

Mayor David Anderson called the May 6, 2008 council meeting to order at 6:30 p.m. Present for the meeting were Mayor Anderson, Council Members Dave Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Police Chief Dave Kramer, Economic Development Coordinator Mike Sloan, and City Attorney Tim Wilson. Also present were Bob Brooks from Brooks and Associates, Cameron Jeppesen, Jay Cohn, Ralph Byquist, Carolyn Testa, Marj Bagley, Jason Thomas, and Debbie Foster. Council President John Langs was absent due to illness.

Debbie Foster spoke regarding the lawn or grounds near the visitor center and requested the use of it for selling beads for a non-profit charity for Uganda families. She said the beads are already made and the profits will be sent to the charity. Debbie has spoken to the Farmer's Market but is not allowed because the beads she is selling are not locally made.

Ralph Byquist said he is hopeful that all enjoyed the Farmers Market and if there is anything that needs to be done to let him know. Dave Sims asked if there is ever a time when there is a rule that is waived regarding locally grown or made. Ralph said that would be Sora Huff that could answer that question. Dave Gray asked Debbie to speak to Sora and then come back to the next council meeting.

Bob Brooks gave a rate study power point presentation to the group. The first step of the study is to identify revenue requirements to operate and maintain the system as well as improving and replacing costs that are recovered through rates. He said reserves can be deducted from the revenue requirements if council chooses to do this. Bob said he tries to identify the different costs by user. He said the cost causer should be the cost payer. He also spoke about base rates by customer class. Functionalization is dictated by accounting functions such as production, transmission, distribution, customer service, and general and administrative. Bonners Ferry's production costs are approximately 44 percent of the electric expenses. When costs are allocated they are assigned to the customer classes such as residential, commercial, industrial, etc. Rate designs are determined by the study as well as council's judgment. He discussed rate options and rate designs.

Marcia Cossette, John Marquette, and City Engineer Mike Klaus joined the meeting.

Bob also spoke about system development charges. The City of Bonners Ferry calls them connect fees or capitalization fees. Stephen said the city charges on an equivalent dwelling unit basis. These fees help pay for capital improvements to the system related to growth and help minimize debt, rates, or use of reserves. Bob said rates cover operation and maintenance costs, taxes, debt service where connect fees are a for system buy-in of existing surplus capacity or future capacity to serve new customers. Bob feels that the replacement cost new is the fairest way to charge customers for system development costs. Stephen said the buy-in fees of the city systems are based on depreciated costs. He said we do need to build in costs based on growth needs also. Mayor Anderson said growth should pay for growth. Council agreed. Stephen said when

we looked at water rates the last time we had a water rate increase we were unsure of the costs and revenues that we would see when merging with two metered systems as well as going to metered water ourselves. He said we made many assumptions.

Dave Kramer gave the police report. He said the new patrol car has been delivered. He said a drug k-9 is being looked at by the city so a k-9 is on loan for the School District use. It is a black lab and alerts on six different drugs. He said the dog likes kids. The Prosecuting Attorney's drug donation account will donate \$4,000 to the drug dog. He said a full package will come forth at a future meeting. Dave said there are many letters of support from school staff and parents.

Stephen gave the administrative report. He said AT&T and Cingular are looking at leasing property for their phone systems. A one-year warranty walk through on the visitor center and parking lot has taken place with Welch Comer and B.F. Builders. A comprehensive picture will be laid out for council at the next meeting. Stephen said Dave Sims and Dave Gray went to the PPC meetings in Portland. He gave a graph for council to review regarding the generation use on the city's electric system. The street department did a good job of replacing the sidewalk and fixing the drain at the fire hall. The water department has had problems the past couple weeks. The contractor flushed the new waterline and it flooded the basements of several homes and then the next day the city hit a phone line so those same residents were out of telephones for a day or two. We have six residents that were affected by the flooding. Stephen said there was a phone call today where a woman offered to be on the swimming pool advisory committee. Mayor Anderson asked about Bob Brooks. Stephen said he is doing a good job.

Dave Sims moved to approve the consent agenda. Connie Wells seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable for May 6, 2008 and payrolls; approval of the treasurer's report; approval for Dave Kramer to attend a Law Enforcement Summit in Arlington, Texas on June 10-11, 2008.

Mayor Anderson asked about the annexation special meeting. Tim Wilson said he has not connected with Jerry Mason but he will contact him.

No action on resort tax.

Mike Klaus said the clarifier system design is about 90 percent complete and now the details just need to be worked out so it can be sent out for bids. He said he is working with the water/sewer department to get the system set up to dredge the lagoons but there have been several interruptions in the past two weeks. Mike thinks the design schedule looks good for the clarifier project but DEQ is now taking about seven weeks for reviewing projects. Mike has figured four or five weeks in his timeline. He said he may sit down with DEQ and this may help the timeline go faster.

Mayor Anderson said the grant has been approved through Department of Commerce. Mike Klaus said the grant is for design services for phase 2 of the water project. Phase 2 is primarily for improvement of fire flows.

The agenda was briefly discussed. Dave Gray said all he needed was a form and they had it given to them tonight.

Dave Gray reported on the sick leave bank that he is interested in establishing for the city. He read a list of items that he felt should be considered in the establishment of the sick leave bank. Dave requested the Mayor to appoint a committee and he asked that Scooter Drake, Employee of the Year, be appointed as chairman of this committee. He wants non-administrative employees to be on this committee and to poll the other employees about whether they want a sick leave bank using Boundary County's sick leave bank policy as an example. Dave asked that the tally be brought back to council in two weeks. Dave Sims said he is concerned that the sick leave bank has a cost and when the employee votes on the option for a sick leave bank they should know the costs. Dave Gray said he just wants to know whether or not the employees want a sick leave bank. One member of each department should poll the employees according to the Mayor. Dave Gray wants non-management. Connie suggested putting a survey in the pay checks but said if there is a cost to the employee it is not fair to them to not know the definite costs. Mayor Anderson said there will be a minimum amount of information on paper that will be given to the employees. Dave Sims asked how the differential of pay is handled in the sick leave bank. Dave Gray said the pay differential is not a factor because a day is a day. Mayor Anderson will work on the survey.

Dave Sims moved to table the bidding law training until the next meeting. Connie seconded the motion. The motion passed, all in favor.

Jay Cohn spoke to council regarding the clock tower. He said it is up and running and a GPS system is coming. He said of all the projects he has tackled this is in the top two. Jay raised \$20,810 and we have a balance left of approximately \$2,700. B.F. Builders anticipated the costs to be about \$2,500 for their work. B.F. Builders found some structural problems with the hose tower and when the bill came in it was \$7,200. Mike Woodward worked with B.F. Builders the whole time the work was being done and the bill is not padded. Jay said Denny had to restructure and cement the tower at the top of the tower where the clocks were installed. Jay has been able to solicit another \$1,300 in donations and said Robin Ponsness is also working to raise more funding. Jay said projects such as the clock tower do bring attention to the area from tourists. Jay would like to see if he can raise more funding in the next 30 days but if not, he would ask the city to be benevolent and take care of the bill. Mayor Anderson said Mike Woodward assured him that the bill was legitimate and the costs were due to the difference in the tower at the top and the bottom. Mayor Anderson told Jay he has done a wonderful job at securing the funding and he thinks a little time should be allowed to see if more donations can be obtained and if not, the city should take care of the bill. Dave Sims said the tower is named after his father so he should abstain from comment. Connie Wells said the clock tower has improved the building and she would like to see what the city can come

up with. Dave Gray would like to see what happens in 30 days and then revisit the issue in 30 days and ultimately take care of the bill. Mayor Anderson thanked Jay for all the work and the gorgeous tower.

Mayor Anderson thinks the issue of using the visitor center grounds and lawn may need to go to legal. Dave Sims said he thinks the Uganda cause is wonderful but he is concerned about the city opening the door for others and would like to have Debbie Foster speak to the Farmer's Market. Dave Gray agreed with Dave Sims. Ralph Byquist said there is a council meeting scheduled for the Farmers Market.

Jason Thomas spoke regarding a community gardening project. He said it is a four part situation. First the land is needed and a small portion would be for people in town that do not have land of their own. Jason said prices at the Senior Center are going up and part of the products grown would go to the Senior Center and another part would go to the food bank and another portion would go to the school district for a salad bar with vegetables grown in the community. When asked how to maintain the weeding and watering, Jason said he thinks this would be through community service people. He said there are quite a few people that would be able to serve in this capacity. Dave Sims asked what types of organizations run other community gardens. Jason said there are service groups in other areas but he would like to see the city sponsor it this year. Jason is glad to work on this project. Tim Wilson asked if Jason is referring to city property for this garden. Jason said it would be and the city would organize it and run the community garden. Jason said Cheney and Creston have had these types of gardens. Tim recommended tabling the issue until some of the documents could be reviewed from other entities. Connie asked who would pay the costs for water and such. Jason said he would try to raise funding for this. Dave Sims asked if Rotary has been approached yet. Jason said the first step is to find land that is available. Jason said the property is near the river if they were allowed to use the baseball parks in District 2 and he thinks a pump could be used to pump water from the river. Stephen is not sure if the city has property that would work for both water and be of the correct terrain. Jason likes the sense that the community is facing and we need to overcome the obstacles. He thinks there are many facets that are good to such an endeavor. Dave Sims said finding the property is the key. Jason would like to get permission to have this project. He knows there is the community's will. Dave Sims said he is not trying to block the project but there are many unanswered questions. Mayor Anderson agreed and said the property is the first step. Dave Gray said he wants to see a road map of the project so he can see whether the project will work. Stephen said there is some property near the sewer lagoons and if the river is used as a water source we need to keep in mind that the river level changes. Mayor Anderson asked if a permit is needed to pump out of the river. Tim Wilson and Mike Klaus said a permit would be needed. Tim Wilson said the ordinances from Cheney would be the best vehicle for the council to review. Jason is hopeful to get a couple acres for the project. Jason asked if the committee in favor of this proposal should come in front of the council at a future meeting. Mayor Anderson said it may not be agendaized again depending on the information that is received from Cheney.

Jay Cohn, Jason Thomas, Debbie Foster, and Ralph Byquist left the meeting.

The federal surplus property agreement was discussed. Dave Sims moved to authorize the Mayor to sign the federal surplus property agreement. Connie Wells seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The Law Enforcement Explorer Post was discussed. Dave Kramer introduced Cameron Jeppesen as a member of the Explorer Post. The Explorer Post works with Border Patrol, other law enforcement agencies, and Search and Rescue to show the different fields and training that are available. Dave Gray asked Cameron why he is interested in a career in law enforcement. Cameron said he has always wanted to be a police officer and has viewed the policeman as someone that helps people out. He said his plans are to attend NIC for law enforcement education and to apply to Border Patrol in June. Tim Wilson was in the first Law Enforcement Explorer Post in 1974. Dave Gray moved to sponsor the Law Enforcement Explorer Post up to \$50.00 in cost. Connie Wells seconded the motion. The motion passed, all in favor. Dave Sims thanked Dave Kramer for working on this project. Dave Kramer said the scouting program supplies the insurance for this program.

Mike Klaus spoke regarding the pay request for phase 1A of the water project. Mike said the pay request fairly represents the work that has been done. He said the project is about 75 percent complete with the installation of a 16 inch water main in service. He said now the service connections need to be made and the repairs done to the roadways. He recommended payment. Stephen said it has been a successful project. Dave Gray moved to authorize the Mayor to sign pay request #3 for phase 1A water project and to also sign the DEQ loan paperwork. Dave Sims seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Mike Klaus recommended approval of change order #2 for phase 1A water project. Dave Sims moved to authorize the Mayor to sign change order #2 for phase 1A water project. Connie Wells seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Dave Gray moved to accept the Marj Bagley minor subdivision in Lot 2, Block 4 of O’Callaghan’s Acre Tracts. Dave Sims seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

John Marquette left the meeting.

The swimming pool advisory committee formation was discussed. Stephen said he spoke with Coral Studer as she has worked as an architect in the past and is knowledgeable about swimming pools. He is hopeful that ideas will be brought forth to Council. Dave Sims suggested that the Mayor ask John Langs if he would like to be on the committee. Council agreed this was a good idea.

The Kingford Productions Circo Latino Americano circus special event permit was discussed. The special event is scheduled for May 19, 2008. Police Chief Dave Kramer

will do a check on this production. Dave Sims moved to table the special event permit for the circus until Dave Kramer does a check on it. Dave Gray seconded the motion. The motion passed, all in favor.

At 8:30 p.m. Dave Sims moved to go into executive session per Idaho Code 67-2345 to discuss legal issues with our attorney. Dave Gray seconded the motion. The motion passed – Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”. At 8:48 p.m. council went out of executive session. No action was taken.

Dave Kramer reported to council that he found no problems reported on Kingford Productions and suggested that Council approve pending listing of the City as an additional insured. Dave Sims moved to approve the special event permit for Kingford Productions for the circus pending payment of the fees and the city being listed as an insured on the certificate of insurance. Connie Wells seconded the motion. The motion passed, all in favor.

There being no further business, the meeting adjourned at 8:50 p.m.

---

David K. Anderson, Mayor

Attest:

---

Kris Larson, City Clerk