

City Council met at the swimming pool at 5:30 p.m. on September 16, 2008. Mayor Anderson called the meeting to order. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members Dave Gray, Connie Wells, and Dave Sims, Clerk Kris Larson, City Administrator Stephen Boorman, Street Department Supervisor John Youngwirth, Water/Sewer Department Supervisor Jim Fritzsche, Doug Ladely, and Mike Woodward.

The group reviewed the pool concrete floor and walls. It is estimated that the pool was built in the 1930's. The swimming pool holds approximately 100,000 gallons of water. The group briefly discussed treatment methods at the pool. Doug said chlorine is cheaper and easier to maintain than saline solution. Mike Woodward spoke regarding pool repairs proposed. He said the floor would be replaced with twelve 15 foot squares. Each square or pour would have a water stop in it for sealing. Mike said the preparation for the new floor is important and needs to be clean. The group reviewed the cuts in the concrete that were made so the contractors would know what they would be dealing with. The floor replacement will need to be done by next season. Jim suggested having the project done by May.

Dave Sims asked about the walls of the pool. Doug said there have been problems with the seam on the upper part of the walls but there is no degradation as to structural stability. The group discussed leak testing and sealing products. The drain system for the pool was also discussed. Doug also suggested that skimmers be used rather than the current spit rail.

The steps to the pool will also be replaced and Americans with Disability Act (ADA) standards were briefly discussed. Connie asked about pool liners. Mike said he would not recommend it because there are more challenges. The group discussed vandalism of the liner. Connie also asked if it could be an option to leave the current floor and pour a new floor on top of it. Mike did not think this would be a good option. Mike recommended doing leak testing after the new floor is put in.

The group toured the dressing/restrooms and the filter house.

The meeting at the pool was recessed.

Mayor David Anderson reconvened the council meeting at 6:30 p.m. at city hall. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members David Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Water/Sewer Department Supervisor Jim Fritzsche, Water/Sewer Department Employee Doug Ladely, Street Supervisor John Youngwirth, Deputy Police Chief Joel Minor, Pat Warkentin and Mrs. Warkentin, Jay Cohn, Sarah Thomas, Carolyn Testa, Robert Hanover, Marcia Cossette, and Rhonda Hammerslough.

Robert Hanover spoke to council about his property near Riverside Auto and the photos that he had taken and submitted for council's review. He said his tenants are not complaining at this time but there is blockage to his access. Robert said when he first purchased his property he

accessed it through where the current impound yard is located. He said the impound yard had to be fenced and lighted. Mayor Anderson said the no parking signs have been put up by Riverside Auto. Mayor Anderson said the city will pursue the issue.

Deputy Police Chief Joel Minor reported four DUIs, three crashes, two possessions of marijuana charges, two batteries against a police officer, and one burglary since the last meeting. The inmate labor program has cleaned up the gulley and the area near the Kootenai River Inn. Tiffany Murray has come on board with the police department. A development came through and the graffiti artists have been apprehended. Three juveniles were apprehended in the graffiti case. Restitution will be sought for the case costs.

John Youngwirth said there have been no fire calls since the last meeting and the fire department is doing hose testing and hydro testing.

Jim Fritzsche gave a departmental report for the water/sewer departments. He went over the duties that the department employees perform daily. He said the meter re-reads have been quite extensive this past year. Jim and Alan do most of the field work including construction. John Delaney does most of the water reads and maintenance. Doug Ladely does most of the treatment duties. The department also takes care of the swimming pool and keeps it safe to use as well as help out the street department in the winter with snow plowing. Mayor Anderson asked about the rolling stock in the water/sewer department. Jim said we have a new vacuum truck that he is quite happy to have. There are two backhoes and a track hoe excavator and three pickups. He said there are an old welder truck and also a CAT and an air compressor. He said we will use the compressor with the new mole. Jim said all the tools and equipment are shared by all city departments. John Langs asked about the re-reading of meters. Stephen and Jim explained there were reads that had to be obtained quite often for move-ins and move-outs as well as high read and no read notices. David Sims inquired about the scada system. The scada system is working well. Jim said sewer cleanup is done regularly and there is much confined space work that is done so it takes two employees to do this.

Doug Ladely gave a report of the plant treatment operations done 365 days per year. He said the scada system records the pump hours and helps monitor process changes. He said when the flow of the plant changes as well as turbidity that the treatment methods change. Doug also showed council the schedule of reports that are necessary including the testing costs. He explained some of the tests that must be done by the water department. He said the THH5 and ecoli and coliform tests are new this year. They are done on Myrtle Creek and the Kootenai River. The samples are taken to Sandpoint and then transported to Kellogg. John Langs asked if the tests are mandated. Doug said they are mandated. He also asked if there are other tests that should be performed. Doug said there may be more testing on the sewer lagoon but the water testing is good. John told Doug if there are tests that he feels should be done to please report it to council. Doug said there is a chlorine analyzer that went out last Friday and it needs to be replaced and it will be between four and five thousand dollars and must be replaced. Mayor Anderson inquired about the

certifications of the employees and if we are diligent about certifying the employees. Jim and Doug said they are being diligent about the testing because it is only offered four times per year. Stephen said there are over 36 certifications and it is phenomenal. Doug said our plant is a class three plant and it may be changing since we took over the North and South water districts.

Katie Ryan and Riley Boorman joined the meeting.

John Langs moved to approve the consent agenda. Dave Sims seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of September 2, 2008 regular council meeting minutes.

Katie and Riley asked for the curfew to be extended for the homecoming dance and permission for the homecoming parade to be held downtown on October 3, 2008. John Langs moved to approve the parade route and extend the curfew for the homecoming dance. Dave Gray seconded the motion. The motion passed, all in favor.

Stephen gave the administrator report. We are still waiting for another bid from a roofer and there may be struggles with public works licenses since the cost will be over \$10,000 for roof repairs. There is a floor issue at the power plant between units one and three. The intermediate floor is bolted together and the vibrations have been causing it to move. Ray Sackman will be coming to get this taken care of. There are tie switches that need to be installed at the power plant in the generator step up unit so the plant will be down for about a week or so while this is being done. The plant may run at night during this repair period. The tie switches allow us to run the plant off either feeder. The garage roof at the plant also needs some work. He said the truck for the street department is coming up through the CMAC grant and there will be a match of 7.34 percent to be paid by the city. John Youngwirth said when the truck comes he will request a plow and that will not be covered by the grant. He said the ten wheel truck will be in the range of \$150,000. The swim pool will be slid back one week so the contractors can have more time to prepare their bids. The roof quotes should be in by the end of this week. Dave Sims asked if the repairs will be done this year. Stephen said it can be done this year. He said the prices are coming in all over the board due to the different contractor's applications.

The animal pound caretaker position was discussed. Joel Minor said he had spoken briefly with Police Chief Rick Alonzo before he left on vacation and understands that Donalyn wants \$175 per week (clerk's note: it is \$150 per week) and does not care what the hourly wage is to make it work. He spoke about minimum wage and hours that will need to be documented. John Langs moved to pay Donalyn whatever wage and document her time to get to the \$150 per week. Dave Gray seconded the motion. The motion passed, all in favor.

The pool discussion was tabled until the next meeting.

Stephen said Gus Diel would be a candidate for helping to address for the E911 program. Dave Sims asked about re-addressing the city. Stephen said the city will not have to be re-addressed as

far as he knows. The city chose to not address private roads and this may be a problem that should be addressed. He said there may be some small cleanup issues. Joel Minor and John Youngwirth agreed that the private roads need addressed especially for emergency services. Stephen said we can look at these issues and they can be worked out. Dave Gray said it is imperative that this be done as soon as possible for safety issues. Council discussed the costs of having the city mapped for the E911 system. Mayor Anderson asked if it would be possible to get a GPS unit from Gary Falcon for our meter reader to use to get a sample of the time it will take to map the system. Council will review the issue further.

Council reviewed quotes for Tamarack Lane. The paving and painting of Tamarack Lane along with sidewalks can be done for \$46,079. Dave Sims moved to accept the quotes from Interstate Concrete for \$21,750 and Bonners Ferry Builders \$7,656 for the Tamarack Lane project. Dave Gray seconded the motion. The asphalt will be bid by the square foot and the finish grade will be done on the rocks according to John Youngwirth. John Langs inquired about the area near Tamarack Lane. John Youngwirth explained that it is a win-win situation. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The fluoride treatment issue was tabled.

Mayor Anderson introduced Pat Warkentin to the group and asked for approval to appoint him as our fire chief. Pat spoke to council regarding his qualifications. He has done fire service for many years including assistant fire chief and fire chief duties. He has had 16 years fire investigation experience. He hopes to do the best job for the fire department and the city. Pat has lived in Colorado and Sandpoint prior to moving to Bonners Ferry. John Youngwirth is happy to have Pat appointed as Chief. Dave Gray said we are fortunate to have such a candidate for fire chief. Dave Gray moved to accept the Mayor’s recommendation for appointing Pat Warkentin as Fire Chief. Dave Sims seconded the motion. The motion passed, all in favor. Mayor Anderson swore Pat Warkentin in as Fire Chief.

Dave Gray asked that Pat would give council a tour of the fire department when he is ready. Council also thanked John Youngwirth for his additional duties while acting as fire chief.

Mayor Anderson asked to table item #11 regarding the deputy police chief’s wages. He told Joel that we are in a tight budget type year and he is having some wage review done prior to establishing the wage. Dave Sims said that would be okay as long as it is retroactive to Joel’s appointment date to deputy police chief.

The Boundary County dispatch agreement was reviewed. John Langs asked what percentage the contract contained. It was sent over with a five percent increase from the county. John Langs would be more comfortable with a three percent increase. Connie asked if this is an issue worth arguing. Joel said the city uses the dispatchers probably more than the county does in the law enforcement field. Dave Sims moved to accept the Boundary County Dispatch Agreement and

authorize the Mayor to sign the agreement. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Joel explained that Second Chance Animal Adoption will have a Canine Caper event at the fairgrounds this weekend and the proposal is to sell dog licenses at a reduced price of \$5.00 per license since this is the end of the year. Dave Sims suggested giving them a license for next year. Dave Gray moved to sell the license for \$10 for the remainder of this year and then the license would be good for next year. Rhonda Hammerslough agreed. John Langs seconded the motion and it passed, all in favor.

Stephen spoke regarding the work load of the operational side of the city. He said the list is not all inclusive but it represents duties performed by Mike Woodward, Stephen Boorman, Gary Falcon, Mike Klaus, and the department foremen. He said the details are what are sometimes missed in daily work and that is what the new position may require. Mayor Anderson views the needed position to be an assistant city manager who is familiar with the city operations and he would like to see this. He gave the example of the city clerk/treasurer who passed away in 2000. Mayor Anderson said we need to be prepared for the future. The enterprise funds can pay a portion of the wages and benefits for the new position. Stephen said we have identified the need for someone with good computer skills. He said good public skills as well as aptitude and attitude to learn are needed in the new position. Mayor Anderson said there is work to be done and gave the example of the drawings that need to be taken care of as well as the personnel policy re-write. John Langs said he agreed with the comment from Stephen regarding aptitude and attitude. He would like to go ahead with the process of advertising for this position. Stephen said patience in hiring is a virtue. Dave Sims said he may have a potential conflict of interest so he would not participate in the discussion. John Langs moved to go forward with the advertisement of the assistant city administrator with the job description to be developed by the Mayor. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “abstained”, Connie Wells “yes”, Dave Gray “yes”.

Stephen said Bruce Dally is a contractor that is a jack of all trades and he has worked for the city in past years. He said there is work on the city hall roof that needs attention before the repairs are done and also the garage work at the power plant. Dave Gray moved to authorize the Mayor to sign the contract with Bruce Dally. Dave Sims seconded the motion. John Langs abstained from the discussion. The motion passed – John Langs “abstained”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Dave Sims moved to authorize the Mayor to sign the Department of Lands Memorandum of Understanding for use of equipment for the fire department. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The group discussed trench shoring equipment. Doug Ladely explained that when pipe is being installed that both ends of the trench must be open and the shoring equipment can be built into a

box. Jim said it is portable and is adjustable to our needs. The cost to rent the equipment is approximately \$1,000 per use. Jim said the shoring equipment is necessary for the Oak Street job since it will involve a city street. Dave Sims asked about the split on the payment of the shoring equipment. Stephen said it will probably be two thirds sewer and one third water. John Langs moved to approve the purchase of the shoring equipment for \$23,342. Connie Wells seconded the motion. The motion passed, all in favor. The equipment delivery date will probably be two weeks.

Dave Gray moved to authorize the Mayor to sign the Kootenai Tribal Contract for FY2009 pending review of the city attorney. Connie Wells seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The meeting adjourned at 8:03 p.m.

David K. Anderson, Mayor

Attest:

Kris Larson, City Clerk