

### **Welcome to tonight's City Council meeting!**

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

### **Vision Statement**

Bonners Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA  
CITY COUNCIL MEETING  
Bonners Ferry City Hall  
7232 Main Street  
267-3105  
August 4, 2015  
5:00 p.m. Budget Workshop  
7:00 p.m. Regular Meeting**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

### **GUESTS**

### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

### **CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of July 21, 2015 Council Meeting Minutes

### **OLD BUSINESS**

### **NEW BUSINESS**

5. Water/Sewer – Authorize Mayor to Sign Letter to EPA Designating Signature Authority (attachment)
6. Sewer – Authorize Advertisement for Bid for Fencing at the Sewer Lagoon (attachment)
7. Electric/Water/Sewer – Authorization to Purchase a Used Dump Truck (attachment)
8. Electric – Declare Seven Regulators Surplus Property
9. City – Executive Session per Idaho Code 74-206 (1) (c)

### **EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1**

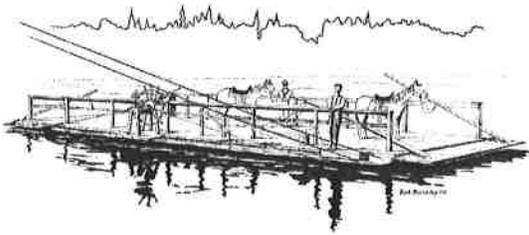
- (a) Consider hiring a public officer, employee, staff member or individual agent.
- (b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
- (c) Conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
- (d) Consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.
- (e) Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- (f) Communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
- (i) Engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

### **ADJOURNMENT**

### **NEXT MEETING DATE**

### **INFORMATION**

- 10. City – Claim for Damage (attachment)
- 11. Pool – Letter to the Editor from Mayor (attachment)
- 12. Electric/Water/Sewer – Profit/Loss Reports (attachment)
- 13. City – Invitation to "Visit Your Museum Week" (attachment)



# MEMO

CITY OF BONNERS FERRY  
CITY ADMINISTRATOR

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Date: July 30, 2015  
To: Mayor and City Council  
Subject: WWTP NPDES Permit No. ID-002022-2 and  
WTP NPDES Permit No. ID-002045-1

## **Background (General Provisions Part V.)**

As part of the document submittal requirements of the subject permit's, once a new person is selected and thus authorized to sign and certify documents relative to the permits, the following must occur:

### **E. Signatory Requirements**

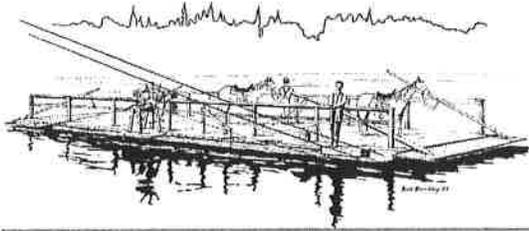
All applications, reports or information submitted to EPA and IDEQ must be signed and certified as follows.

1. All permit applications must be signed as follows:
  - a) For a corporation: by a responsible corporate officer.
  - b) For a partnership or sole proprietorship: by a general partner or the proprietor, respectively.
  - c) For a municipality, state, federal, Indian tribe, or other public agency: by either a principal executive officer or ranking elected official.
2. All reports required by the permit and other information requested by EPA or IDEQ must be signed by a person described above or by a duly authorized representative of that person. A person is a duly authorized representative only if:
  - a) The authorization is made in writing by a person described above;
  - b) The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity, such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company; and
  - c) The written authorization is submitted to the Director of the Office of Compliance and Enforcement and IDEQ.
1. Changes to authorization. If an authorization under Part V.E.2. is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of Part V.E.2 must be

submitted to the Director of the Office of Compliance and Enforcement and IDEQ prior to or together with any reports, information, or applications to be signed by an authorized representative.

2. Certification. Any person signing a document under this Part must make the following certification:

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”



## **CITY OF BONNERS FERRY**

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

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**August 4, 2015**

**Mr. Jeff Ken Knight  
U.S. EPA Region 10  
Office of Compliance and Enforcement  
NPDES Compliance Unit  
OCE-133, Suite 900  
1200 Sixth Avenue  
Seattle, WA 98101**

**Dear Mr. Ken Knight:**

**Subject: Signature Authorization - WWTP NPDES Permit No. ID-002022-2  
WTP NPDES Permit No. ID-002045-1**

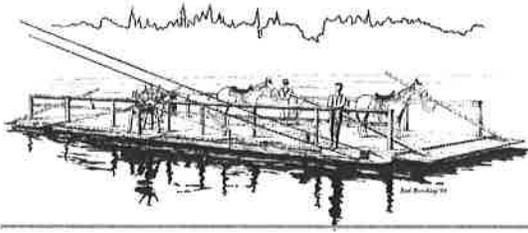
As specified in the General Provisions of the subject permits, all required reports and other information requested by the EPA or IDEQ must be signed by a ranking elected official or by a duly authorized representative of that person. Hence, I hereby authorize Adrian Dice, Water/Sewer Superintendent or Douglas W. Ladely, Water/Sewer Treatment Operator for the City of Bonners Ferry, Idaho, to sign those documents.

Should there be any questions and /or comments regarding this matter, please direct those to Adrian Dice or Douglas Ladely at telephone number (208) 267-4380 at your convenience.

**Sincerely,**

**Mr. David Anderson  
Mayor – City of Bonners Ferry**

**PC: Mr. John Tindall  
Engineering Manager  
Idaho DEQ  
2110 Ironwood Parkway  
Coeur d'Alene ID 83814**



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# Memo

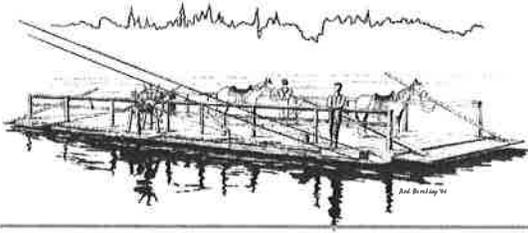
**To:** Mayor and City Council  
**From:** Mike Klaus  
**Date:** 7/31/2015  
**Re:** Sewer Department – Sewer Lagoon Fencing

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Mayor and Council,

The City has planned to fence the perimeter of the sewer lagoons for some time and has the budget to complete the work. The current fence provides no protection against intrusion to a facility that poses a significant risk to the public. I am requesting that the Council authorize me to bid the bid the fencing work as soon as possible. The amount budgeted for the project was previously set at \$40,000. What I would like to do is bid the work on a lineal foot basis, and award an amount of work that the City Council approves after bids are received.

Thanks,  
Mike



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# Memo

**To:** Mayor and City Council  
**From:** Mike Klaus  
**Date:** 7/31/2015  
**Re:** Water Department - Dump Truck

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Mayor and Council,

The water department dump truck has a broken frame, and the cost to repair it exceeds the value of the truck. The dump truck is needed often by the water and sewer department, so we are searching for another one. Two have been located in our region for under \$25,000. With this memo I am requesting that the Council authorize the purchase of another dump truck for under \$25,000. I also recommend sending our mechanic and one of our water department staff to inspect and test out a truck before purchase.

Thanks,  
Mike

# NOTICE OF TORT

## For Damage or Injury

### ATTENTION:

This form is to be completed by the claimant and is a requirement that if used, be presented to and filed with the clerk or secretary of the public entity involved. This form is being provided as a courtesy to assist you in filing your claim. Providing this form to you, is not an admission nor shall it be construed to be an admission of liability or an acknowledgement of the validity of a claim by the political subdivision. Legal requirements for filing claims can be found in the Idaho Code: Title 6, Chapter 9. All claims must be filed promptly and in writing.

Name: Kayla Krezman  
Address: P.O. Box 1057 Bonners Ferry 33 Cardinal Lane  
City: Bonners Ferry State: ID Zip Code: 83805

Address for the Six Months Prior to the Date of the Damage or Injury Occurred:

Home Number: (208) 267 8384 Work Number: (208) 597 5536

Date of Incident: 7/28/15 Time: 3:30 A.M. or (P.M.)

Location of Occurrence: Highway 95 and Madison St.

Injuries that Resulted: Headache

Provide a Description of What Happened:  
(Please attach any additional information you deem necessary)

I was in the turning lane on Highway 95 turning onto Madison, when the other vehicle pulled out from a stop sign hitting my car.

I hereby certify that I have read the above information and it is true and correct to the best of my knowledge.

I hereby make a claim against City of Bonners Ferry  
for damage to vehicle / Bodily Harm (a public entity) in the amount of replacement  
(damage, injury, etc.)

If you were injured and you are on medicare/medicaid, please fill out the following as required by 42 U.S.C. 1395

Date of Birth \_\_\_\_\_  
SSN \_\_\_\_\_  
Medicare/Medicaid Number \_\_\_\_\_

Signature: Kayla Kym Date: 7/28/15

RECEIVED  
JUL 28 2015  
CITY OF BONNERS FERRY  
E-mailed to  
ICRMP 7-28-15  
vll

Recently there has been a stir considering last year's implementation of a small fee structure at the city pool. It was with great consternation that the city council placed a fee on pool use last year. Prior to this, swimming in the city pool has been free for over 80 years.

A few years ago, the Spokesman Review ran an in depth article concerning small towns and swimming pools. The essence of the study was that towns without pools, or forced to close pools for economic reasons, had higher rates of delinquency and vandalism. Swimming pools are community treasures with advantages beyond recreation and learning to swim.

Bonnors Ferry's swimming pool has way passed its useful life. It was built in the 1930's as a Federal public works project. It is literally falling apart. Add yearly repairs to growing regulatory demands, to rising costs of everything and imposing a fee structure because the only viable option is closing the facility permanently.

In fiscal year 2014, the first year of fees, the city of Bonnors Ferry spent \$61,159.83 for operation of the pool. Revenue, which includes private rentals, was \$13,786.10. Even with fees, the citizens of the city subsidized the pool to the tune of \$48,000.00.

The city of Bonnors Ferry is only 20% of the county's population and tax base. Yet, we have managed to provide free swimming to everyone for eight decades. A couple of people out there are alive today, and don't even know it, because they learned to swim at the pool.

No one in the city government wants to see anyone denied access due to unaffordability. We are open to suggestions, and working with other agencies for donations. Our goal is to keep the pool open to all and doing what it takes to make that happen.

Mayor David Anderson

**CITY OF BONNERS FERRY ELECTRIC FUND**

**MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *June, 2015*

ENERGY SALES		DOLLARS		KWH SOLD		# of Cust. This Month
		This Month	Year to Date	This Month	Year to Date	
1	Residential & Farm	\$103,612	\$1,351,215	1,324,875	19,250,570	1,980
2	Residential Seasonal					
3	Commercial - small (50 KVA or less)	\$38,016	\$396,716	541,123	5,820,864	457
4	Commercial - large (over 50 KVA)	\$85,145	\$802,613	1,362,698	13,072,378	182
5	Industrial	\$80,833	\$796,704	1,458,370	14,975,980	13
6	Irrigation and/or drainage pumping	\$1,382	\$18,531	13,927	211,417	9
7	Public Street Lighting	\$2,442	\$21,979			3
8	Interdepartmental	\$3,788	\$37,711	54,176	524,139	27
9	Self Consumed	\$138	\$1,517	1,135	16,193	4
10						
11						
12	Total (1 thru 11)	\$315,356	\$3,426,986	4,756,304	53,871,541	2,675
<b>INCOME STATEMENT</b>						
OTHER REVENUES						
13	Pole Use		\$1,750			
14	Connects	\$1,330	\$14,160			
15	Conservation					
16	Misc. Electric Revenue	\$240	\$2,005			
17	Total Misc. Revenue (13 thru 15)	\$1,570	\$17,915			
18	Total Operating Revenue (12 + 16)	\$316,926	\$3,444,901			
OPERATING EXPENSES						
19	Generation	\$25,067	\$222,814			
20	Power Purchases - BPA	\$111,105	\$1,432,915			
21	Power Purchases - Other					
22	Maintenance - General Property	\$4,806	\$50,229			
23	Conservation	\$971	\$10,051			
24	Customer's Svc & Record	\$5,506	\$44,171			
25	Total Ops & Treatment Expense					
26	Administrative and General	\$32,911	\$418,340			
27	Transmission	\$247	\$8,280			
28	Distribution	\$30,048	\$302,566			
29	Rolling Equipment	\$6,157	\$46,486			
30	Total Operating Expenses(19 thru 29)	\$216,818	\$2,535,852			
1. Total operating Revenue (line 18)					\$316,926	\$3,444,901
2. Operating revenue deductions:						
3. Total operating expenses (line 30)					\$216,818	\$2,535,852
4. Depreciation					\$37,275	\$335,475
5. Amortization						
6. Taxes (transfer to General Fund)					\$15,846	\$172,241
7. Tax equivalents (interest to General Fund)					\$2,947	\$27,363
8. Total operating revenue deductions(3 thru 7)					\$272,886	\$3,070,931
9. Operating Income (1 minus 8)					\$44,040	\$373,970
OTHER INCOME						
10. Interest					\$2,955	\$27,431
11. Misc. Non-operating revenue (net)					\$57	\$5,088
13. Gross Income (9 + 12)					\$3,012	\$32,519
14. Interest on long term debt					\$47,052	\$406,489
15. Interest on investment of municipality						
16. BPA Revenues						
17. BPA Expenditures						
18. Miscellaneous income deductions						
19. Total income deductions (14 thru 18)					\$2,602	\$42,611
20. Net Income (13 minus 19)					\$44,450	\$363,878



CITY OF BONNERS FERRY SEWER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: June, 2015

	DOLLARS		Cubic Feet Sold		# of Cust.
	This Month	Year to Date	This Month	Year to Date	
<b>SALES</b>					
1 Residential	\$24,536	\$210,991			1,000
2 Commercial - small	\$13,806	\$109,940			198
3 Commercial - large	\$7,724	\$57,842			68
4 Interdepartmental	\$22	\$195			1
5 Wholesale					
6 Industrial	\$43	\$389			2
7 Pumping & Drainage					
8					
9 Total (1 thru 7)	\$46,131	\$379,357	0	0	1,269
<b>INCOME STATEMENT</b>					
<b>OTHER REVENUES</b>					
10 Junk or Salvage Sold				This Month	Year to Date
11 Flusher Truck Rental				\$47,225	\$385,891
12 Misc. Sewer Revenue					
13 Connect Fees	\$1,094	\$6,534		\$22,056	\$206,671
14 Grant Revenue					
15 Total Misc. Revenue (10 thru 14)	\$1,094	\$6,534		\$5,825	\$52,425
16 Total Operating Revenue (9 + 15)	\$47,225	\$385,891			
<b>OPERATING EXPENSES</b>					
17 Pumping & Lift	\$2,883	\$24,763		\$2,361	\$19,294
18 Treatment	\$6,196	\$68,690		\$30,242	\$278,390
19 Dredging	\$2,470	\$26,530		\$16,983	\$107,501
20 Transmission	\$0	\$82			\$1,887
21 Distribution	\$2,227	\$18,062		\$203	\$612
22 Collection				\$203	\$2,499
23 Operation Lines	\$226	\$7,357		\$17,186	\$110,000
24 Maintenance of Lines	\$0	\$422			
25 Structure Maintenance		\$829			
26 Customer Service					
27 Customer Accounting	\$143	\$1,119			
28 Rolling Equipment	\$3,021	\$9,369			
29 General & Administrative	\$4,040	\$48,397			
30 General Property Maintenance	\$850	\$1,051		\$0	\$0
31 Total Operating Expenses(17 thru 30)	\$22,056	\$206,671		\$17,186	\$110,000

## *Visit Your Museum Week*

*You are cordially invited to visit the Boundary County Museum during the week of August 11-15, 10:00 am - 4:00 pm.*

*Come see your museum in action and learn how it is serving children, educators, interest groups, visitors, and our entire community.*

*Please RSVP (208-267-7720) with date and time to ensure adequate staffing for your visit.*