

Mayor Dave Anderson called the regularly scheduled meeting of July 15, 2008 to order at 6:30 p.m. Present for the meeting were Mayor Anderson, Council Members Dave Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, BEDC Coordinator Mike Sloan, Deputy Police Chief Rick Alonzo, and City Attorney Tim Wilson. Also present were Sean Hoisington from David Evans and Associates, and Jay and Sharon Cohn. John Langs was gone on personal business.

Mayor Anderson opened the fee increase hearing and read the notice for increasing electric rates and establishing equipment rates for use of city equipment. There being no public comment, Mayor Anderson recessed the fee increase hearing.

Mike Sloan spoke regarding the Swish tournament. He said barricades will need to be set up on the streets and asked permission from council to use the barricades owned by the city.

Sean Hoisington from David Evans and Associates spoke to council regarding the traffic study. He said they have been working on data collection on the transportation plan for the city. The goals and strategies for the city need to be identified. He wants to make sure that the improvements suggested will not be a surprise. The map of the planning area was reviewed. Dave Sims asked if the cross walk on the south hill had been discussed. Stephen said it has not been and this is a good time for council to bring up ideas. Sean asked if the city would like to have a special meeting for transportation planning. Dave Sims asked how familiar Sean was with the streets in town. Sean said he is fairly familiar. Dave said the crossing at the top of the bypass is a concern because the municipal swimming pool is on the east side of the highway and many people are trying to cross there. Sean said this is a justifiable need. Rick Alonzo suggested moving the crosswalk south a block or two due to the traffic flow. Dave Gray said people that are walking downtown have to cross from the east side of the highway also when walking downtown.

Sean said goal #1 strategy is to maintain efficient traffic circulation. Existing needs will be identified and the city needs to maximize the transportation system and figure out how to fund improvements needed. He said impact fees are the way to fund those projects because federal and state funding is going away. He said the capital improvement program will be set up so the problems caused by growth will be identifiable and impact fees can be set accordingly. The capital improvement program will grow or shrink depending on the level of traffic congestion. Sean explained the measure of delay to be the peak hour delay in an intersection. He said the longer the delay, the lower level of service. Average pm peak hour traffic is used in the study. A community's values will drive the study results. Stephen explained the Main Street width being narrower and the sidewalks being widened in the downtown project with the mid-block crossing. Dave Sims asked about the congestion being on the highway rather than on the city streets. Sean said the State wants to minimize the traffic for through traffic but they understand that the highways are used to get people to and from their homes.

Sean wants to make sure the city addresses the level of service. Mayor Anderson asked Sean to explain what the city will receive from the data analysis. Sean explained a map of the street system with the level of service will be provided with a volume to capacity ratio. The traffic calculations based on future growth as projected by the city will be included. He said the volume to capacity ratio would be reported in the transportation plan. He said the city will need to identify our growth areas and the transportation plan will address these areas. Dave Gray asked if there is a strategy for reviewing the information. Sean offered to come back before council if that is what they would like. Mayor Anderson said it would be nice if there was data that has been collected and he understands that there is a difference between raw data and analyzed data. Sean said they are creating a snap shot of what things look like now and what they will be in the future. He said the goals are how to solve the problems that are coming in the future. Dave Gray wants a workshop to assimilate the transportation plan in his mind when it is completed. He gave the example of level of service type C. Stephen said there are three council meetings planned for reviewing the transportation plan. Mayor Anderson asked what the projected timeline would be. Sean said they are anticipating 30 days. The group briefly discussed the county traffic plan that has been reviewed. Sean said we also use State data and traffic counts. The growth factors will be reviewed by the city according to Sean. Sean said traffic counts off the highway are hard to determine. Dave Gray again expressed his frustration. Sean apologized. Stephen said if we can use corridor planning for our citizens it will save a lot of grief in the future. Dave Gray gave the example of the busy traffic near the banks on the south hill. Stephen said the Winjum Meadows subdivision has good road planning.

The next meeting for transportation planning will be held in August. Dave Sims would like to see the numbers supplied by the city also. Dave Anderson told Sean to get in touch with him when the data is being wrapped up and a meeting will be planned. Dave Sims clarified that the crosswalk to the east side of the highway is a touch activated light with a painted sidewalk. Sean said he will come back with research data. Stephen told council to let him know if there are comments on the goals and objectives and he will get those to Sean. Sean left the meeting at 7:22 p.m.

Rick Alonzo gave the police report. There have been six accidents since the last meeting. One was near the hospital, one near Les Schwab, and a few other minor accidents involving 15-16 vehicles. There was one DUI over the 4th of July and five more DUIs since then. There was an attempted break in at Riverside Auto and also some vandalism on the south hill.

The fire report was read by Mayor Anderson. There have been seven calls since the last meeting including three car crashes, two small fires, a natural gas odor, and a grass fire. There was windstorm damage at fire station 2 causing the tin to come off a portion of the roof. Planning is continuing on the demolition and burning of the house on Plaza and Oak Street near the Kootenai River Inn.

Mayor Anderson said Gary Regehr wanted him to personally thank the city for their support on the Mission Brush project.

Stephen said the customers were back in service within 10 hours of the storm. He said the city has great people that step in and get the work done. We did lose part of the roof at fire station two during the storm. Stephen spoke about the substation that Bonneville Power owns that is in our jurisdiction. He has given information to council for them to review. The city would buy portions of three substations. The cost is \$1.9 million for all eight substations. Dave Gray asked what happens if we buy our portion but Northern Lights or Troy do not. Stephen said there are agreements that would have to be written and legal aspects would have to be researched. Stephen said Shelby from Northern Lights will send a letter to BPA letting them know that Troy is not interested in buying any portion of the substations. Stephen said all substations are configured differently. He said the delivery voltage and distribution voltage are configured the same for the city.

Stephen said he also gave information to council regarding the merger between Riley Creek and Bennett Brothers. He said John Youngwirth is having trouble getting oil for road work. Dredging is being done at the sewer lagoons and it is anticipated to be done by Thursday this week. There is a city team established for the Swish tournament. Stephen asked for donations from council to sponsor the city team.

Mayor Anderson asked about the road oil issue. Stephen said it is probably worth going into a joint agreement with Boundary County for obtaining oil. Stephen said John prefers the water based oil for his application. He said it has a short shelf life. Stephen said chip sealing roads is difficult with our equipment and things that can go wrong with the oil. Stephen said the chip sealing has been delayed due to other projects such as the retaining wall in the parking lot and the visitor center project. We are a little behind the curve with our chip sealing due to the delay caused by other projects and also the lack of oil availability. Stephen explained the difference between chip sealing and asphalt. Chip seal is a flexible road surface. Stephen said you can chip seal over asphalt but cannot asphalt over chip sealing. Dave Gray asked what the date is for work on Tamarack Lane. Stephen said the goal is to get the drainage in before school starts with a walkway for the kids.

Dave Sims inquired about the clarifier project. Stephen said it is at DEQ.

Dave Gray moved to approve the consent agenda. Dave Sims seconded the motion. The consent agenda contained the following: roll call; approval of July 15, 2008 accounts payable; approval of July 1, 2008 regular council meeting minutes; and approval for up to four employees to attend training "How to Troubleshoot Wastewater Lagoon Systems" to be held in Bonners Ferry on July 15, 2008.

The visitor center use for the CPR classes was briefly discussed. We were informed today that Mrs. Cowley has found another location for the classes.

The outdoor sculpture was discussed as proposed by Lee Harris at the previous meeting. Dave Sims has the concern of a space and also the sculpture coming from a commercial artist and we may be endorsing the work if we accept it. The request was made for a permanent place for the sculpture and h is concerned about the maintenance. He said he is a bit nervous about accepting the project. He said if there was an art group where they could display their art this would be good. Connie said she was concerned about the congestion in the location that was suggested. Dave Gray thinks these are good points to be discussed at the next meeting. He suggested speaking to Suzanne at BTC who is good with art. Tim Wilson said there would be a difference if the city purchased the art to be displayed rather than the art being donated. He said it may show preferential treatment. Connie said she was worried about the safety factor for kids climbing on the sculpture and Rick said there could also be vandalism.

Jay and Sharon Cohn left the meeting at 7:46 p.m.

The Swish tournament was discussed. The city has received the certificate of insurance naming the city as additional insured. Stephen said the cones and barricades are loaned to non-profit organizations if a responsible person picks them up. Dave Sims moved to approve the Swish tournament special event, waive the fees, and authorize the use of the barricades and cones for the event. Connie Wells seconded the motion. The motion passed, all in favor.

Connie Wells moved to waive the fees for the vendors that have brought in their special event applications – Second Chance Animal Adoption and also Bill Kizer . Dave Gray seconded the motion. The motion passed, all in favor. A special meeting will be held if other vendors come in.

Dave Gray moved to approve the catering permit for Mirror Lake Golf Course for the Howlett wedding at the fairgrounds. Dave Sims seconded the motion. The motion passed, all in favor. Rick Alonzo said the police should be notified before the events so they can plan for officers to be on duty. Clerk Larson said she forgot to give the police a copy of this permit.

Dave Sims moved to authorize the Mayor to sign pay request #2 for Welch Comer and Associates through the Idaho Department of Commerce block grant. Stephen commented that there is trouble with the surveying on the northside. Connie Wells seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The resort tax ordinance was discussed. Tim said we could read the ordinance by title only. Dave Sims moved to read the resort tax ordinance by title only. Dave Gray seconded the motion. The motion passed, all in favor. Attorney Tim Wilson read by title only the resort tax ordinance. The next ordinance number is 510. Mayor Anderson will speak about the resort tax issue at the next Chamber of Commerce meeting.

Dave Gray moved to authorize the Mayor to sign the Idaho Power City Legal Cost Share Agreement. Dave Sims seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The agreement with Nancy Stricklin and Jerry Mason for attorney services for drafting agreement was tabled until the next meeting.

The Kootenai Tribal contract was discussed. The cost of living figure was obtained from Katherine Tacke of the Idaho Department of Commerce and Labor and it is 4.2 percent. The tribal contract is only for police and fire coverage at the Kootenai River Inn. Dave Sims moved to increase the tribal contract by five percent for the next fiscal year. Connie Wells seconded the motion. The motion passed, all in favor.

The billing outsource quotes were discussed. The quotes ranged from under \$.60 to \$.92 per statement. Dave Gray moved to select Billing Document Specialists for bill printing and mailing outsource contractor. Dave Sims seconded the motion. 1:50 The motion passed – Dave Gray “yes”, Connie Wells “yes”, Dave Gray “yes”.

Dave Gray inquired about the visitor center. He said there were no paper towels when he went to use the restroom. When he spoke to the volunteers at the visitor center he was told the city takes care of that. He is also concerned about the condition of the restrooms and them not being clean. He also mentioned the keys that are issued to the volunteers and asked about a volunteer list and who controls the keys. Dave suggested a key pad entrance may want to be considered. The key check out system was explained. Stephen said the visitor center keys are numbered and cannot be duplicated. We have to order them from a company under a special order and only certain people are authorized to place the key orders. Dave Gray also asked about a list of volunteers. Mike Sloan has this. Stephen said another paper towel machine may have to be added to the restrooms. Dave Gray said the garbage cans may need to be emptied more often and the restrooms must be kept clean. Dave Sims inquired if there has been a dog problem at the visitor center recently. Mike Sloan said there has not been a problem for about three weeks. He said he told Margaret to take her dog and go home and he locked the visitor center. Tim Wilson suggested speaking to Margaret about insurance coverage. Council discussed the liability that the city has if there are animals in the visitor center. Connie expressed concern about the maintenance and cleaning at the visitor center. The issue will be reviewed.

Dave Sims said historically people who live near the swimming pool have had very low water pressure so when the water bond passed some of the residents asked that the watering at the pool be monitored better and not let the sprinklers run over night. He said the sprinklers are sometimes running for a 24 hour period and it adds up to 32,000 gallons of water for six sprinklers. He thinks a policy should be memorialized for watering and we should have good turf management practices. Dave Sims said he would shut the sprinklers off at the pool but he was worried about the pump system at the pool. He said people are sensitive about the

sprinkling and where the sprinklers are located as well as the hours of watering. The group briefly discussed a sprinkler system for the pool. Mayor Anderson said the city has to be the first to lead the way in water conservation and show good watering practices. Rick said there is an Idaho Code that prohibits water on a roadway. Stephen said the crews spend quite a bit of time adjusting the sprinklers. All the sprinkler systems come on at night or early morning. Mayor Anderson asked that Stephen get a sprinkler system quote for in-house installation.

The group reviewed the general fund budget for fiscal year 2009. City council will hold another budget workshop on July 22, 2008 at 6:00 p.m. to go over the budget again.

Mayor Anderson reopened the rate increase hearing. There being no public comment, the hearing closed at 9:38 p.m. The decision on the rate increase hearing will be discussed at the special meeting on July 22, 2008 due to the item being omitted from this agenda.

Stephen asked to advertise for the power plant foreman position. It is anticipated that the number of power plant employees will not increase after the retirement of our current power plant foreman. If the opening is filled in-house there will be a pay adjustment. Council agreed.

At 9:40 p.m. Dave Sims moved to go into executive session per Idaho Code 67-2345 to discuss legal issues. Dave Gray seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”. At 9:51 p.m. council went out of executive session. No action was taken.

There being no further business, the meeting adjourned at 9:52 p.m.

David Anderson, Mayor

Attest:

Kris Larson, City Clerk