money is being spent. Stephen commented on priorities that should be considered and the maintenance costs that are associated with the projects that are undertaken. David Sims said when we discuss resort tax we need to itemize the costs of the visitor center and the flower baskets. Stephen said we have tracked the costs of the Christmas decorations, flower baskets, and some of the other costs the city faces recently so this should not be a problem. Dave Gray said resort tax was charged even in Grangeville. Dave Sims inquired about Tamarack Street near the high school. Stephen said the subsurface drainage for Tamarack Street is in the list for council to consider. John Langs is concerned about pedestrian safety.

At 8:43 p.m. Mayor Anderson requested to have an executive session per Idaho Code 67-2345 for the discussion of legal issues. At 9:15 p.m. executive session ended. There was no action taken.

Mayor Anderson spoke about the Bill Keating Fund and asked that council donate.

There being no further business, the meeting adjourned at 9:16 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk