

Mayor Dave Anderson called the regularly scheduled council meeting of September 2, 2008 to order at 6:30 p.m. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members Dave Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Civil Engineer Mike Klaus, Water Department Supervisor Jim Fritzsche, Electric Department Supervisor Dan Rice, Police Chief Rick Alonzo, and City Attorney Tim Wilson. Also present were Robert Hanover, Carolyn Testa, Marcia Cossette, Gary Falcon, and Eddie Goldsmith.

Robert Hanover asked council if they had contact with Riverside over the access issue. Mayor Anderson said the city had met with the owners of Riverside Auto and have expressed the concerns but further meetings have not worked out at this time. Robert said he had trouble with another access issue recently. He said he calls Stephen Boorman every time he has a problem. Attorney Wilson asked Robert to write down the dates he has access problems. Robert also asked if the city puts the property up for a lease option if others would have an opportunity to bid on it.

Gary Falcon introduced Eddie Goldsmith, State E911 Program Coordinator, and spoke regarding the E911 addressing program. Mr. Goldsmith handed out information to council. He said we are in the basic phase of 911 such as the original 911 system developed in 1969. The enhanced 911 system gives the address, phone number, name of the phone, and what agencies respond to that address. Wireless phase 1 gives basic information and wireless phase 2 gives more information and plots the information on the map. He spoke of next generation 911 giving the ability to contact 911 on any device such as text message or a heart monitor. He spoke of GPS technology. Basic 911 goes from the residence to a central office and then to a phone in a 911 center receiving only voice information. Officers are dispatched by radio. Enhanced 911 goes from the caller to the center and then this telephone address is compared to the MSAG address. The data goes to the selective router and then to the 911 center. The voice goes to the dispatcher, the address goes to the mapping system and the dispatcher knows the address immediately along with the emergency responders that would be in the area of the phone caller and the name of the phone caller. Mr. Goldsmith said in 1988 Idaho Legislature authorized the collection of a \$1.00 surcharge on the phone bill. Boundary County along with four other counties in the state do not collect this surcharge. It takes a vote of the people to collect this surcharge. The basic cost of the E911 phone system alone would cost \$250,000 in our community. The phase 2 basic equipment would be a cost of \$312,000. Mr. Goldsmith asked the council to encourage the public to vote for the E911 system. There is an additional 25 cent surcharge that was authorized by the State and this has a sunset clause of six years. This funding is to be used for grant funds for helping rural counties get the equipment. The \$1.00 surcharge per month per phone account can only be spent on the E911 system. It applies to cell phones, land lines, and voice over IP accounts. Idaho is fifth from the bottom. The citizens need to be educated so they can vote on the surcharge. Mayor Anderson asked about the 25 cent surcharge and when it was implemented.

Mr. Goldsmith said it was implemented in the January legislative session. Gary spoke with the County Commissioners and the E911 issue will be on the November ballot. He said they are planning town meetings and asked that the council get involved to promote the E911 system.

Gary spoke to council regarding the E911 addressing system. Physical addresses have been issued to all residents in Boundary County. There are two addressing systems in our county. The city system is based off a grid starting at the southeast corner of the county. The county addressing system is a distance based system. The mile markers were used as well as the distance to a person's residence. All county roads were GPS'd in 2002. He broke them down into segments and this gave him a base to start from. Each parcel in the county has a parcel number associated to it and they are assigned a pin number. Gary added data to the GPS information such as street name, street type, address range by segment, assigned odd and even to each segment, named the community, and status. There are 1367 segments in the system at this time. He further explained the way he assigns addresses in the county. Gary said the city has ordinances for addressing. The county appraisers are locating GPS points as they go out in the county and appraise.

Gary spoke to council regarding city addressing and what is needed for the E911 system. He needs GPS access and structure points within the city and he asked that the city employees do this for him. He needs to know what the addresses of the structures are and also what the address ranges of street segments are. Gary will take the data from the GPS and put it in his computer system and complete the addressing data for the E911 system this winter. He asked that the data be collected this fall and then he will have the winter and spring to finish the E911 data input for the city. John Langs asked the time it would take to gather this data. Gary said if two GPS units are used it would not take too long to complete it. Mayor Anderson asked what the most important part of the job is in case we cannot do all the data gathering. Gary said the access and structure points are most important. John Langs asked to have the item agendaized for the next meeting for resolution. Stephen said some of the data is in our utility system. Council briefly spoke about the meter reader obtaining information for this endeavor. Mayor Anderson said he and the council support the endeavor. Gary requested that when the city assigns an address that it be sent to him for the addressing system. Dave Sims asked if the issue is approved at the election when the E911 system will be operating. Mr. Goldsmith said the first payout of the grant will be October, 2009 for the E911 system. Mr. Goldsmith said the data base of addressing must be 95 percent accurate in the MSAG data base. Gary said the Tremble GPS unit is very accurate.

Police Chief Rick Alonzo said there have been three DUI arrests, three accidents, battery on an officer, and two misdemeanor marijuana arrests since the last meeting. The inmate labor unit cleaned up the gulley. New police officer Tiffany Murray started today with the police department.

Stephen gave the administrator report. He encouraged the council to attend the Steve Allred presentation in October. The utility billing information was transferred today and there have been issues that are being worked on. Gus Diel has been very instrumental in getting this transition completed. He deserves kudos from the city as well as the girls in the clerk's office. The dredging at the sewer lagoon improved the biological oxygen demands but did not solve the algae problem. There are more steps to be taken next year. Request for proposals for the swimming pool repairs are available for contractors to pick up. Dave Sims asked about the destructive testing at the pool. Stephen explained that this will be performed and expounded on the possible repairs. Stephen said there are many more garbage cans at the visitor center and the usage will decrease since the Labor Day holiday. Connie asked about the current garbage cans the city has. Stephen said Bonners Ferry Garbage Company does not like our current cans and we are looking for something that would make it easier for them to pick up the garbage. They will pick up the garbage for \$22.00 per week.

Stephen introduced Dan Rice from the electric department. Dan spoke to council regarding the daily workings of the electric department. He spoke about locates and said we go from Moravia through town and out to Moyie. We work with the county, school and state and help them out when we can. The electric department employees perform non-payment disconnects and also disconnects for construction jobs. Dan estimated that we get 10-20 disconnects for non-payment during a week. He spoke about high read complaints that need to be checked out and explained. Street light maintenance is done, trees trimmed and this tree maintenance is a must especially during wind storms. Inventory must be maintained to keep the system going so purchases are made to keep items available in the time of need. He spoke of line and pole replacements that are done. During outages we can be affected by Bonneville Power and Northern Lights and the substations are also worked jointly. The Moyie Dam is shut down for repairs at times to keep the linemen safe and the dam is then reset. The Moyie Dam has the reservoir and the docks are used to keep the logs away from the dam. The electric department works on the penstock. Dan said the electric department helps with other departments when they can. He said mapping is a big concern at this time in the electric department and he spoke about the capabilities that are available in other areas that would help the crew know before they respond to an outage what equipment to take and what type of lines are there. He also said mapping would allow the crews to know if a person is on oxygen at certain residences. Dan said the electric department would like to build a pole barn to keep sun damages from occurring on supplies and equipment. He would like to see a cement slab for storing transformers on to keep them from rusting. Dan offered to show council the electric department and the equipment of the city. Council thanked Dan for his report.

Dave Sims asked Gary what information from the mapping system he could share. Gary said he could share all of it. Stephen said we have had a mapping system in the budget for years. He tries to put the new services in a CAD program and we have other bits and pieces but they are

not tied together. Dan spoke about computerized inventory systems. Stephen spoke about prescriptive use on our pole locations. The group discussed mapping. John Langs asked Dan what his number one priority was. Dan said it was mapping.

Dave Gray asked to move item #5 to new business. Dave Sims moved to approve the consent agenda #1-4 and #6. Connie Wells seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable for September 2, 2008; approval of August 26, 2008 council meeting minutes; approval for Blaine Grossman to attend meter school in Seattle on September 8-12, 2008.

Dave Gray brought copies of a couple ads that were in the visitor center since the last meeting. Stephen said the devices outside the visitor center were not authorized according to phone calls that Mike Sloan made. Dave Gray asked who put the devices there. It is unknown. They instructed Stephen to move the devices from the visitor center. Mayor Anderson agreed that we should remove them. Dave Sims suggested that we shoot for spring to get the bulletin board up and remove the information from the window.

The animal pound caretaker pay was briefly discussed. Tim Wilson said his initial research is not complete and asked that we wait until the next meeting to complete the research. Mayor Anderson said he would like to meet the needs of the caretaker since she does a good job. Rick said she now gets paid for one hour per day whether she works or not. He encouraged the group to find a way to get this accomplished. Tim said she must be adequately compensated for her work. Mayor Anderson said it would be good to know what time the volunteers put in also. Rick said there are more dogs that come in from the county than the city now. Connie inquired about volunteer time. The group said a person cannot volunteer for same type work that they are paid for. Mayor Anderson asked Tim to keep looking for a solution. Connie asked about her job description. Rick said we have a basic job description. Rick will follow up with Donalyn and make sure her hours are accurate on her time sheet.

The roof repair issue was tabled. A special meeting will be had if we get a good quote.

John Langs moved to support the county election for the E911 system. Dave Sims seconded the motion. The motion passed, all in favor. Mayor Anderson instructed the City Administrator to come up with ways to obtain data for the county E911 system and come up with cost estimates. Gary Falcon said there is a meeting in Post Falls for the E911 system and invited council to attend.

The sewer line on Oak Street was discussed. Mayor Anderson asked how deep the line was. Jim said it is eight feet deep. Jim said we have researched the line replacement, repairs, and costs. Mike said the concrete pipe is in good shape and it is a good case for slip lining. There are places where service lines are coming in too deep into the main line. Mike thinks in the overall project of 530 feet it would pay to look at slip lining verses replacing the entire line. There are

seven locations that would need slip lined and five services would need to be cut into the slip lining. Jim said between Louisiana and Montana is where the problems are. Mike recommended moving forward with the shorter section being replaced by in-house or outside labor and look at the other portions to be slip lined. Stephen spoke regarding slip lining from Monroe to the railroad and how it worked well. Jim said there are places in the sewer system that need repairs and slip lining is an option especially for the old lines. Jim said slip lining is cheaper than digging up the lines. Tim Wilson asked about the life. It was estimated to be 50 years. Mike said steel mains in the city have reached their life efficiency. He said a camera system of the lines is important and if we could get ahead of the curve to do repairs it would be helpful. Jim asked that the city authorize the bad spot on Oak Street be repaired in house and slip line the rest of the line. Mike estimated that it would be under \$5,000 to do the bad spot repair. Dave Sims moved to authorize up to \$6,000 for emergency sewer line repairs on Oak Street. Dave Gray seconded the motion. The motion passed, all in favor. Mayor Anderson said he likes the idea of a continual maintenance program and spoke about budgeting for this.

Stephen said Mike Klaus has committed to getting the clarifier project out to bid before he leaves. Mayor Anderson and council thanked Mike for his work.

The advertisement to go out to hire an employee was tabled until the next meeting.

The group discussed the change orders for phase 1A of the water project. Mike Klaus explained the balancing change order. He said there were nineteen service connections that were added as well as the rock quantities that had to be increased due to voids in the soil that were unknown and this was a substantial amount. The asphalt overlay was cheaper than what was anticipated. Connie asked if we had already paid for the additional services. Mike said we had but there was additional footage that was not included in the base and now is the time to settle up. Mike said sand was placed in the casing in the bore underneath the highway near Van Buren near the Napa Store. Change orders added about \$63,000 to the project. The positive is that we are still carrying forward about \$100,000 of construction budget to phase 2 and we tackled the highway crossing in phase 1A which opens up the number of contractors that can bid on phase 2. Connie still questioned the balancing change order. Stephen said when a contractor bids on a job it is on assumed quantities and when a job is completed the actual quantities are used for payment. Mike explained the balancing change order and the quantities that were used rather than what was estimated. He said the balancing change order keeps us from having to approve change orders each time there is a difference in the quantities during the job. Dave Sims questioned the change order for the additional services. The group reviewed the file. Dave Sims moved to authorize the Mayor to sign change order #5, pay request #6, balancing change order #6, retainage release pay request #7, and DEQ loan request #17 for phase 1A of the water project. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

John Langs moved to authorize the Mayor to sign the certificate of substantial completion on phase 1A of the water project. Dave Sims seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Stephen spoke to council regarding the sewer line flush done at the Kootenai River Inn on a regular basis. They have an unusual line size of eight inches and the Kootenai River Inn has needed city services quite often. The contract proposal before council tonight is to do regular maintenance service for the sewer line at the Kootenai River Inn on a regular basis. The flush charges are based on two hours of equipment work with an operator. Stephen said it is to the city’s benefit to do this on a regular or quarterly basis. Dave Sims moved to authorize staff to submit this proposal to the Kootenai River Inn. Connie Wells seconded the motion. The motion passed, all in favor.

Stephen explained the NRU letter of intent. He said there are a number of utilities that are anticipating going to the next level and the non binding letters of commitment are giving NRU an idea of what utilities are looking at for the future for Tier 2 power. Stephen said the city is getting a break on our Tier 2 level because of our load growth. Mayor Anderson asked if there are different time commitments for Tier 2 power. Stephen said we have until next fall (November 1, 2009) to select our method of Tier 2 power and commitment. November, 2008 meetings will be held to discuss the Tier 2 requirements. Dave Sims would like to go to the November meeting in Portland. John Langs moved to authorize the Mayor to sign the non-binding letter of commitment with NRU for Tier 2. Connie Wells seconded the motion. John Langs amended his motion to include attorney review and approval. Connie agreed to the amendment. The motion passed – John Langs “yes”, Dave Gray “yes”, Connie Wells “yes”, Dave Gray “yes”.

Mike Klaus spoke to council regarding fluoride at the water plant. He said there are quite a few changes at the city in the next six months and after the clarifier project is complete he would recommend treating the water with fluoride. He said there is some liability and operations and maintenance but the timing is not good at this stage. John Langs asked that this be tabled until the next meeting.

Mayor Anderson said the roller purchase is \$18,500 and this year John’s rental for the roller would be credited toward the roller purchase. Dave Sims asked whether it would be possible to use the amount earmarked in John’s oil budget for his future equipment purchases. Stephen said John has contacted other dealers and no one can beat the price from Rowand Machinery for the roller. Mayor Anderson said John will have to chip seal a substantial amount next year due to the lack of chip sealing this year. Connie said she thinks we should authorize the purchase of the roller. Dave Sims said beyond the roller purchase we should look to earmark his left over budget for equipment. Mayor Anderson said we should get a priority list from John for his equipment

needs. Dave Sims moved to authorize the purchase of the roller with lease payments applied to the purchase price. Dave Gray seconded the motion. The motion passed, all in favor.

The billing update was reviewed. Bills will be issued next week for the Moyie route and the town route.

The County/City joint meeting was discussed. Issues such as the landfill and issues related to recycling and Arizona Street will also be on the agenda. The date of September 23, 2008 at 5:00 p.m. at the visitor center was set for the meeting.

Dave Gray spoke regarding the Executive Seminar on Leadership in Coeur d'Alene on October 1, 2008. He thinks it will be a great conference for employees to attend. Dave Sims authorized employees and council to attend the executive seminar on leadership in Coeur d'Alene on October 1, 2008. John Langs seconded the motion. The motion passed, all in favor.

Snow disposal was briefly discussed as well as standby time. The employee benefits meeting is scheduled for 4:30 p.m. on September 4, 2008.

Dave Gray moved to go into executive session per Idaho Code 67-2345 (1) at 9:03 p.m. to discuss legal, negotiations, and personnel. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Gray “yes”, Dave Sims “yes”, Connie Wells “yes”. At 10:42 p.m. council went out of executive session. No action was taken.

There being no further business the meeting adjourned at 10:43 p.m.

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David K. Anderson, Mayor

Attest:

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Kris Larson, City Clerk