

**Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

**Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
June 2, 2015  
7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING**

Fee Increase Hearing – Pool Season Pass Fees and Water & Sewer Capitalization Fees (attachment)

**PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

**GUESTS**

**REPORTS**

Police/Fire/Water/Sewer Superintendent/Economic Development Coordinator/Urban Renewal District

**CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of May 19, 2015 Council Meeting Minutes

**OLD BUSINESS**

5. City – Reading of Ordinance Amending City Code Title 5, Chapter 3 Concerning Dogs (attachment)

**NEW BUSINESS**

6. City – Adopt Ordinance Amending City Code Title 5, Chapter 3 Concerning Dogs
7. City – Adopt Resolution 2015-06-01 City Excessive Force Policy (attachment)
8. Sewer – Authorize Mayor to Sign Contract with LSB Engineering for Sewer Bridge Structural Review (attachment)

9. City – Discuss and Approve Pool Season Pass Fees and Capitalization Fees for Water and Sewer
10. Electric – Discuss Contracting with EES Consulting for Review of the Idaho Forest Group and Authorize the Mayor to Sign the Contract (attachment)
11. City – Discuss Business Licenses (attachment)
12. Executive Session per Idaho Code 67-2345 (1) (a) Consider hiring a public officer, employee, staff member or individual agent
13. Police – Authorize Hire of Police Officer

#### **EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345, SUBSECTION 1**

- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (g) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

#### **ADJOURNMENT**

#### **NEXT MEETING DATE**

#### **INFORMATION**

14. Electric/Water/Sewer – Profit/Loss Reports (attachment)
15. City – Forest Service News Release RE: Regional Forester Named for Northern Region (attachment)
16. City – Letter from Idaho Department of Health and Welfare RE: EMS Agency License Applicant (attachment)
17. City – Abandoned Property Auction on June 12, 2015 (attachment)

**Notice  
Fee Increase Hearing**

The City of Bonners Ferry will meet on June 2, 2015 at 7:00 p.m. in the City Hall Council Chamber, 7232 Main Street, Bonners Ferry, Idaho, for the purpose of taking public testimony regarding the new or increased fees listed below and to explain the reasons for such fees or increases. The following items will be considered:

1. Increase swimming pool season passes from \$5.00 to \$10.00 for city residents and from \$10.00 to \$20.00 for non-city residents, to help meet maintenance and operation costs of the swimming pool.
2. Increase water capitalization fees from \$1,000 per equivalent dwelling unit to \$3,048 per equivalent dwelling unit, to reflect current replacement cost of the water system.
3. Increase sewer capitalization fees from \$517 per equivalent dwelling unit to \$1,196 per equivalent dwelling unit, to reflect current replacement cost of the sewer system.

Any person requiring a special accommodation due to a disability condition should contact the Bonners Ferry City Clerk at (208) 267-3105. This contact should be made at least two days prior to the hearing.

Please publish as an advertisement: May 21, 2015  
May 28, 2015

April 13, 2015

Water Capitalization Fees

**ORIGINAL COST METHOD**

Gross Plant (9/30/13)	13,249,664	Excludes grant funded capital and customer contributions.
Net Plant (9/30/13)	\$8,360,872	
Depreciated Plant	36.9%	

Outstanding Principal (9/30/13)	
STD	\$406,127
LTD	\$2,798,149
	<hr/>
	\$3,204,276

Capitalized Net Plant	\$5,156,596	
Capitalized Net Plant/eq. meter	\$2,591	/equivalent meter

**REPLACEMENT COST METHOD**

Replacement Cost Revised	\$40,827,610	Welch Comer 1/29/15
Less Grant/Customer Cont.	\$22,137,168	54.2% of gross plant
Gross Plant	<hr/>	
	\$18,690,442	
Less Depreciation	\$9,762,096	52.2% of Gross Plant per Welch Comer
Net Plant	<hr/>	
	\$8,928,346	
Less Outstanding Debt (1/5/15)	\$2,862,801	
Capitalized Net Plant	<hr/>	
	\$6,065,545	
Capitalized Net Plant per Eq. Meter	\$3,047.60	/equivalent meter

**Water Capitalization Fees**

April 13, 2015

**ADDITIONAL DATA**

Meter Size	Meters	Weighting Factor	Equivalent Meters
3/4 x 5/8	1,235	1.0	1,235
1	47	2.5	117
1 1/2	23	5.0	115
2	46	8.0	364
3	4	15.0	58
4	4	25.0	102
<b>Total Meters</b>	<b>1,358</b>		<b>1,990</b>

**Depreciation (per Welch Comer estimated value)**

Estimated Gross Plant (1/29/2015)	40,827,610
Net Plant	19,503,178
Percent of Plant Depreciated	52.2%

**Capital**

Debit	27,437,242
Credit	19,035,357

Added Capital (00-14)  
Per Year

8,401,885
560,126

**Customer Contributions**

Pre-2000	626,316
2000 - 2014	57,290

Per year

3,819

0.7%

**Grants (2004 - 2014)**

3,298,755

Per year

299,887

53.5%

**Interfund Loans**

Debit	1,280,726
Credit	1,476,275

Outstanding

195,549

**Debt**

Debit	3,318,372
Credit	6,075,777

Outstanding

2,757,406

**Water Bond Debt Reserve**

Debit	117,962
Credit	27,808

Outstanding

(90,154)

**Wastewater Capitalization Fees**

April 13, 2015

**ORIGINAL COST METHOD**

Gross Plant (9/30/13)	1,841,212	
Net Plant (9/30/13)	\$470,234	
Depreciated Plant	74.5%	
Outstanding Principal LTD (9/30/13)	<u>\$29,379</u>	
	\$29,379	
Capitalized Net Plant	\$440,855	
Capitalized Net Plant/ERU	\$217	/ERU (ERU=4500 gal)

**REPLACEMENT COST METHOD**

Replacement Cost	\$12,300,000	"BF public meeting June 26 2013.pdf"
Less Grant/Customer Cont.	<u>\$2,764,076</u>	22.5% of gross plant
Gross Plant	\$9,535,924	
Less Depreciation	<u>\$7,100,508</u>	74.5% of Gross Plant
Net Plant	\$2,435,416	
Less Outstanding Debt (1/5/15)	<u>\$0</u>	
Capitalized Net Plant	\$2,435,416	
Capitalized Net Plant per ERU	\$1,196	per ERU (ERU=4500gal)

# Wastewater Capitalization Fees

April 13, 2015

## ADDITIONAL DATA

Customer Classes	4500gal/ERU	6000gal/ERU
Residential	955	955
Small Commercial	729	547
Commercial	347	260
Industrial	3	2
Interdepartmental	1	1
Total	2,036	1,766

### Plant Additions

Debit	\$5,313,592
Credit	\$4,820,266
Added Capital (00-14)	\$493,327
Per Year	\$32,888

### Customer Contributions

Pre-2000	\$123,317	
2000 - 2014	\$2,054	
Per year	\$137	0.4%

Grants (2000 - 2014)	\$108,807	
Per year	\$7,253.80	22.1%

### Interfund Loans

Debit	\$188,357
Credit	\$188,357
Outstanding	\$0

### Debt

Debit	\$0
Credit	\$0
Outstanding	\$0

### Sewer Bond Debt Reserve

Debit	\$0
Credit	\$0
Outstanding	\$0

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING BONNERS FERRY CITY CODE TITLE FIVE, CHAPTER THREE B CONCERNING DOGS; ENACTING A NEW SECTION 5-3B-12 PERTAINING TO SANITATION RESPONSIBILITIES AND PENALTIES; ENACTING A NEW SECTION 5-3B-13 REGARDING CONTROL AND RESTRAINT OF DOGS; PROVIDING SEVERABILITY; PROVIDING FOR A WAIVER OF THE READING RULES; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council find it in the interest of the citizens of Bonners Ferry to enact a new section within Bonners Ferry City Code Title Five Chapter Three B pertaining to the responsibilities of dog owners in cleaning up and disposing of dog fecal matter deposited on public property or private property not belonging to the dog owner.

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

**Section 1: That a new section 5-3B-12 of Bonners Ferry City Code is hereby adopted:**

5-3B-12: SANITATION RESPONSIBILITIES; PENALTY:

A. It shall be unlawful for an owner or any person having custody or control of any dog to fail to remove the fecal matter deposited by his/her dog on public property or private property not belonging to the owner. Removal must be effected before the owner or responsible party leaves the immediate area where the fecal matter was deposited. The owner or responsible party must dispose of the fecal matter in a sanitary manner by depositing the same in a trash receptacle.

B. A violation of these sanitation responsibilities shall constitute an infraction, with penalties and fines, as provided in Idaho Code.

**Section 2: That a new section 5-3B-13 of Bonners Ferry City Code is hereby adopted:**

5-3B-13: CONTROL AND RESTRAINT:

A. Any dog, while on a street, sidewalk, public property, or upon private property without the consent of the owner, shall be secured by a leash or chain of sufficient tensile strength to restrain the dog and be controlled by a person of sufficient age and strength to control the dog.

B. Exceptions: This shall not apply to police dogs engaged in police work or to service animals performing medically necessary purposes.

C. Any dog found in violation of this section shall constitute prima facie evidence that the owner of the animal is in violation of this section. A violation of this section shall constitute an infraction.

**Section 3: PROVISIONS SEVERABLE:** The provisions of this Ordinance are hereby declared to be severable and if any provision of this Ordinance or application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of remaining portions of this Ordinance.

**Section 3: WAIVER OF READING RULES:** That pursuant to the affirmative vote of the majority of the full council, the rule requiring two (2) separate readings by title and one (1) reading in full, be, and the same is hereby dispensed with, and accordingly, this ordinance shall be read once by title.

**Section 4: EFFECTIVE DATE:** This ordinance shall be effective upon its passage and publication in the manner provided by law.

APPROVED by the Mayor and City Council of the City of Bonners Ferry this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF BONNERS FERRY, IDAHO

BY: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk, City of Bonners Ferry

CITY EXCESSIVE FORCE POLICY

RESOLUTION NO. 2015-06-01

A RESOLUTION OF THE CITY COUNCIL OF BONNERS FERRY, IDAHO, ADOPTING A POLICY PROHIBITING THE USE OF EXCESSIVE FORCE AGAINST NON-VIOLENT CIVIL RIGHTS DEMONSTRATORS.

WHEREAS, the Congress of the United States has passed the Armstrong/Walker "Excessive Force" Amendment (Section 104(L)(1) of Title I of the Housing and Community Development Act of 1974 as amended) prohibiting the use of excessive force by a local law enforcement agency against any individual engaged in non-violent civil rights demonstrations within its jurisdiction;

AND WHEREAS the City of Bonners Ferry has received an Idaho Community Development Block Grant which are funds received by the U.S. Department of Housing and Urban Development (HUD) and is required to comply with the Armstrong/Walker "excessive force" Amendment;

AND WHEREAS the use of excessive force against demonstrators may cause the City to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BONNERS FERRY, IDAHO:

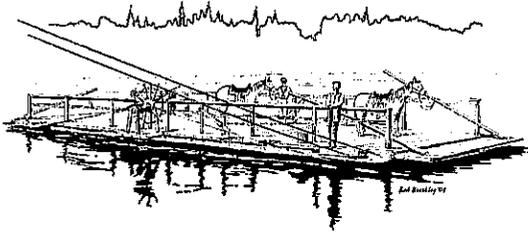
SECTION 1. It is the policy of the City that excessive force by local law enforcement agencies shall not be used against individuals engaged in lawful and nonviolent civil rights demonstrations within the City boundaries.

SECTION 2. The City Council directs the Police Chief to implement this Resolution by amending applicable police department procedures.

PASSED BY THE CITY COUNCIL, CITY OF BONNERS FERRY, IDAHO.

SIGNED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ ATTEST: \_\_\_\_\_



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 29 May 2015  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: Contract with LSB Engineering.

This memo is to recommend that the council consider entering into the attached Subject Contract. This work would be to review the condition of the structural components of the City's sewer bridge. This work is totally separate from the condition of the actual sewer line attached to the bridge.

This recommend engineering review of the bridge is due to our operators observing changes to the line and our observations of that the uprights are not plumb. This bridge was constructed about 1968 and is a cable supported structure. Over the past 45 years we would expect there to be stretching of the supporting cables and would like advice on what adjustments are appropriate and how they should be made.

SJB



**FORM 111**  
**PROFESSIONAL SERVICES AGREEMENT**

AGREEMENT made between CITY OF BONNERS FERRY (Governmental Entity), a political subdivision of the state of Idaho, herein "ENTITY" and LSB Consulting Engineers, 523 East Third Avenue, Spokane, WA 99202, 509-323-9292 herein "CONTRACTOR").

The parties agree as follows:

1. SCOPE OF WORK: ENTITY engages CONTRACTOR to perform the work associated with the Review of the sewer bridge structure and provided recommended maintenance actions.
2. PAYMENT: ENTITY agrees to pay CONTRACTOR for his services rendered under this Agreement the Per Attached for said services, not to exceed \$6,750. The parties agree that CONTRACTOR will invoice ENTITY for payment under this Agreement for services rendered herein.
3. RIGHT OF CONTROL: ENTITY agrees that it will have no right to control or direct the details, manner, or means by which CONTRACTOR accomplishes the results of the services performed hereunder. CONTRACTOR has no obligation to work any particular hours or days or any particular number of hours or days. CONTRACTOR agrees, however, that his other contracts or services shall not interfere with the performance of his services under this Agreement.
4. INDEPENDENT CONTRACTOR RELATIONSHIP: CONTRACTOR is an independent contractor and is not an employee, servant, agent, partner, or joint venture of ENTITY. ENTITY shall determine the work to be done by CONTRACTOR, but CONTRACTOR shall determine the legal means by which it accomplishes the work specified by ENTITY.
5. FEDERAL, STATE, AND LOCAL PAYROLL TAXES: Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by ENTITY on behalf of CONTRACTOR or the employees of CONTRACTOR. CONTRACTOR shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONTRACTOR understands that CONTRACTOR is responsible to pay, according to law, CONTRACTOR's income tax. CONTRACTOR further understands that CONTRACTOR may be liable for self-employment (Social Security) tax to be paid by CONTRACTOR according to law.
6. LICENSES AND LAW: CONTRACTOR represents that he possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONTRACTOR further agrees to comply with all applicable laws in the performance of the services hereunder.
7. FRINGE BENEFITS: Because CONTRACTOR is engaged in its own independently established business, CONTRACTOR is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of ENTITY.

8. WORKER'S COMPENSATION: CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to ENTITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONTRACTOR shall supply, at CONTRACTOR's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will run from 15 June 2015 to 31 December 2016 unless terminated by either party with 30 days written notice.

11. WARRANTY: CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION: CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the act and/or any performances or activities of CONTRACTOR, CONTRACTOR's agents, employees, or representatives under this Agreement.

13. INSURANCE: CONTRACTOR agrees to obtain and keep in force during its acts under this Agreement a comprehensive general liability insurance policy in the minimum amount of \$ 1,000,000, which shall name and protect CONTRACTOR, all CONTRACTOR's employees, ENTITY, and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with the CONTRACTOR's acts. CONTRACTOR shall provide proof of liability coverage as set forth above to ENTITY prior to commencing its performance as herein provided, and said require insurer to notify ENTITY ten (10) days prior to cancellation of said policy.

14. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

15. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

16. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

17. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

18. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.  
DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ENTITY:

By: David Anderson

Its: Mayor

ATTEST:

Kris Larson  
Clerk of The City of Bonners Ferry

CONTRACTOR:

By \_\_\_\_\_  
(Name)

Its \_\_\_\_\_  
(Title or Office)

WITNESS:

\_\_\_\_\_  
(Signature of Witness or Notary Public)

Form and content approved by \_\_\_\_\_, as attorney for \_\_\_\_\_  
(Governmental Entity).



523 EAST THIRD AVENUE  
SPOKANE, WASHINGTON 99202  
P 509.323.9292 F 509.747.7115  
WWW.LSBENGINEERS.COM

May 16, 2015

Mr. Steven Boorman  
City of Bonners Ferry  
7232 Main Street  
PO Box 149  
Bonners Ferry, Idaho 83805

Re: *Limited Structural Assessment  
Support Tower Foundations for  
Suspension Pipe Bridge Across Kootenai River  
Bonners Ferry, ID*

Dear Mr. Boorman:

*We are pleased to provide this proposal for structural engineering consulting services on the referenced project. We propose to provide services on a time and expense basis, with fees accruing in accordance with the attached fee schedule dated January 2015. We estimate that fees will total approximately \$6,750. This amount will not be exceeded without your express prior consent.*

*Based on our recent discussions, we understand that the City has a sewer pipe crossing the Kootenai River that utilizes a substantial suspension bridge spanning approximately 770 feet between support towers. Based on the 1967 Hoffmann and Fiske structural drawings you provided, we understand that the steel framed support towers are founded on cast in place concrete piers extending approximately 20 feet below grade and supported on timber piling. The suspension cable system is anchored to below grade concrete deadmen behind the support towers at each end. We understand that the support towers appear to be out of plumb, each tipping inward toward the river, and that the City is interested in a more clear understanding of the probable cause(s) and recommended actions to address this observed condition.*

*The scope of services offered by this proposal includes the following specific tasks:*

- *Visit the support towers at each side of the river to observe conditions available to view at the support piers and the deadman anchors. It is recognized that most of the tower foundation structure is below grade and not available to view, but information regarding plumbness, cable condition and general concrete condition will be observable above grade. This proposal considers observations from ground level only, and does not provide for any exploratory excavations or any observations of the tower structure above the concrete support piers.*

Mr. Steven Boorman  
City of Bonners Ferry  
May 16, 2015  
Page 2

- Coordinate site visit with any survey crew that may be utilized to obtain accurate information regarding tower settlements or movements on both sides of the river. It may be prudent to procure survey information during our site visit, or possibly before our visit. It is our understanding that City crews or local survey companies engaged by the City will provide necessary measurements, but if the City desires LSB to procure surveying assistance we would be pleased to provide that service as additive to this proposal.
- Evaluate information collected on site and investigate potential causes and prospective remedial actions as warranted.
- Prepare a letter report presenting our conclusions and recommendations for the foundation system for this suspension bridge. The report will be stamped by a professional engineer licensed in the State of Idaho.

Thank you very much for this opportunity to offer our services to the City of Bonners Ferry. If you have questions or concerns regarding this proposal, please feel free to contact us. We look forward to your notification to proceed.

Sincerely,

LSB Consulting Engineers, PLLC



Randall J. LaPlante, P.E. S.E.

attachment



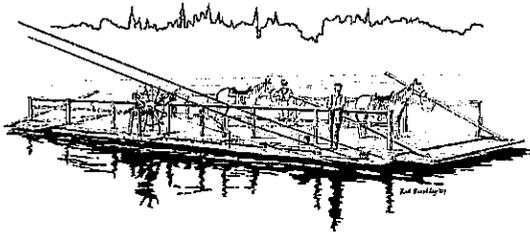
## Standard Fee Schedule

January 2015

Principal Engineer	\$110 per hour
Senior Engineer	\$100
Staff Engineer	\$90
Graduate Engineer	\$80
Designer	\$70
CAD Drafter	\$65
Administrative Staff	\$55

Expenses will be billed at actual cost plus a 10% markup. Costs for transportation by automobile will be charged at the prevailing federally approved rate per mile.

Unless otherwise specified, charges are due and payable within thirty (30) days after receipt of invoice. Interest may be charged at the rate of 1.5% per month on past due accounts.



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: 29 May 2015  
To: City Council  
From: Stephen Boorman, City Administrator  
Subject: EES Consulting Contract.

This memo is to recommend that the council pursue a contract with EES Consulting for a review of the Idaho Forest Group, Moyie Mill (IFG) contract. The City entered into a contract with IFG in 2010 and it expires this fall. The contract has two main components; the first is a pass through of actual power supply costs with a true-up, and the second is a negotiated base rate.

At this time it is my understanding that the power supply costs pass through is working well for both parties. The second part is where EES's assistance would be recommended which is determining an appropriate base rate.

*STB*

**CITY OF BONNERS FERRY ELECTRIC FUND  
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: April, 2015

	ENERGY SALES		DOLLARS		KWH SOLD	Year to Date	# of Cust.
	This Month	Year to Date	This Month	Year to Date			
1 Residential & Farm	\$147,067	\$1,132,503	2,047,046	16,374,587	1,983		
2 Residential Seasonal							
3 Commercial - small (50 KVA or less)	\$42,490	\$320,878	618,451	4,742,004	462		
4 Commercial - large (over 50 KVA)	\$89,198	\$636,165	1,420,078	10,399,923	175		
5 Industrial	\$92,266	\$633,141	1,752,688	11,969,483	12		
6 Irrigation and/or drainage pumping	\$2,828	\$15,047	31,948	176,351	8		
7 Public Street Lighting	\$2,442	\$17,095			3		
8 Interdepartmental	\$4,489	\$30,084	63,503	420,475	28		
9 Self Consumed	\$157	\$1,222	1,644	13,617	3		
10							
11							
12 Total (1 thru 11)	\$380,937	\$2,786,135	5,935,358	44,096,440	2,674		
<b>OTHER REVENUES</b>							
13 Pole Use	\$701	\$3,951					
14 Connects	\$3,390	\$9,830					
15 Conservation							
16 Misc. Electric Revenue	\$250	\$1,375					
17 Total Misc. Revenue (13 thru 15)	\$4,341	\$15,156					
18 Total Operating Revenue (12 + 16)	\$385,278	\$2,801,291					
<b>OPERATING EXPENSES</b>							
19 Generation	\$29,713	\$177,175					
20 Power Purchases - BPA	\$181,088	\$1,151,431					
21 Power Purchases - Other							
22 Maintenance - General Property	\$5,934	\$41,746					
23 Conservation	\$3,780	\$7,096					
24 Customer's Svc & Record	\$5,295	\$34,369					
25 Total Ops & Treatment Expense							
26 Administrative and General	\$55,913	\$337,038					
27 Transmission	\$1,150	\$7,264					
28 Distribution	\$66,936	\$227,134					
29 Rolling Equipment	\$8,184	\$36,829					
30 Total Operating Expenses(19 thru 29)	\$357,993	\$2,020,082					
<b>INCOME STATEMENT</b>							
1. Total operating Revenue (line 18)							
2. Operating revenue deductions:							
3. Total operating expenses (line 30)							
4. Depreciation							
5. Amortization							
6. Taxes (transfer to General Fund)							
7. Tax equivalents (interest to General Fund)							
8. Total operating revenue deductions(3 thru 7)							
9. Operating Income (1 minus 8)							
<b>OTHER INCOME</b>							
10. Interest							
11. Misc. Non-operating revenue (net)							
12. Gross Income (9 + 12)							
13. Interest on long term debt							
14. Interest on investment of municipality							
15. BPA Revenues							
16. BPA Expenditures							
17. Miscellaneous income deductions							
18. Total Income deductions (14 thru 18)							
19. Net Income (Gross minus 19)							
20. Total Income (19 minus 19)							

**CITY OF BONNERS FERRY WATER FUND  
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: April, 2015

	DOLLARS		Cubic Feet Sold	Year to Date	# of Cust. This Month
	This Month	Year to Date			
<b>SALES</b>					
1 Residential	\$47,477	\$316,942	541,282	4,052,821	1,077
2 Commercial - small	\$18,539	\$129,730	288,466	2,246,512	213
3 Commercial - large	\$10,157	\$71,733	184,927	1,467,551	81
4 Interdepartmental	\$211	\$2,031	435	16,025	6
5 Wholesale					
6 Industrial	\$321	\$2,196			2
7 Pumping & Drainage	\$72	\$492			1
8 Total (1 thru 7)	\$76,777	\$523,124	1,015,110	7,782,909	1,379
<b>OTHER REVENUES</b>					
9 Bulk Water Sales	\$368	\$1,135			
10 Coin Op Sales		\$444			
11 Misc. Water Revenue					
13 Connect Fees	\$4,150	\$9,630			
14 Grant Revenue					
15 Total Misc. Revenue (9 thru 14)	\$4,518	\$11,209		\$28,500	\$199,500
16 Total Operating Revenue (8 + 15)	\$81,295	\$534,333			
<b>OPERATING EXPENSES</b>					
17 Source of Supply	\$2,493	\$6,022			
18 Pumping	\$1,861	\$7,996			
19 Treatment	\$12,745	\$92,917			
20 Transmission	\$571	\$2,007		\$154	\$1,111
21 Distribution	\$2,829	\$28,288			\$1,875
22 Line Operation/Maintenance	\$2,813	\$19,327		\$154	\$2,986
23 Meter Maintenance/Reading	\$799	\$3,236		\$2,862	\$29,508
24 Structure Maintenance	\$247	\$2,292			
25 Customer Service	\$52	\$319			
26 Customer Accounting	\$1,685	\$10,068			\$18,057
27 Rolling Equipment	\$1,147	\$6,979			
28 General & Administrative	\$18,527	\$101,885			
29 Conservation					
30 General Property Maintenance	\$253	\$258			
31 Total Operating Expenses(17 thru 28)	\$46,022	\$281,594		\$0	\$18,057
<b>INCOMESTATEMENT</b>					
			1. Total operating Revenue(line 16)		
			2. Operating revenue deductions:		
			3. Total operating expenses(line 29)		
			4. Depreciation		
			5. Amortization		
			6. Taxes (General Fund Transfer)	\$4,065	\$26,717
			7. Tax equivalents (Interest to General Fund)		
			8. Total operating revenue deductions(3 thru 7)	\$78,587	\$507,811
			9. Operating Income (1 minus 8)	\$2,708	\$26,522
<b>OTHER INCOME</b>					
			10. Interest		\$154
			11. Misc. Non-operating revenue (net)		\$1,875
			12. Total other income (10 + 11)		\$154
			13. Gross Income (9 + 12)		\$2,862
			14. Interest on long term debt		
			15. Interest on investment of municipality		
			16. Miscellaneous income deductions		
			17. Total Income deductions (14 thru 16)	\$0	\$18,057
			18. Net Income (13 minus 17)	\$2,862	\$14,501

CITY OF BONNERS FERRY SEWER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: April, 2015

	DOLLARS		Cubic Feet Sold	INCOME STATEMENT		# of Cust.
	This Month	Year to Date		This Month	Year to Date	
<b>SALES</b>						
1 Residential	\$24,396	\$161,932				997
2 Commercial - small	\$11,854	\$82,328				201
3 Commercial - large	\$6,075	\$42,394				68
4 Interdepartmental	\$22	\$151				1
5 Wholesale						
6 Industrial	\$43	\$303				2
7 Pumping & Drainage						
8						
9 Total (1 thru 7)	\$42,390	\$287,108	0	0		1,269
<b>OTHER REVENUES</b>						
10 Junk or Salvage Sold						
11 Flusher Truck Rental						
12 Misc. Sewer Revenue						
13 Connect Fees	\$2,188	\$4,346				
14 Grant Revenue						
15 Total Misc. Revenue (10 thru 14)	\$2,188	\$4,346				
16 Total Operating Revenue (9 + 15)	\$44,578	\$291,454				
<b>OPERATING EXPENSES</b>						
17 Pumping & Lift	\$4,014	\$19,859				
18 Treatment	\$13,488	\$46,354				
19 Transmission	\$18	\$82				
20 Distribution	\$1,723	\$9,335				
21 Collection						
22 Operation Lines	\$3,916	\$5,718				
23 Maintenance of Lines	\$0	\$422				
24 Structure Maintenance	\$478	\$829				
25 Customer Service						
26 Customer Accounting	\$144	\$857				
27 Rolling Equipment	\$1,758	\$5,044				
28 General & Administrative	\$8,842	\$40,192				
29 General Property Maintenance						
Total Operating Expenses(17 thru 27)	\$34,381	\$128,692				
<b>INCOME STATEMENT</b>						
				This Month	Year to Date	
1. Total operating Revenue (line 15)				\$44,578	\$291,454	
2. Operating revenue deductions:						
3. Total operating expenses (line 28)				\$34,381	\$128,692	
4. Depreciation				\$5,825	\$40,775	
5. Amortization						
6. Taxes (General Fund Transfer)				\$2,229	\$14,572	
7. Tax equivalents (Interest to General Fund)						
8. Total operating revenue deductions(3 thru 7)				\$42,435	\$184,039	
9. Operating Income (1 minus 8)				\$2,143	\$107,415	
<b>OTHER INCOME</b>						
10. Interest				\$201	\$1,472	
11. Misc. Non-operating revenue (net)					\$592	
12. Total other income (10 + 11)				\$201	\$2,064	
13. Gross Income (9 + 12)				\$2,344	\$109,479	
14. Interest on long term debt						
15. Interest on investment of municipality						
16. Miscellaneous income deductions						
17. Total Income deductions (14 thru 16)				\$0	\$0	
18. Net Income((3)minus(17))				\$2,344	\$109,479	

**CITY OF BONNERS FERRY, IDAHO  
2015 APPLICATION  
FOR CITY BUSINESS LICENSE**

**RECEIVED**

**MAY 26 2015**

License issued to: Carolyn Testa CITY OF BONNERS FERRY

Address: PO Box 1781

Business Name: \_\_\_\_\_

Physical Location: 6371 Kootenai / 6389 Kootenai / 6387 Kootenai / 7180 Main St / 6711 Stephens / Madison / 7100 Ash

Mailing Address: PO Box 1781

Phone Number: 290-7039

After Hours Phone Number: ↓

Type of Business (give detailed description): Landlord

*Please present this to City Council;*

Check one of the following:  Retail  Wholesale  Manufacturing  Contractor  Service

?  Other (specify) Landlord?

Ownership Status:  Individual  Partnership  Corporation  LLC

*Each of my commercial tenants pay for a business license. And I'm paying for a business license for their business.*

List Names, Addresses and Titles of Partners or Corporate Officers:

*I have no single business location with which to post my new license, once I receive it.*

*Suggestions? Next to my tea pot? Pin it to my jacket?*

Have you had a Business License before?  Yes  No If Yes, list previous business name & date started:

*Respectfully -  
Carolyn Testa*

Applicant Signature Carolyn Testa Title Owner Date 5/20/15

\*A new Business License must be obtained if ownership in the business changes or if the location of the business changes.  
\*\*Business Licenses must be renewed annually per City Ordinance 538.

**OFFICE USE:**

\$25 Fee Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_ Approved \_\_\_\_\_ Date \_\_\_\_\_

License # Assigned \_\_\_\_\_ Date Issued \_\_\_\_\_

CHAPTER 1

BUSINESS PERMITS

SECTION:

- 3-1- 1:      Applicability
- 3-1- 2:      Purpose
- 3-1- 3:      Permit Required
- 3-1- 3-1:    Exemptions
- 3-1- 4:      Application
- 3-1- 5:      Forms
- 3-1- 6:      Signatures
- 3-1- 7:      Fees
- 3-1- 8:      Posting
- 3-1- 9:      Change Of Location Or Nature Of Business
- 3-1-10:     Penalties For Noncompliance

3-1-1:       **APPLICABILITY:** The provisions of this chapter shall be applicable to all wholesale and retail businesses and all activities, occupational callings, trades, pursuits or professions that conduct business from or at a location or locations within the city of Bonners Ferry, or engage in any business, trade, or profession within the geographic boundaries of the city of Bonners Ferry, with the object of gain, profit, benefit or advantage. Each business location shall be deemed a separate business unless it is a specific annex to the main location of the business. The permit is not intended to repeal any permit, license or franchise provisions of any other ordinance of the city of Bonners Ferry, nor is the permit to be considered a waiver of any other requirements of compliance with any federal, state and local laws. (Ord. 541, 5-20-2014)

3-1-2:       **PURPOSE:** The purpose of this chapter is to assist in providing the city information as to congestion, zoning, planning, street construction and utility distribution. (1959 Code § 5-1-71)

3-1-3:       **PERMIT REQUIRED:** A permit is required for the maintenance, operation or conduct of any business. Any person or

corporation shall be subject to the requirement if by himself or through an agent, employee or partner, he holds himself forth as being engaged in the business or occupation; or solicits patronage therefor, actively or passively; or performs or attempts to perform any part of such business or occupation in the city. (1959 Code § 5-1-7B)

3-1-3-1: **EXEMPTIONS:**

- A. The permit provisions of this chapter shall not apply to:
1. Persons qualifying as a charity within the meaning of section 501(c)(3) of the United States internal revenue code. Possession of a certificate, letter, or other proof of such status from the internal revenue service shall be required to qualify for this exemption.
  2. Any agency of the United States government and any political subdivision of the state of Idaho.
  3. Persons who occupy space at a flea market or other similar type of temporary bazaar. However, the provisions of this chapter shall apply to the operator of the flea market or bazaar.
- B. In addition, neither the fee nor the permit provisions of this chapter shall apply to:
1. Persons who make occasional sales of their own household property, including garage sales or yard sales, not more than twice each calendar year and children's lemonade stands or similar endeavors operated by children on an occasional and temporary basis;
  2. Domestic servants, newspaper carriers or casual laborers not included as employees of a regularly conducted business;
  3. Professionals, such as architects and lawyers, who are working in the city temporarily and have offices elsewhere;
  4. Lessors of residential property who lease two (2) or fewer family units or properties. However, the provisions of this title shall apply to any commercial property lessor and any lessor who leases more than two (2) family units or properties within the city limits. (Ord. 541, 5-20-2014)

- 3-1-4:       **APPLICATION:** Application for the business permit shall be made, in writing, to the clerk. Each application shall state the name of the applicant, the permit desired, the location to be used and the nature of the business. (1959 Code § 5-1-7A)
- 3-1-5:       **FORMS:** Forms for all permits, and applications therefor, shall be prepared and kept on file by the clerk. (1959 Code § 5-1-7C)
- 3-1-6:       **SIGNATURES:** Each permit issued shall bear the signatures of the mayor and the clerk in the absence of any provision to the contrary. (1959 Code § 5-1-7D)
- 3-1-7:       **FEES:** In the absence of specific provisions to the contrary, all fees and charges for permits shall be paid in advance at the time application therefor is made to the clerk. All permit fees shall be deposited to the general fund. The fees, established by resolution of the mayor and city council, shall be an initial charge for each new business established, and an annual renewal fee for each now existing and hereafter established business, except that any business required to have a permit under another ordinance of the city is exempt from the requirement of having a permit under this chapter. Any change in name, location or status (e.g., without limitation, individual, partnership, corporation, trust) shall constitute a new business as does any newly created or established business. The permit fee levied hereunder is not intended to repeal any other permit fee provision of any ordinance of the city. (Ord. 538, 10-1-2013)
- 3-1-8:       **POSTING:** It shall be the duty of any person conducting a business in the municipality to keep his permit posted in a prominent place on the premises used for such business at all times. (1959 Code § 5-1-7G)
- 3-1-9:       **CHANGE OF LOCATION OR NATURE OF BUSINESS:** In the absence of any provision to the contrary, the location or nature of any permittee's business or occupation, or of any permitted act, may be changed provided ten (10) days' notice thereof is given to the clerk, subject to compliance with the other provisions of this code. (1959 Code § 5-1-7F)

**3-1-10: PENALTIES FOR NONCOMPLIANCE:**

- A. **Infraction:** Unless otherwise provided, any person who shall commence or continue to carry on or transact any business or calling for which a permit is required by any provision of this title without first procuring the same or, once procured, fails to maintain the standards required to retain the permit or license shall be deemed guilty of an infraction and, upon conviction thereof, shall be fined two hundred dollars (\$200.00). A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.
- B. **Violation:** The operating or conducting of any business or occupation for which a license is required by this chapter without having a valid permit as provided herein is hereby declared to be a public nuisance. In addition to any penalty provided by this chapter, the city may bring an action in any court of competent jurisdiction to obtain an order enjoining any person from operating or conducting any business or occupation in violation of this chapter.
- C. **Revocation Or Suspension:** Any permit issued pursuant to this chapter may be revoked or suspended by the city council for violation of any law of the city, the state of Idaho, or of the United States Of America applicable to the business for which the permit was issued. Such revocation must be preceded by notice in writing to the permittee from the city clerk, informing the permittee that the council has ordered the holding of a hearing at a date and time certain, not less than forty five (45) days from the date of such notice, at which hearing the permittee will be required to appear personally and show cause why the permit should not be revoked. At such hearing the permittee may be represented by counsel, may testify personally, may call witnesses, and may cross examine any witnesses called by the city. Should the council determine that such permit should be revoked or suspended, it shall pass a motion to that effect, and such permit shall thereupon be revoked, provided however, that no such motion shall be deemed passed without the affirmative vote of one-half ( $\frac{1}{2}$ ) plus one of the members of the full council. (Ord. 541, 5-20-2014)



United States Department of Agriculture

Forest Service/Northern Region  
200 E Broadway  
Missoula, MT 59802  
Web: [www.fs.usda.gov/r1](http://www.fs.usda.gov/r1)

# News Release

Forest Service Contact: Heather Noel (406) 370-7370  
[hmnoel@fs.fed.us](mailto:hmnoel@fs.fed.us)

**FOR IMMEDIATE RELEASE**

Date: May 22, 2015

## REGIONAL FORESTER NAMED FOR NORTHERN REGION

MISSOULA, Montana: Forest Service Chief Tom Tidwell announced today that Leanne Marten has been selected as the Regional Forester for the Northern Region.

As Regional Forester for this region, Marten will have the responsibility for managing National Forest System lands across 25 million acres spread over five states, including 12 National Forests located within the perimeter of northeastern Washington, northern Idaho, and Montana; and the National Grasslands in North Dakota and northwestern South Dakota.

"We are pleased Leanne has accepted this leadership opportunity within the Northern Region," said Tidwell. "Her experiences living, going to school and working for the Agency in the Northern Region, give her valuable insights into the challenges and opportunities of the region. They will also help her forge strong relationships with communities and partners to build on the Region's collaborative efforts to restore and sustain healthy, productive natural resources."

Marten has worked for the Forest Service for more than 20 years. "It is an honor and privilege to be selected as regional forester for the Northern Region. I am very happy and excited to be returning and look forward to the opportunity to serve the wonderful people and employees in the region as we work together to care for and manage our natural resources," she said. Marten is currently the National Director for Ecosystem Management Coordination for the US Forest Service.

Leanne Marten is National Director for Ecosystem Management Coordination for the U.S. Forest Service. She has worked for the Forest Service for more than 20 years, including assignments in the Northern Region. Leanne started her career as a seasonal employee on the Palouse Ranger District, Clearwater National Forest in Northern Idaho while obtaining her Bachelors of Science in

- MORE -

Environmental Science from Washington State University. She went on to graduate school at the University of Idaho, where she received her Masters of Science in Forest Resources.

After finishing up her schooling, Marten worked full time for the Forest Service on the Canoe Gulch Ranger District of the Kootenai National Forest in Montana. She later worked as a planner and environmental coordinator for the Kootenai prior to moving east to be a District Ranger on the Ottawa National Forest in the Upper Peninsula of Michigan, Deputy Forest Supervisor and Forest Supervisor on the Huron-Manistee National Forest in the lower peninsula of Michigan and Forest Supervisor on the Allegheny National Forest in Northwest Pennsylvania.

Most recently, Marten served as the National Director for Wilderness and Wild & Scenic Rivers in Washington, D.C. She has also had many temporary assignments throughout her career, including a detail as Deputy Regional Forester of the Southwestern Region, in Albuquerque, New Mexico; Associate Deputy Chief for National Forest Systems, Washington, D.C.; and most recently, Acting Director for the National Partnership Office, Washington, D.C.

Marten grew up in the Forest Service, a second-generation employee, which combined with two decades of service give her extensive background into the Agency, it's mission of caring for the land, its programs and its people.

Marten is married and currently lives in northern Virginia. She has two sons, one in the U.S. Marine Corps, stationed at Camp Lejeune, North Carolina and the other starting college at the University of Idaho this Fall.

She replaces Faye Krueger, who retired from the Forest Service in January.

-END-



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

C. L. "BUTCH" OTTER – Governor  
RICHARD M. ARMSTRONG – Director

WAYNE DENNY – Bureau Chief  
BUREAU OF EMERGENCY MEDICAL SERVICES & PREPAREDNESS  
DIVISION OF PUBLIC HEALTH  
P.O. Box 83720  
Boise, Idaho 83720-0036  
PHONE 1-877-554-3367 FAX 208-334-4015

Shipping/Physical Address (FedEX/UPS/DHL/Walk in only)  
2224 E. Old Penitentiary Rd, Boise, ID 83712

RE: EMS Agency License Applicant

Dear Bonners Ferry City Council,

The Bureau of EMS and Preparedness has received an application from Boundary Volunteer Ambulance to provide Emergency Medical Services (EMS) within the boundaries of your political subdivision or existing EMS agency response area. You are being provided with a summary of the applicant's proposed service declarations for informational purposes. For further information regarding their proposed services, please contact the applicant at the following:

**Contact Name:** Kenneth Baker

**Phone:** 208-267-2604

**E-mail:** chief@boundaryambulance.org

**Address:** PO Box 441, Bonners Ferry, ID 83805

For information regarding EMS agency licensing requirements please contact the Bureau, EMS Section at 1-877-554-3367.

Sincerely,

A handwritten signature in black ink, appearing to read 'B Esslinger', with a long horizontal stroke extending to the right.

Brian Esslinger  
EMS Field Coordinator

May 18, 2015

**Applicant Name: Bounday Volunteer Ambulance**

**Service Dates: Continuous**

**License Types:**

Type	Annual Calls	Response Area Description
Ambulance, Paramedic, Prehospital	1000	All of Boundary County
Ambulance, Paramedic, Transfer	100	Boundary Community Hospital, Bonner General Health, Kootenia Health
Ambulance, EMT, Prehospital	170	South Boundary, Hall Mountain, Moyie Springs, East Boundary
Non-Transport, Paramedic, Prehospital Support	170	All of Boundary County
Ambulance, ILS, Standby	20	All of Bounday County

**Medical Director Agreement with: H. Stu Willis III, MD**

**Dispatch Entity Agreement with: Boundary County Sheriff**

**Patient Care Integration Agreements with: N/A**

**Cooperative Agreements with: N/A**

**Financial Summary:**

Budget Summary Projections for First Year		Revenue Summary Projection First Year	
Budget Category	Amount	Revenue Category	Amount
Operating Costs	378,237.00	EMS Billing Receipts	419,511.00
Capital Costs	113,500.00	Tax Based Revenue	230,000.00
Personnel Costs	450,397.00	Other	266,510.00
<b>Total</b>	<b>942,134.00</b>	<b>Total</b>	<b>916,021.00</b>

**Staffing Summary:**

Level	Total Staff	Compensation				# On Duty Per shift	# On Call Per shift	Shift Type
		UV	CV	PT	FT			
EMR								
EMT	30		28	1	1	Atleast 1	29	48/96
AEMT	5		5				5	48/96
Paramedic	5			1	4	1	4	48/96
Ambulance Based Clinician	4						4	Transfer staffing

**Station Addresses:**

Address	City, State, Zip	Vehicles	Longest Response
Hwy 1, 1271	Bonnors Ferry, ID 83805	2 amb, 1 non-trans	5 mins
6447 Railroad	Bonnors Ferry, ID 83805	1 ambulance	28 mins
20 Stagecoach Rd	Naples, ID 83847	1 ambulance	5 mins
90 Basin Ln	Moyie Springs, ID 83845	1 ambulance	5 mins

May 18, 2015

## Abandoned Property Auction Notice

The City of Bonners Ferry has 17 bicycles to auction as abandoned property. The bicycles will be sold as a lot, meaning all 17 will be sold to one bidder. There will be a viewing of the bicycles behind City Hall, 7232 Main Street, Bonners Ferry on June 12, 2015 from 1:00 to 2:00 p.m. with sealed bids due by 3:00 p.m. on June 12, 2015.

Bicycles will be sold as is with no warranty. The City of Bonners Ferry reserves the right to reject any and all bids, to waive any irregularities in the bids received, and to accept the bid that is in the best interest of the City.

Attest: *Kris Larson*  
Kris Larson, City Clerk

Please publish: June 4, 2015