

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

Vision Statement

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA

CITY COUNCIL MEETING

Bonners Ferry City Hall

7232 Main Street

267-3105

January 15, 2013

6:00 p.m. Workshop - Computer Arts Presentation

7:00 p.m. Regular Meeting

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

GUESTS

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approve January 2, 2013 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

5. City – Discuss Computer Issues
6. Golf – Discuss Golf Contract and Authorize Mayor to Sign Contract (attachment)
7. City – City Fees and Rates

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1

(a) Consider hiring a public officer, employee, staff member or individual agent.

- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

ADJOURNMENT

NEXT MEETING DATE

INFORMATION

8. City – AIC City Officials' Day at the Capitol is January 31, 2013 in Boise (attachment)

AGREEMENT WITH INDEPENDENT CONTRACTOR

THIS AGREEMENT, by and between the CITY OF BONNERS FERRY, a municipal corporation, Owner, and Kootenai View Golf Resources, Inc., an Idaho corporation, Operator, and its principal shareholder, Ralph Lotspeich.

THE PARTIES SPECIFICALLY ACKNOWLEDGE AND AGREE THAT THIS IS A PUBLIC COURSE, AND NOT SUBJECT TO PRIVATE RESTRICTIVE USES.

WITNESSETH

1. **SERVICES NEEDED:** Owner owns a golf course located on U. S. Highway #2 and #95, approximately two miles South of the municipal limits of Owner, and Owner desires to have the following services performed there at:

- a. Operation of golf pro shop in the clubhouse;
- b. Operation of eating and drinking concession in the clubhouse;
- c. Operation of golf play, including but not limited to setting up and scheduling tournaments, organizing playing groups (e.g., mixers and leagues);
- d. Labor maintenance of the clubhouse;
- e. Labor maintenance of equipment, grounds, and appurtenances; and
- f. Operation of driving range.

2. **SERVICES OF OPERATOR:** Operator agrees to perform these services for Owner under the terms and conditions set forth hereunder which supports outdoor recreation.

3. **WORK TO BE PERFORMED:**

- a. PRO SHOP: Operator shall stock the pro shop at its sole expense with adequate inventory to supply the needs of the users of the course.
- b. CONCESSIONS:
 1. Operator will maintain, at its sole expense, an inventory to provide adequate refreshments to the course users; and Operator has the exclusive right to fully use the clubhouse.
 2. Operator may obtain a liquor by the drink license, beer license, and wine license, from the State of Idaho and the County of Boundary, and will operate a cocktail lounge at its sole expense on such occasions as Operator deems economically and environmentally feasible. All proceeds of the cocktail lounge shall belong to Operator. Operator will not neglect its other duties for service in the cocktail lounge.
 3. Any other concessions will be allowed only as approved by City Council and

under such terms and conditions as specified.

4. No amusement devices (electronic, pinball, or otherwise) shall be allowed on the premises.
5. SPECIFIC LEASE OF SPACE FOR THE PURPOSE OF DISPENSING AND SELLING ALCOHOLIC BEVERAGES: City of Bonners Ferry, Lessor, does hereby lease to Kootenai View Golf Resources, Inc., Lessee, the clubhouse on the property described in Paragraph 9, for the purpose of dispensing and selling alcoholic beverages, including liquor and liquor by the drink for the term of March 1, 2013, through December 30, 2014.

c. GOLF COURSE BUSINESS:

1. Operator will maintain order in the clubhouse, provide methods (at no expense to Owner) to encourage public use of the premises, and sell season tickets and collect green fees.
2. In the event that Operator proposes to make a use of the clubhouse and/or golf course for a public or private purpose that is not covered by this agreement, then, and in that event, Operator shall not proceed with such use without first receiving approval from Owner.

d. COURSE RULES: Operator shall enforce the course rules as promulgated from time to time by the City Council.

e. PROMOTE COURSE USE: Operator will promote the use of the course.

f. CLEAN PREMISES: All ongoing routine labor, maintenance and repair of any item whatsoever, except as herein expressly excluded, shall be at the expense of the Operator. City, at its sole expense, shall provide the following:

1. Water, electric and sewer utility service. Operator will pay all other utilities, including telephone and garbage.
2. Major repairs to the pumps and equipment as become necessary and other non-routine repair where outside shops or special services are required. Operator will consult with City in advance before incurring such an expense.
3. Repair of acts of God or vandalism.
4. The City shall be responsible for the cost of all parts and equipment and maintenance repair where outside shops or special services are required, except the Operator shall be responsible for the cost of maintenance and repair where the need for maintenance or repair is caused by its malfeasance or nonfeasance.

- g. MANAGEMENT: Operator shall operate the premises in a reasonable and prudent manner as would be done by a good golf course, pro shop, and bar manager and in a manner consistent with the rules and policies of the Owner.
 - h. DRIVING RANGE: Operator will operate and maintain the driving range. The parties agree and acknowledge that title to fixtures is exclusively in the owner.
 - i. SIGNS: Operator shall ensure that signs are displayed at the Clubhouse and on the course that indicate the course is funded by the "Land and Water Conversation Service".
 - j. ADVERTISING: All advertising by the Operator with regards to the Golf Course shall contain the Land and Water Conversation Service Logo or designation. Advertising will include identifying the areas as being publicly owned and operated as a public outdoor recreational facility.
4. **PAYMENT**: Full payments by Owner to operator shall consist of the following:
- a. GREEN FEES, SEASON PASSES, PUNCH CARD and CART PATH FEES: Operator shall collect all green fees, season passes fees, punch cards fees, and cart path fees and shall deliver them each Friday before the 1st and 3rd Tuesday to the Owner with a proper accounting on Owner's form with a copy of the weekly golf registration book. Owner will then remit to Operator twenty (20%) percent of all green fees collected.
 - b. DRIVING RANGE FEES: Operator shall collect all driving range fees and shall deliver them each Friday before the 1st and 3rd Tuesday to the Owner with a proper accounting on Owner's form. Owner will then remit to Operator Eighty-five (85%) percent of all driving range fees collected.
 - c. CONCESSIONS: All costs and expenses of operating the concession shall be paid by Operator, and Operator shall retain all profits and absorb all losses from such operation.
 - d. OTHER CONSIDERATION: Owner will pay Operator FIFTY-ONE THOUSAND FOUR HUNDRED AND FIFTY DOLLARS (\$51,450.00) in ten (10) equal monthly payments to be made the 20th day of each month beginning in March. Any additional adjustments shall be made upon mutual agreement. First payment is due March 20, 2013 and final payment is due December 20, 2014.
 - e. PROFIT AND LOSS STATEMENT: On or before November 15th, 2013, Operator will deliver to Owner a complete Profit and Loss Statement on forms provided by Owner. This Profit and Loss Statement will be for the 12-month period ending on October 31st. This paragraph shall apply to the operating years 2013 through 2014.
 - f. CHARGE FOR BUILDING USE: The Operator will pay to Owner the sum of FOUR HUNDRED NINETY-TWO DOLLARS and 19/100 (\$492.19) per month for each of the months March through October, a total of THREE THOUSAND NINE HUNDRED THIRTY SEVEN DOLLARS and 50/100 (\$3,937.50). Any additional

adjustments shall be made upon mutual agreement. This charge is for the use of Owner's building by Operator.

5. RELATIONSHIP OF PARTIES:

- a. Owner and Operator agree that Operator shall be an independent contractor and not an employer-employee, agency, or any other relationship with Owner. Operator shall have full and complete control of their operations under this Agreement. As Operator employs additional personnel (Operator's employees), Operator will do so solely at its expense and Operator shall determine how many employees or agents it shall need, how it shall work, and its wage rates and employment conditions. As to such Operator's employees, Operator shall maintain its own payroll and payroll records, schedule its own wage payments and provide all insurance (including, but not limited to, workmen's compensation insurance) required by law.
- b. In the event the Operator needs information, authorization, or direction between Council meetings, the City's chain of authority to provide such shall be as follows:
 - 1. City Administrator;
 - 2. Mayor.
- c. Owner shall have no control over the manner, methods, and means utilized by Operator in performing hereunder.
- d. Operator shall request purchases only through the City's purchasing department and such purchases shall be subject to City confirming that the purchase is within the budget limitations.

6. LIABILITY: Operator agrees to hold Owner harmless from any acts of malfeasance or nonfeasance done by Operator, its agents or Operator's employees.

The work performed under this contract will be performed entirely at Operator's risk and Operator assumes all responsibility for the condition of tools and equipment used in the performance hereunder, even if such tools and-equipment are the property of Owner.

7. DURATION: This agreement shall be in force from January 1, 2013, through December 31, 2014. The minimum hours of operation are:

Opening day (determined by Operator with opening to be as soon as is reasonable without causing damage to the course)

through May 31	8:30 a.m. - 6:30 p.m.
June 1 through August 31	7:00 a.m. - 9:00 p.m.
August 31 through closing	8:30 a.m. - 6:00 p.m.

Openings on Saturday, Sunday and holidays are 7:30 a.m. and closing on all Sundays and Mondays is 8:00 p.m. during the May 15 - August 14 period.

NOTE: Nothing herein shall be construed as prohibiting Operator from closing the clubhouse on days of such steady and heavy inclement weather that a reasonable person would not be golfing or use of the course could damage it.

Also, nothing herein shall prevent the parties from agreeing upon an earlier season closing if such is warranted by the weather.

8. NON-APPROPRIATION: Owner is an Idaho Municipal Corporation which by law has a fiscal year commencing October 1st each year and ends September 30th the following calendar year. In the event the Owner shall not appropriate funds to pay the obligation falling under this agreement after September 30th during the term of this contract then this agreement shall terminate and the provision of Section 21 shall be applied and the Operator shall be released from further duties under the agreement. If this agreement be terminated by reason of non-appropriation the Owner shall not let a contract to another operator(s) to perform the duties provided for herein. This will not however prohibit the continued operation of the facilities by the Owner through the use of its employees.

9. OPTION TO RENEW:

- a. Operator shall have a conditional option to renew this contract for a one-year term, but the renewal contract shall not include this option without subsequent specific agreement by Owner.
- b. If Operator intends to exercise this conditional option, it must do so by delivering notice of such intention to Owner so that Owner has physical possession of the notice at City Hall no less than sixty (60) days prior to the expiration of the term of this agreement. Within 30 days of receipt of Operator's option to renew, Owner will deposit in the mail addressed to the last known address of Operator a notification that Owner accepts the option exercised by Operator or rejects the same under Paragraph 8.3.
- c. The condition of this option is that Owner can reject same if Owner determines, with reasonable cause, that contractor did not perform this agreement in a good and workmanlike and contractorlike manner.

10. LOCATION:

That part of Lot Three (3) sometimes known as and described as the Southwest Quarter of the Northwest Quarter (SW1/4 NW1/4) lying South of the Great Northern Railroad right of way; the Southeast Quarter of the Northwest Quarter (SE 1/4 NW 1/4); the Southwest Quarter of the Northeast Quarter (SW1/4 NE 1/4); Lot One (1) and that part of Lot Two (2) lying South and East of the Great Northern Railroad right of way; all in Section Nine (9), Township Sixty-one (61) North, Range One (1) East, B.M.

LESS the following described tracts:

TRACT A: Beginning at the Southwest corner of the tract herein described, an auto axle, from which point the intersection of the West line of Section Nine (9), Township sixty-one (61) North, Range One (1) East, B.M., with the center of the present Great Northern Railway bears North 84 Degree 47' West 2617.86 feet,

said point of intersection being North 66 chains, more or less, from the Southwest corner of the said Section Nine (9), and running thence from the auto axle above described, North 87 degrees 54' East 136.60 feet to a one inch steel pin; thence North 16 degrees 19' East 198 feet to a two inch channel iron set on the South boundary of the State Highway; thence along the said South boundary South 80 degrees 25' West 201.11 feet to a one inch steel pin which is distance North 80-degrees 25' East 60.52 feet from a 6" x 6" concrete State Highway boundary monument; thence South 2 degrees 06' East 162.46 feet to the point of beginning and containing 2/3rds acres the including an easement upon the property adjacent on South for the purpose of repairing, improving and maintaining the septic tank overflow line and drain field which is on April 8, 1961, located thereon, so long as said drainfield is used by the owner of the hereinabove particularly described property.

TRACT B: All that part of Lot One (1) and all that part of the Southwest Quarter of the Northeast Quarter (SW 1/4 NE1/4) of Section Nine (9), Township Sixty-one (61) North, Range One (1) East, B.M., lying and being East of right of way of State Highway as described in deed from Bonners Golf Course, Inc. to State of Idaho, recorded at Book 35 of Deeds at page 301, records of Boundary County, Idaho.

AND ALSO INCLUDING: All that part of Lot Five (5), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., lying West of the State Highway.

LESS the following described tracts:

TRACT 1: A parcel of land described as follows: Beginning at the Northeast corner of Lot Five (5), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., thence South along the East line of said Lot Five (5) 20 rods; thence West 40 rods; thence North 20 rods; thence East 40 rods to the place of beginning.

TRACT 2: The North 20 feet of Lot Five (5), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M.

TRACT 3: A parcel described as follows: Commencing at a point 20 rods South of the Northeast corner of Lot Five (5), section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., thence South 84 feet to the West right of way line of State Highway #95, thence Southwesterly along said highway right of way line 408 feet, thence West 180 feet, thence North 254 feet, thence East 435 1/2 feet.

TRACT 4: That part of Lot Five (5), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., lying and being West of the Great Northern Railroad right of way; subject to an easement in favor of the State of Idaho for a highway right of way and an easement in favor of the City of Bonners Ferry, Idaho, for a water pipe line and appurtenances.

TRACT 5: A portion of Lot Five (5) in Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., described as: Commencing 1297 feet West of the Southeast corner of Lot Four (4), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., to the place of beginning; thence South 209 feet; thence

East 209 feet; thence North 209 feet; thence West 209 feet to the place point of beginning; containing one acre, more or less.

TRACT 6: Commencing at a point 20 feet South and 660 feet West of the Northeast corner of Lot Five (5), Section Four (4), Township Sixty-one (61) North, Range One (1) East, B.M., thence South 100 feet to a point, thence West 100 feet to a point, thence North 100 feet to a point, thence East 100 feet to the point of beginning.

11. "GOLF COURSE" DEFINED:

- a. All improvements on said real property, including, but not limited by such inclusion:
 1. turf and landscaping
 2. practice green
 3. driving range
 4. all buildings of any type
 5. automatic irrigation system
 6. signing
 7. fencing
- b. Operating functions are all golf and appurtenant functions, including, but not limited by such inclusion:
 1. Daily green fees plan
 2. Pro Shop services for retail sales
 3. Golf Club rental
 4. Riding golf car rentals
 5. Pull cart rentals
 6. Food, drink and cocktail lounge service.
- c. Nothing herein shall be construed as requiring Owner to provide any capital improvements of any kind or nature other than those existing the date hereof.

12. **BREACH:** Operator agrees to reimburse Owner's expenses and/or damages that arise from its failure to comply with the term thereof, or that may arise from any determination by court or board that Operator's actual or factual relationship to Owner is anything other than that of an independent contractor.

13. **COMPLIANCE WITH LAW:** Operator agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now or may in the future become applicable to Operator and its manner and method of operation or accruing under the performance of such operations. Operator agrees to comply with all civil rights laws and those laws that pertain to the Americans with Disabilities Act. Compliance will be demonstrated by signs (including civil and ADA) posted in visible public areas and statements in public brochures.

14. **STATE PARKS:** To the extent that the Idaho Director of Parks and Recreation has control of the golf course, Operator agrees to abide by its rules and regulations; and specifically, without limitation, to the extent it has control in such matters, the Idaho Director of Parks and

Recreation shall be the final arbiter in the dismissal of any employee on the grounds for lack of courtesy and necessary consideration to the general public.

15. **RATES:** Season ticket charges and greens fee charges will be set periodically and shall be set by Owner only. Owner will strive to set fees that are competitive with similar area facilities. All fees charged by Operator must be competitive with similar private facilities.

16. **ACCOUNTING:** Operator shall submit monthly, a financial statement covering all operations hereunder. Owner, at and all reasonable times, shall have access to any records maintained by Operator hereunder; including, but not limited by such inclusion, the right to make its own audits.

17. **LIABILITY INSURANCE:** Operator shall purchase and maintain insurance during the term of this agreement as follows:

- a. Comprehensive general liability having limits of \$1,000,000 for bodily injury and property damages combined per occurrence and a \$2,000,000.00 annual aggregate limit, such limits shall include liquor liability.
- b. The City of Bonners Ferry and its elected and appointed officials and employees shall be named as an additional insured, and provided with a certificate of insurance showing compliance with this section.

18. **ASSIGNMENT:** Operator shall not have the right to assign or otherwise transfer this agreement, or any part thereof, without the written consent of Owner.

19. **MANNER OF PERFORMANCE:** In every performance hereunder, Operator shall do it workmanlike and professionally; and Operator, at the termination of this Agreement, shall return the property to Owner in the condition as now is and becomes with additional capital improvements, reasonable wear and tear excepted.

20. **TAXES:** Any taxes or licenses attributable to this Agreement or operation hereunder shall be at the sole expense of Operator.

21. **TERMINATION OF OPERATOR'S SERVICES:**

- a. This agreement may be terminated by either party for any reason with thirty (30) days notice to the other party.
- b. In the event the Operator's services are terminated for any reason, including non-renewal of this agreement as provided for in Section 8, the Operator or its representative may elect to have the Owner purchase all merchandise and equipment in accordance with the following formula:

Floor merchandise, bar, and snack bar inventory by age of merchandise:

00-06 months at invoice

07-12 months at 95% of invoice

13-24 months at 90% of invoice
25 months and older owner may refuse to purchase

Equipment:

power golf carts, store equipment, fixtures, rental equipment, bar/snack bar equipment fixtures and any other categories which the parties may agree at the

time of sale shall be included at the time of purchase. In the event the parties cannot otherwise establish a value they shall obtain two (2) estimates (one for each party) from dealers or other qualified persons and the average between the two (2) estimates will establish the sale price of each item.

The Owner may, as it deems necessary, require the Operator to compile an inventory of all merchandise and equipment subject of this provision, together with the value Operator believes should be assigned to each item.

In the event the Operator elects to have the Owner purchase the merchandise and equipment under this provision, they shall give the owner thirty (30) days written notice. Such notice shall include the inventory and valuation the Operator believes should be assigned to the property and any merchandise and equipment that the Operator desires to exclude from this provision. The Operator shall also provide the Owner with proof that all debts incurred by the Operator in the operation of the contract are fully paid and satisfied and if any amount be unpaid the Owner may apply the proceeds of the purchase of the merchandise and equipment to the payment of such debts of the Operator as they deem fit.

If the Operator purchases any outside maintenance equipment, the City of Bonners Ferry shall not be obligated to purchase that equipment from the Operator.

The Owner shall, within thirty (30) days of receipt of such notice, inform the Operator of any disagreements concerning the items listed and assigned values. Within sixty (60) days of contract termination by either party or upon signing of a new contract with a new contractor, whichever shall occur first, the owner shall pay the Operator as herein agreed.

22. PERSONAL OBLIGATIONS OF RALPH LOTSPEICH AS PRINCIPAL SHAREHOLDER AND OFFICER OF OPERATOR: The Operator and its principal shareholder and officer acknowledge that the Owner selected the Operator based up on the qualifications of its principal shareholder and officer, Ralph Lotspeich. One of the considerations in selecting Ralph Lotspeich was his knowledge, understanding and past relationship with the course, the prior operator and the patrons. Owner considered these criteria important to the successful operation of the course. It is further acknowledged that the personal services required of the Operator by this agreement are inseparable from the remaining provisions herein. It is therefore agreed that the Operator will at all times during the term of this agreement designate Ralph Lotspeich to perform its duties and will not without prior approval of Owner assign such duties to a third party. Ralph Lotspeich shall at all times be responsible for the supervision of any other agents and employees the Operator deems necessary to perform its duties as herein agreed and Ralph Lotspeich personally guarantee performance by the Operator of all of the Operator's duties and obligations hereunder. A breach of this provision by, either Ralph Lotspeich or the Operator, shall be cause for termination by the Owner.

The personal guarantees and agreements of Ralph Lotspeich herein are made only to the benefit of the Owner and shall not inure to the benefit of any third party.

DATED this ___ day of _____, 2013.

CITY OF BONNERS FERRY

By _____

Dave Anderson, Mayor

Attest:

Kris Larson, Clerk, City of Bonners Ferry

Kootenai View Golf Resources, Inc., an Idaho Corporation

By: _____

Ralph Lotspeich, Shareholder/Operator

Operator's principal officer and shareholder guarantees performance of all of the duties and obligations of the corporation to the Owner as herein stated.

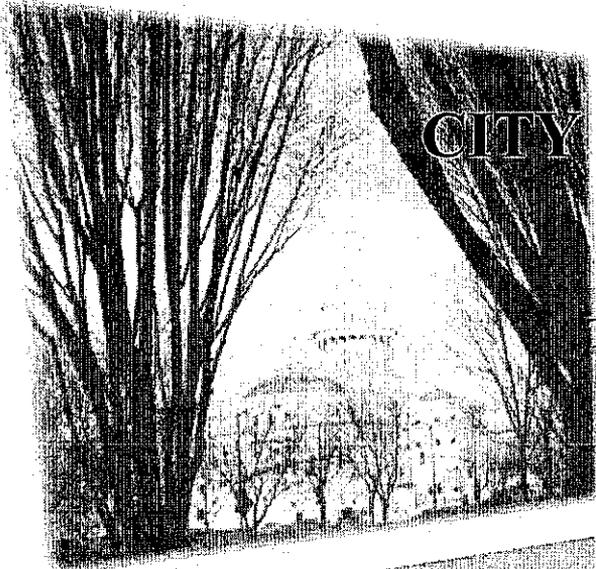
DATED this ___ day of _____, 2013.

By: _____

Ralph Lotspeich

Kris Larson

From: Ken Harward [KHarward@idahocities.org]
Sent: Tuesday, January 08, 2013 2:27 PM
To: LarsonKris
Subject: AIC City Officials Day at the Capitol



CITY OFFICIALS' DAY **At the Capitol**

Thursday, January 31, 2013

City Officials' Day at the Capitol will feature informative discussion of issues facing our state and communities. You will have the opportunity to discuss issues with your legislators during this luncheon. **Register Now** to attend!

Take an opportunity to call and invite your legislators to lunch. A personal invitation from you will help bring all legislators to the lunch. Once you know if your legislators will be attending the lunch please notify either one of your AIC District Directors, Vic Holmes; mayor@rathdrum.org, Jeri DeLange; jdelange@frontier.com.

Many cities share the same legislators. Communicate with your neighboring cities and coordinate who will meet up with the legislators and where your group will meet so that you can all coordinate seating arrangements for the luncheon.

Schedule of Events

9:00 a.m. **AIC Legislative Briefing - All City Officials Invited**
Boise Centre – 850 Front Street - Summit Room

11:45 a.m. **Pick up Legislators from the Capitol – Transportation available**
The meeting will break around 11:30 a.m. to allow you to walk or take a shuttle bus from the Boise Centre to the Capitol to meet your legislators and escort them to lunch.

Noon **Legislative Luncheon - Boise Centre - 850 Front Street – Eagles Room**

Afternoon

- AIC Drug Task Force Meeting
- House and Senate Committee Meetings
- Meet with your Legislators

For information on lodging options, please [click here](#).

CONTACT YOUR LEGISLATORS

Extend a Personal Invitation to Your Legislators

Each legislator has received a formal invitation from AIC, but extending a *personal invitation* to escort them to the luncheon encourages them to attend and allows you to have the opportunity to exchange ideas and express your concerns.

- To contact your legislator, please [click here](#) to access our legislative directory that contains information on how to contact your legislator.
- If you are unsure of whom your local legislators are, please [click here](#).
- When contacting your legislators, ask if they received their invitation from AIC and remind them to RSVP or offer to RSVP on their behalf.

REGISTER NOW

Registration fee: \$25.00 per person (includes lunch). Legislators are invited guests therefore their RSVP/registration is complimentary.

There are two ways you may register:

- Register and RSVP for your Legislator online now by [clicking here](#) (If this link does not work, please visit our website at <http://www.idahocities.org>).
- Complete the City Officials' Day at the Capitol brochure and fax it to AIC at (208) 344-8677 or mail to AIC, 3100 S. Vista Ave., Ste 310, Boise Idaho 83705.

Please register by Wednesday, January 23 for an accurate lunch count.