

Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the Public Hearing portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the Public Comments period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council.

### **Vision Statement**

Bonnors Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

**AGENDA**  
**CITY COUNCIL MEETING**  
**Bonnors Ferry City Hall**  
**7232 Main Street**  
**267-3105**  
**September 6, 2016**  
**6:00 p.m.**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC HEARING**

King Group Daycare Special Use Permit Hearing  
Decision on King Group Daycare Special Use Permit

Fiscal Year 2017 Budget Hearing

### **PUBLIC COMMENTS**

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

### **GUESTS**

Barb LePoidevin – Georgia Mae Plaza Christmas Decorations

### **REPORTS**

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

### **CONSENT AGENDA**

1. Call to Order/Roll Call
2. Approval of Bills and Payroll
3. Treasurer's Report
4. Approval of August 16, 2016 Council Meeting Minutes and August 24, 2016 Special Council Meeting Minutes

### **OLD BUSINESS**

5. City – Second Reading of Special Event Permit Ordinance (attachment)

### **NEW BUSINESS**

6. City – Approve Fiscal Year 2017 Budget and Read Fiscal Year 2017 Appropriation Ordinance by Title Only, Suspending the Rules (attachment)
7. City - Adopt Fiscal Year 2017 Appropriation Ordinance #556

8. City – Authorize Mayor to Sign Fiscal Year 2016 Audit Engagement Letter with Anderson Bros. CPA's, P.A. (attachment)
9. City – Authorize Mayor to Sign LIHEAP Vendor Agreement (attachment)
10. Police – Consider Approval to Withdraw from Drug Task Force (attachment)
11. Street – Approve Augusta Street Project Pay Request #2 for KG&T Septic and Authorize Mayor to Sign the Paperwork (attachment)
12. City – Authorize Mayor to Sign Attorney Contract for Fiscal Year 2017 (attachment)
13. Water/Sewer – Approve John Delaney as Water/Sewer Superintendent (attachment)
14. City – Discuss High Five Children's Health Collaborative Grant
15. Golf – Discuss Golf Clubhouse Roof Repair

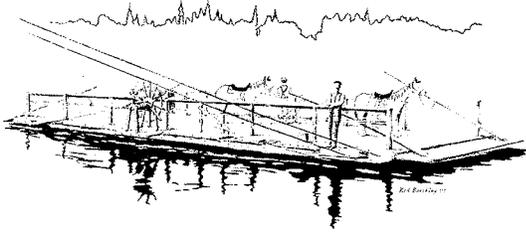
**EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1**

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law;
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

**ADJOURNMENT**

**INFORMATION**

16. Electric/Water/Sewer – Profit/Loss Reports (attachment)
17. City – Public Hearing on September 20, 2016 at 7:00 p.m. for Vacating Alleyway near Catholic Church (attachment)
18. Pool – Thank You Letter Dated August 16, 2016 from Syringa Family Partnership RE: Swim Lessons for Disabled Children (attachment)
19. City – PRIMA Training in Coeur d'Alene on October 20, 2016 (attachment)
20. City – Persi Training at Fire Hall on September 29, 2016



## CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

### STAFF REPORT FOR KING GROUP DAYCARE SPECIAL USE PERMIT – PLANNING & ZONING COMMISSION FILE #SUP 005-16

**Prepared by:** Lisa M. Ailport, AICP  
City Planner

**Project Description:** The applicant is seeking special use permit approval to operate a childcare - group daycare serving up to 12 children within an existing home.

**Location:** The site is located at 6480 Washington Street, described as Lot 2 and the east 10 feet of Lot 3, Block 3, Riverview Addition.

**Parcel size:** 0.159 of an acre or ±6,926 square feet

**Applicant:** Kristina King  
6480 Washington Street  
Bonners Ferry, ID 83805

**Property Owner:** Michael Brazell  
7391 Comanche Court  
Bonners Ferry, ID 83805

**Application Filed with City:** April 26, 2016; revisions filed July 12, 2016

**Notice Provided:** Mailed: June 8, 2016 & July 13, 2016; August 18, 2016  
Site Posted: June 14, 2016; August 22, 2016  
Published in Paper: June 9, 2016; August 18, 2016

**Hearing Dates:** Planning and Zoning: June 30, 2016 and July 28, 2016  
City Council: September 6, 2016

**Packet Material:** Application, with amended (7/12/16) parking plan and safety plan (Exhibit B); public comments and photos; Traffic Safety Committee minutes; Staff report.

**APPLICABLE CITY CODES:**

§11-5-3, Limitations

§11-5-5 General Standards

§11-13-2 & 3- Provisions, Design and Maintenance

§11-14-5, & 8 Signs, sign setbacks (Ord. 554)

§11-5-4 Application filing contents

§11-5-6, Conditions and Safeguards

§11-13 4, &5 Off-Street Parking

§11-2-3 & Appendix B, Table 2 (Ord. 553)



**Aerial of vicinity**

**P/Z RECOMMENDATION:**

The Bonners Ferry Planning & Zoning Commission conducted a public hearing for the “Lil’ Bunnies” home childcare operation special use permit June 30, 2016 and July 28, 2016. At the July 28, 2016, public hearing, the Planning and Zoning Commission recommended approval of the special use permit with the attached conditions of approval to City Council.

**PROJECT OVERVIEW/ SUMMARY**

The applicant is requesting approval for a special use permit to operate a group daycare for up to 12 children on property located at 6480 Washington Street and off-site parking at 6475 Washington Street (Sims property).

The site is zoned Residential A, which provides for three levels of childcare through the special use permit process. Childcare “family daycare” allows for up to six children; childcare “group daycare” permits seven to 12 children, and childcare “daycare center” covers facilities with 13 or more children. The applicant proposes to care for six to 12 children in an existing home. Hours of operation would be 7 a.m. to 5:30 p.m., Monday through Friday. The daycare owner and one additional “occasional” employee would provide the child care, the application states.

The city advised the daycare operator in March of 2016 that the daycare had been operating without proper approval from the city (File #ZV01-16). In response, the applicant submitted the request for the special use permit.

At the July 30, 2016 public hearing, the applicant provided information showing parking for the proposed daycare had been moved from behind the existing house and alleyway to property across the street at 6475 Washington Street. Since the parking revisions were introduced the night of the first hearing and neither staff, adjoining landowners nor the traffic safety committee had adequate opportunity to review, the Commission continued the hearing to July 28<sup>th</sup>. The Commission requested a revised site plan showing the new parking area and a draft parking agreement be provided by the applicant and such documentation be reviewed by the traffic safety committee.

The public hearing was continued to July 28, 2016, wherein the Commission ultimately recommended approval to the City Council.

**PROPERTY DESCRIPTION**

- A. Site Acreage: 0.159 of an acre (6,926 square feet), known as Assessor Parcel #B0920003002A.
- B. Access: The site is served by Washington Street, a public right-of-way.
- C. Services: The site is served by city sewer and water; the site is also within the city fire district, and is served by city police.
- D. Table of surrounding uses and zones:

Compass	Comp Plan Designation	Current Zoning	Surrounding uses/Densities
Site	Residential	Residential A	0.159 of an acre, existing single-family home.
North	Residential	Residential A	0.89 of an acre residential tract
South	Residential	Residential A	0.264 of an acre residential tract
East	Residential	Residential A	0.132 of an acre residential tracts
West	Residential	Residential A	0.37 of an acre residential tract

**AGENCY COMMENTS**

On May 5, 2016, the city sent the application to the following departments and/or agencies for review and comments: Panhandle Health District; Bonners Ferry Traffic Safety Committee; Bonners Ferry Utilities (water and sewer); Bonners Ferry Electric Department; Bonners Ferry Fire Department; Bonners Ferry Police; and Bonners Ferry Street Department.

The Panhandle Health District, City Street Department and City Electric Department returned response sheets marked “no comment.” City staff advised that the traffic safety committee had no comments or other issues with the proposal. Bonners Ferry Fire Chief Patrick Warkentin advised of the need for an inspection for compliance with fire standards for daycares.

After the June 30, 2016 public hearing, the file was re-routed back to traffic safety after new information was submitted that evening showing parking across Washington Street. Traffic safety supplied comments and concerns regarding crossing, signage, traffic speeds and existing conditions of the site, which indicated parents were stopping in the physical road to drop children off at the daycare center. The committees comments and concerns can be found in the minutes which have been included as part of this record. As a result of the comments a condition requiring a safety plan be approved that, at a minimum addressed: signage, drop-off & pick-up, adequate crossing of Washington Street, snow removal for parking at 6475 Washington, backing out onto Washington Street, possible pull through lane and any liability issues. Mrs. King submitted to the record Exhibit B, a copy of the parking safety plan that she

has required each parent to sign. The proposed plan has not been reviewed by the City Engineer.

## **PUBLIC COMMENTS**

### **In Favor:** The city received the following comments or testimony in favor of the proposal:

Lilly Wheaton McCoy provided written testimony to the file in support of the use permit. She cited the lack of daycare facilities in Bonners Ferry and overall high level of care her son's receives at 'Lil Bunnies Daycare are some of the reasons to approve the use.

Linda Atchison provided written testimony to the character of Krissy King and how neighborly she is.

Jessica Nordheim supported the daycare facility and operator Krissy King. She cited lack of daycare facilities and wait lists are some of the reasons to support the in-home daycare facility.

Steven Carey commented to the file on August 29, 2016 indicting that the community needs day cares for working parents.

### **Neutral:** The city received the following comments or testimony that remains neutral:

Clarice McKenney, who is a neighbor within 300 feet of the proposed childcare facility. She noted her only concern is "keeping the quiet character of our neighborhood and not jeopardizing the Res-A status. Beyond these concerns, I do not object."

Beverly Curtis phoned on July 28, 2016 and asked that her name be removed from the petition.

### **Opposition:** The City has received the following comments in opposition:

Kathy Krezman at the July 28, 2016 on July 26, 2016 provided Exhibit A, a signed petitions and corresponding map stating that the properties of 6518 Washington, 6461 Washington , 6464 Washington, 6502 Washington, 6503 Washington, 6386 Washington, 6487 Jefferson, 6473 Madison, 7055 Helena, 7083 Helena and 7054 Helena were opposed to the permit for a group daycare serving up to 12 children at 6480 Washington Street.

Kathy Krezman also provided testimony at the public hearing regarding the safety concerns relating to the parking located at and included exhibit C showing photos of the proposed parking area located at the Sims property.

Pat Krezman spoke at the June 30, 2016 public hearing noting he was in opposition to the proposed use due to safety concerns of traffic, parking and general condition of the house.

Kathy Krezman spoke at the June 30, 2016 public hearing noting she was in opposition to the proposed use for similar concern as stated by her husband, Pat Krezman.

Gayle and Marcia Morman provided written comment to the file citing traffic, speeds and existing conditions being worsened by a daycare operating on Washington Street.

**STANDARDS REVIEW:**

Pursuant to Bonners Ferry City code §11-5-5, the governing body shall review the particular facts and circumstances of each proposed special use in terms of the following standards and shall find adequate evidence showing the proposed use will meet the standards.

<b>Standards Review Table- Bonners Ferry City Code (see applicable codes above)</b>	<b>Findings Based upon evidence of record</b>
Is the special use provided for in city code?	The site is zoned Residential A. Appendix B, Table 2, authorizes childcare group daycare as a special use.
Will the proposed use be harmonious with objectives of the comprehensive plan and zoning ordinance?	The city comprehensive plan establishes that land uses be reviewed for adequate services and traffic impacts. The project has been reviewed by the city street department and traffic safety committee. No new extensions of city services are required by this permit, according to the application. Comments from the traffic safety committee have been incorporated into the conditions as approved by the P/Z Commission.
Will the proposed use be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area?	The proposed daycare is located within an existing single-family dwelling. The adjoining uses are residential. No business signs are proposed, other than a parking sign. A number of public comments have been submitted or testified at the P/Z public hearing. Those comments have been summarized above.
Will the use be hazardous or disturbing to existing neighborhood uses?	The proposed daycare will operate within an existing residence. The application states the yard is fenced. The applicant proposes to reduce the effects from noise by limiting outside time to the hours between 10 a.m. and 5:30 p.m.
Will the use be adequately served by essential public facilities and services?	The application indicates existing utilities serving the single-family dwelling are sufficient for the daycare operation. The city utility departments have responded with “no comment” to the proposed daycare operation. The fire chief advised of the need for a fire code compliance inspection, which is included in the proposed conditions of approval.
Will the use cause excessive public expenditures for services or be detrimental to economic welfare of community?	No extension of public services or transportation is requested as part of the proposal. The city departments have not proposed any conditions be imposed on the daycare operation with respect to services or

Standards Review Table- Bonners Ferry City Code (see applicable codes above)	Findings Based upon evidence of record
	transportation.
<p>Will the proposed use involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property or general welfare by excessive traffic, noise, smoke, fumes, glare or odors, or other factors determined to be nuisances?</p>	<p>Hours of operation are proposed to be 7 a.m. to 5:30 p.m. Outside hours are to be 10 a.m. to 5:30 p.m., according to the application. No signs other than a parking sign are proposed. The applicant is requesting approval to care for up to 12 children. The application notes traffic on this road is already somewhat high due to the city pool and city shop.</p> <p>After a revised parking plan was submitted to the city and draft parking agreement for access to 'lil bunnies daycare' across the street (6745 Washington St) on a separate property (see revised site plan) the traffic safety committee met on July 20, 2016, to discuss the traffic and safety concerns with children crossing the street to access the business. In the minutes of the traffic safety committee meeting, the committee recommended the applicant be required to develop a safety plan to address pick-up, drop-off, signage and snow removal, amongst other things.</p> <p>A draft parking agreement was submitted to the file stipulating that guest/parents of children attending 'lil bunnies daycare, could park on a concrete parking pad across Washington St. while the property remained vacant, but the agreement would then have to be amended once new occupants moved into the residence (6475 Washington Street). The traffic safety committee was concerned about the longevity of this type of scenario, if approved by the city.</p> <p>A draft condition has been proposed by staff to address the concerns with traffic safety committee (see condition 6).</p>
<p>Are vehicle approaches designed to avoid interference with traffic on surrounding public thoroughfares?</p>	<p>The site is served by Washington Street. Parking in front and the alleyway is not proposed to accommodate customers. The applicant proposes to utilize existing parking pad located at 6475 No new approach is planned.</p> <p>According to the minutes of the traffic safety</p>

Standards Review Table- Bonners Ferry City Code (see applicable codes above)	Findings Based upon evidence of record
	<p>committee, the group raised some concern with vehicles backing on the public street from the adjacent property (6475 Washington St.) and how the applicant would handle crossing the street to drop off children. A condition has been drafted to require the applicant to prepare a safety plan addressing specifically these items.</p> <p>The applicant has provided a draft safety plan and submitted at the July 28, 2016 public hearing. A copy has been provided to the City Engineer for review and comment.</p>
Will proposed use result in destruction, loss or damage of natural, scenic, or historic features of major importance?	No new construction, remodeling, or grading is proposed. The daycare will operate in an existing single-family dwelling, rented by the applicant.
Additional zoning standards	Evidence of record
Parking requirements of §11-13-5 require 1 space for every six children and 1 space for each employee.	<p>Up to 12 children proposed = 2 spaces  Up to 2 employees proposed = 2 spaces  The original site plan showed three spaces to the rear of the house, one in front and three available in the alley. Revised plans call for 9 parking spaces north of the site at 6475 Washington Street (Vi Sims property). The parking is across the public street from the daycare entrance. Chapter 13 of Title 12, BFCC requires that all parking be on the same parcel as the use unless a joint parking agreement is executed. The agreement must be approved by the city attorney and submitted to the city council. Once the special use is approved, the agreement must be recorded. The parking area must not be farther than 600 feet from the entrance of the use. The proposed parking is directly across the street from the home entrance, or about 65 feet.</p>
Signs	No business sign is proposed. A parking sign will be posted.
Standards of specific use	There are no specific standards for daycare facilities in the Bonners Ferry city code.

## DRAFT MOTIONS BY THE COUNCIL:

**Motion to Approve:** I move to approve this file SUP-005-16, for a special use permit to operate a childcare - group daycare serving up to 12 children within an existing home located at 6480 Washington Street and off-site parking at 6475 Washington Street, finding that it is in accordance with the general and specific goals and standards of the City of Bonners Ferry comprehensive plan and zoning codes, as enumerated in the findings and standards table above.

I further move to adopt the following reasoned statement and conditions of approval as written (or as amended). The actions to be taken to obtain the special use permit is to complete the conditions of approval as adopted.

**Motion deny:** I move to deny this file SUP-005-16, for a special use permit to operate a childcare - group daycare serving up to 12 children within an existing home located at 6480 Washington Street and off-site parking at 6475 Washington Street, finding that it is not in accord with the general and specific goals and standards of the City of Bonners Ferry comprehensive plan and zoning codes, because [SPECIFY WHAT STANDARDS IN THE ABOVE TABLE THE PROPOSAL FAILS TO MEET AND WHY].

Furthermore, I move to adopt the following reasoned statements: (READ STATEMENTS, SPECIFYING WHETHER THE PROJECT MEETS OR FAILS TO MEET THE STANDARDS, BASED UPON THE FINDINGS OF RECORD).

The actions to be taken to receive approval is:

1. Submit a new petition that meets the standards of the City of Bonners Ferry special use permit applications; or
2. Pursue such remedies as provided for at Title 67 Chapter 65, Idaho Code.

## REASONED STATEMENTS

**\*The staff report and subsequent evidence in the record are the basis for the findings required in order to reach a reasoned decision. Based upon those findings, the following reasoned decisions are adopted by the Bonners Ferry City Council:**

### Reasoned Statements:

1. The special use **IS/IS NOT** a special use, as allowed for in the zone district in which it is located.
2. The use **WILL/WILL NOT** be harmonious with and in accordance with the general objective or specific objective of the comprehensive plan, based upon the evidence of record enumerated in the findings above.
3. The use **WILL/WILL NOT** be designed, constructed, operated and maintained to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity. Therefore, the use **WILL/WILL NOT** change the essential character of the area.
4. The use **WILL/WILL NOT** be hazardous or disturbing to existing neighboring uses.
5. The use **IS/IS NOT** served by adequate public facilities and services, or that the person responsible for providing such services **WILL/WILL NOT** be able to provide any such service.

6. The use **WILL/WILL NOT** create excessive additional requirements at public cost for public facilities and services and **WILL/WILL NOT** be detrimental to the economic welfare of the community.

7. The use **WILL/WILL NOT** involve activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, odor, or other factors determined to be nuisances.

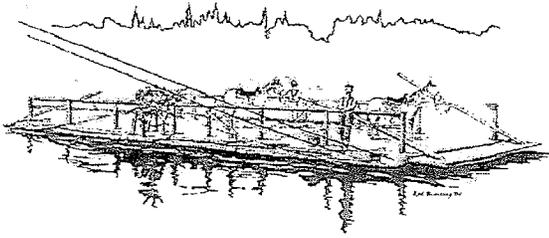
8. The use **WILL/WILL NOT** have vehicular approaches to the property that create interferences with traffic on surrounding public thoroughfares.

9. The use **WILL/WILL NOT** result in the destruction, loss or damage of a natural, scenic or historic feature of major importance.

#### **CONDITIONS OF APPROVAL**

1. All applicable conditions of approval shall be met or maintained prior to issuance of the Special Use Permit by the City. Any condition that runs with the land shall stay in affect while the use is in operation. Subsequent owners of the parcel shall be required to apply for a special use permit if they desire to continue the special use, pursuant to Bonners Ferry City Code §11-5-3. Failure to meet any condition of approval may be grounds for revocation of the permit by the city.
2. The use shall be developed and operated in accordance with the approved application, site plan, or conditions as approved with this application. Failure to comply within the bounds of this permit, may result in revocation of the permit by the city.
3. Pursuant to I.C. 67-6512D2-3, the city may regulate the timing and duration of development. Therefore, this special use permit shall expire if not recorded by the city within two (2) years of the date of written approval.
4. A minimum of four (4) off-street parking spaces shall be maintained for the childcare facility for the life of the use. None of the dedicated parking spaces shall be used for vehicle sales, storage, repair work or dismantling, pursuant to Bonners Ferry City Code §11-13-2(K). A joint parking agreement, in conformance with the requirements of Bonners Ferry City Code §11-13-2(l), shall be submitted to the city for legal counsel review. Prior to recording of the special use permit, the operator shall record the agreement and provide a copy to the city. Any amendments to the agreement shall first be submitted to the city for review, prior to modifying the terms of the agreement.
5. Prior to issuance of the special use permit, the applicant shall complete and pass a Bonners Ferry Fire Department inspection for compliance with the applicable International Fire Code and state fire marshal standards for daycares. Written proof of the satisfactory completion of this condition shall be provided by the applicant to the city.

6. There shall be no on-street parking along Washington Street associated with the approval of this use.
7. Prior issuance of the special use permit, if utilizing property at 6475 Washington for parking, the applicant shall prepare a safety plan to the satisfaction of the City Engineer and the City Council, that addresses at a minimum, the following: signage, drop-off & pick-up, adequate crossing of Washington Street, snow removal for parking at 6475 Washington, backing out onto Washington Street, possible pull through lane and any liability issues.



## CITY OF BONNERS FERRY

7232 Main Street  
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Bonners Ferry, Idaho 83805  
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# Special Use Permit Application Check List

In order for the City to accept an application for Special Use Permit, the following check list shall be completed and submitted with the application. The City reserves the right to deem the application "complete" before scheduling the application before the City Council. A public hearing is required for Special Use Permits, pursuant to §11-5-7, of Bonners Ferry's Zoning Code and the City Council shall authorize such uses prior to commencement of the use on property within the City.

**Enforcement:** Unauthorized commencement of uses on property within the City, without issuances of a Special Use Permit is subject to enforcement regulations and may be subject to fines imposed at §11-15-6, of Bonners Ferry's zoning code.

The Applicant shall submit the following:

- A completed and signed (by the applicant or applicant's representative) City of Bonners Ferry Special Use Permit application;
- The appropriate fee, as established by the official City of Bonners Ferry Fee Schedule;
- Current Vesting Deed;
- A Site Plan: A site plan showing the location of all buildings, parking and loading areas, traffic access and traffic circulation, open spaces, landscaping, refuse and service areas, utilities, signs, yards lot dimensions, property corners, all easements of record, proposed easements and their beneficiaries, outside storage areas and lighting plans.
- Preliminary Utility Plan- should show the future or proposed sewer and/or water service lines and connections. The plans can be conceptual, but should show logical connections to existing utility lines, location of lines within existing right-of-ways or easements. If right-of-way or easements are proposed to be dedicated, then the plan should note this.

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- Narrative statement evaluating the effects of noise, glare, odor, fumes and vibration on adjoining property. A discussion of general compatibility with adjacent and other properties in the district and the relationship of the proposed use to the comprehensive plan.
- Names and addresses of property owners within 300 feet of proposed property- if the names and addresses of adjoining landowners are over 30-days old, the City may request an updated list.
- Parking and signage plan, pursuant to Title 11 Chapter 13 and Chapter 14 of the Bonners Ferry City Code.

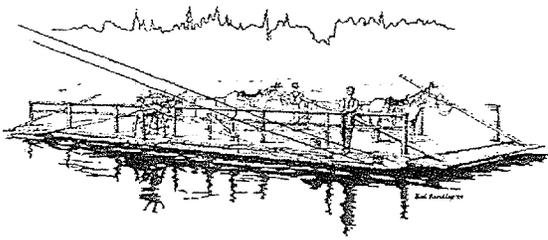
**Special Report/Conditions of Approval:**

All Special Use Permits (SUP) shall have as a condition of issuance the requirement that the applicant provide a site plan to the City for review and approval. Included for reference for the applicant are the following reports that may be requested by the City pursuant to I.C. 67-6512):

- Special uses shall be issued to an individual or corporation specifically to a parcel of land or property. Subsequent owners of the parcel shall be required to apply for a special use permit if they desire to continue the use or move the use to a separate parcel of land;
- Traffic Impact Analysis
- Infrastructure plans and/or feasibility analyses
- Geotechnical and/or Environmental studies

**\*\*\* Submittal of an application and payment of fees does not constitute approval by the City\*\*\***

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# CITY OF BONNERS FERRY

7232 Main Street  
P.O. Box 149  
Bonners Ferry, Idaho 83805  
Phone: 208-267-3105 Fax: 208-267-4375

## Special Use Permit Application

### FOR OFFICE USE ONLY:

FILE # <i>SUP 005-16</i>	RECEIVED: <i>RECEIVED</i> <i>2/21/10</i> <i>CITY OF BONNERS FERRY</i>
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### APPLICANT INFORMATION:

Landowner's name: <i>Kristina King</i>		
Mailing address: <i>6480 Washington St</i>		
City: <i>Bonners Ferry</i>	State: <i>ID</i>	Zip code: <i>83805</i>
Telephone: <i>208-946-0910</i>	Fax:	
E-mail: <i>kkk932@yahoo.com</i>		

### REPRESENTATIVE'S INFORMATION:

Representative's name: <i>Same</i>		
Company name:		
Mailing address:		
City:	State:	Zip code:
Telephone:	Fax:	
E-mail:		

### PARCEL INFORMATION:

Section #: <i>27</i>	Township:	Range:	Parcel acreage:
Parcel # (s): <i>RP B0920003002A A</i>			
Legal description: <i>Lots 2+5 10' Lot 3 Blk 3 Riverview Add</i>			
<i>Section 27 T62N R1E</i>			

Current landowner's name: <i>Michael Brazell</i>	
Current zoning: <i>Residence</i>	Current use: <i>residence</i>
Directions to site: <i>Turn left onto Washington at the corner Keep right. Second house on right.</i>	

**APPLICANT NARRATIVE:**

A Special Use Permit is a permit for a use which is specifically listed use within a zoning district as Special Use. If the use is not listed as either allowed or special, then the use is prohibited. All special uses in the City of Bonners Ferry shall seek approval of the use by recommendation by the Planning and Zoning Commission and approval of the City Council. Any modification of a special use requires an additional hearing by the City Council to approve the modification. The applicant shall to the best of their abilities provide the Council with accurate information about the special use they are seeking. The council may at its discretion approve, approve with conditions or deny an application, pursuant to I.C. 67-6509.

**PROJECT DESCRIPTION**

The applicant is requesting a Special Use or Modification to a Special Use (circle one) for:

Describe in detail the use—number of employees, hours of operation, size of buildings, etc. Use additional paper if necessary:

Daycare in home 6-12 children, Monday-Friday 7am to 5:30pm. owner/operator and 1 occasional employee. I stay small but due to Idaho Childcare rules they go by ages on a point system. Therefore I wouldn't want more than 8 kids in one day. ~~that~~ I prefer only 5 or 6.

Does the proposed use seek to extend any services, such as roads, sewer and/or water? If so, please explain what services are proposed to be extended: NS

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JUL 13 2013  
CITY OF BONNERS FERRY

Will land be offered for dedication as a result of this application? If so explain in detail:

No

Describe surrounding land uses (ex: residential housing, commercial, manufacturing, etc):

North Residential

South Residential Rental

East Residential Rental

West Residential

Describe adjacent zoning and densities (ex: Single Family (R-1) Platted 10k sq.ft., Commercial lots etc):

North single family

South single family

East single family

West single family

**SITE INFORMATION:** Please provide a general description of the lay of the land (ex: is the property flat, have any bodies of water or wetlands present, what existing structures and uses are present etc.)

Flat land. Business mostly run in the home except when children play outside. Fenced yard front and back.

Directions to site (Please be specific)

Top of south hill turn onto Madison then immediately turn left onto Washington go around curve second house on left.

STANDARDS FOR REVIEW (KCZC§4-1D)

Explain how the proposed use constitutes an allowable special use established by Bonners Ferry Zoning Code:

I saw a need in the community for childcare. I had closed my daycare but decided to re-open due to a need in the community. I also have a son that is disabled and I need to work from home for him.

Explain how the proposed use will conform to the zone district in which it is located (Example, the applicant is meeting all the zoning requirements, such as signage, lighting and landscaping that is required of it in the zone district that it is located?):

I will put up a parking sign, there is a fenced yard, I will keep the kids from screaming and bothering the neighbors.  
No Signage

How will the proposed use be compatible and harmonious with adjacent properties? What measures is the applicant taking to insure the use will be compatible with surrounding property owners? (Example, is the applicant proposing to limit the operating hours to reduce noise during the evening or morning hours to adjacent landowners?)

I am only open 7am to 5:30pm Monday through Friday. The children will only be outside during noise ordinance hours.

Explain how the proposed use will utilize existing utilities, or how the applicant proposes to extend services to the site?

Existing utilities are sufficient.

How does the proposed use comply with the applicable standards Bonners Ferry City Zoning Code?

I am respectful and have a low amount of kids so that I am not bothering neighbors. No children outside until 10am and not after 5:30pm. I am currently not a licensed daycare but will be after I am compliant with local city ordinances.

Explain how the proposed use is in general compliance with the goals of the Comprehensive Plan (attached additional paper if necessary):

The house is already there I am just requesting for a special use permit to be able to watch kids in my home. There's already a lot of traffic on this road due to city pool and city shop.

I hereby certify that all the information, statements, attachments and exhibits submitted herewith are true to the best of my knowledge. I further grant permission to the City and its representatives to enter upon the subject land to make examinations, post the property or review the premises relative to the processing of this application.

Applicant's signature:

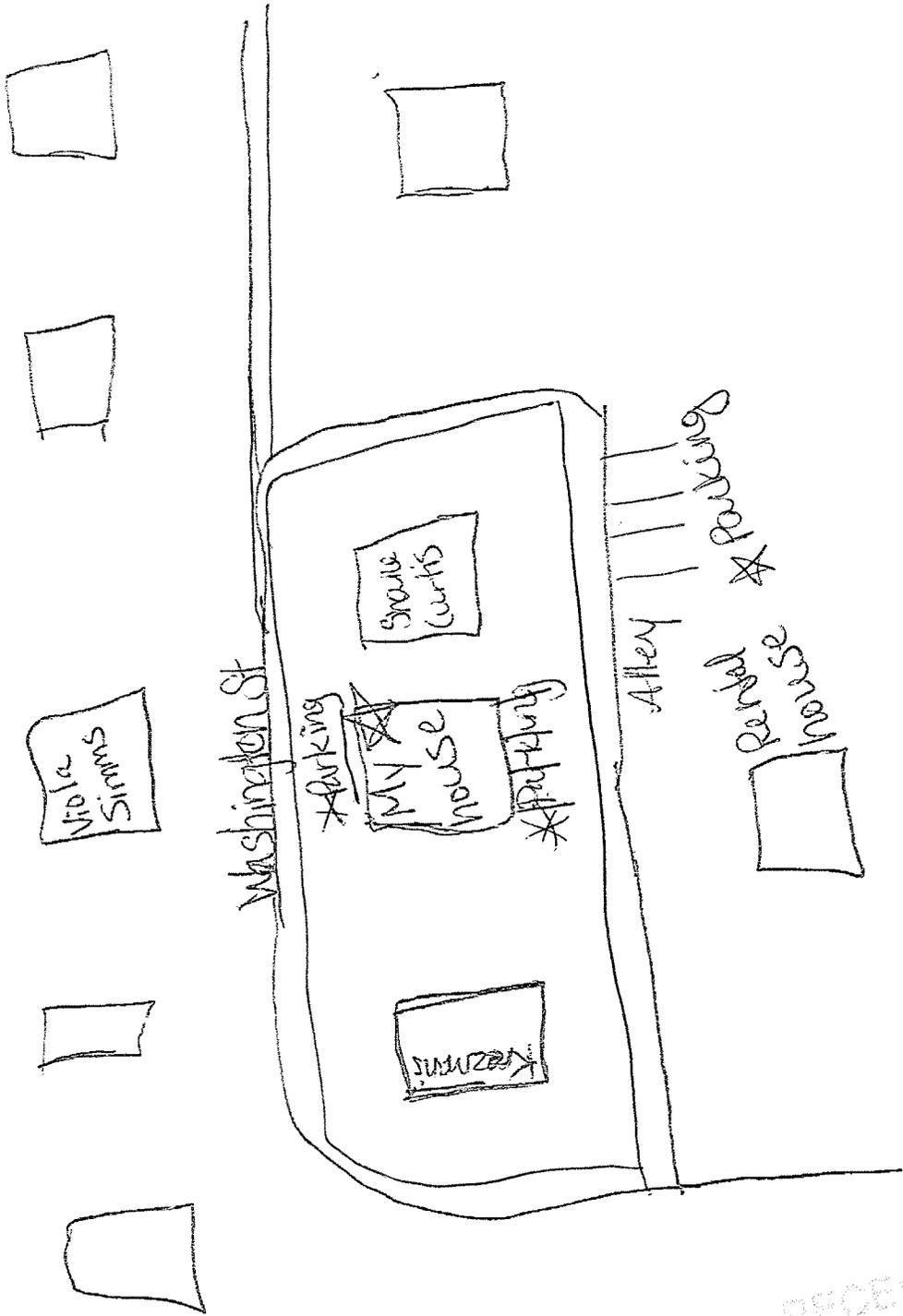
Date:

2/1/16

Landowner's signature:

Date:

4/9/2016



RECEIVED  
 [Faint, illegible text]

City Copy

Exhibit B

July 27<sup>th</sup>, 2016

RE: Parking Safety Plan for Lil' Bunnies Daycare

RECEIVED

JUL 27 2016

Dear Parents/Guardians,

CITY OF BONNERS FERRY

Please be advised the following safety plan, in regards to the new designated parking area, is now in effect and all parents, guardians, and care givers allowed to pick up/drop off children, will be expected to adhere to the following parameters when parking vehicles and walking to my home.

1. The designated parking for the daycare is in the spaces located directly across the street. There is two spots available in the paved parking area, as well as three spots in the grassy area to the right of the parking area and tree, and one spot directly in front of the storage shed. In the event there is not an available spot (which should not happen due to the number of families being smaller than the number of spaces), please drive around the block, so as to not block traffic while waiting for a free space.
2. Upon exiting your vehicle, please hold your child/children's hand(s) before and while crossing the street.
3. Take this time to talk with them and teach them about safe street crossing, including using the common phrase "Look left, look right, look left again." Ask them if they see any cars and tell them if they don't, it is safe to cross.
4. Upon coming through the gate into the yard, please make sure the gate is latched securely behind you, even if there are no children currently playing in the yard.
5. After checking your child/children into daycare, please make sure you again securely latch the gate behind you upon exiting the yard.
6. While leaving the parking area, please exercise caution and use safe driving practices while backing out of the parking spaces. Ensure you can see on-coming traffic from both direction of travel and there are no approaching vehicles before exiting the parking area.
7. Last and most important, this is a residential neighborhood and I try to ensure my daycare does not disturb my neighbors. Please adhere to the posted speed limit of 20 mph at all times and keep music volumes appropriate while approaching or leaving the daycare.

By signing this document, you agree to adhere to the above outlined parking and safety plan, which is now adopted as a part of Lil' Bunnies Policy and Operating Procedures. You will be provided with a copy of this document.

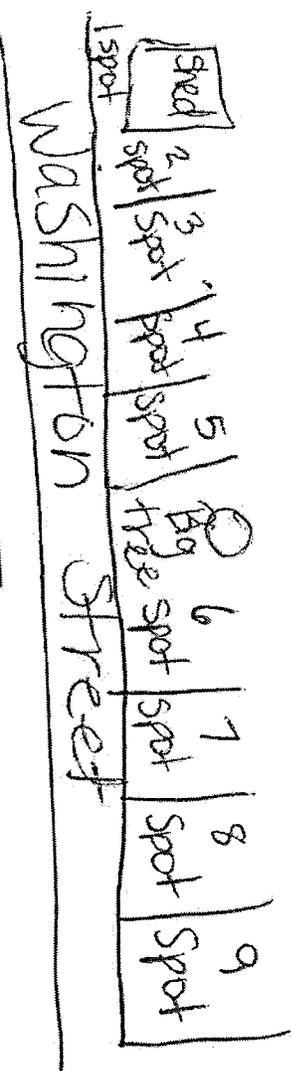
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

7/12/16

Reserved Parking for Lill Bunnies  
6475 Washington Street



Lill Bunnies  
Childcare  
6480 Washington St.

*Christina King*

RECEIVED

CITY OF BOHNSFERT

RECEIVED

Parking Agreement

CITY OF BONNERS FERRY

This agreement gives permission to the parents and any employees at Lil' Bunnies Childcare to park their vehicles at 6475 Washington St across the street from Lil' Bunnies Childcare. There are several spots on the cement parking area and several next to the big tree. This agreement lasts for the term of the special use permit.

*Kristina King 7/12/16*

Kristina King Owner/Operator of Lil' Bunnies Childcare

RECEIVED

CITY OF BONNERS FERRY

*Linda S. Atchison POA for Vi Simms*

Linda Atchinson Power of Attorney for Vi Simms property owner

*Conditions for this special parking are that she is able to have her cars picking up & leaving day care facility only. She may use the parking as long as no one occupies the residence & then the conditions will be to be considerate to occupants of said house hold (Vi Simms residence) She has a total of seven parking spaces for the time being. However, it is her duty to pursue additional parking facilities for her business. She will always be allowed to park behind residence vehicles*

for picking up & delivery of CR "A" ren. until  
permanent spaces are provided by Kristi. I  
am giving her one yr. from today to seek a  
special permit.

35A  
7/12/16

RECEIVED

CITY OF BONHERRS FERRY

The Traffic Safety Committee meeting of July 20, 2016 convened at 12:07 p.m. at City Hall. Present for the meeting were Howard Kent, Foster Mayo, Silas Thompson, Don Lindsay, Police Chief Vic Watson, City Administrator Mike Klaus, and Clerk Kris Larson.

Don Lindsay moved to approve the minutes of the June 1, 2016 Traffic Safety Committee meeting. Foster Mayo seconded the motion. The motion passed, all in favor.

The revised parking plan for the special use permit for Kristina King's daycare at 6480 Washington Street was discussed. Vic said Linda Atchison, power of attorney for Vi Sims, has granted permission for the daycare to use parking across the street on Vi's property. Mike Klaus explained the pictures submitted for the parking plan. Vic commented that it would be possible for signage regarding slowing down for children. Howard said the parents are supposed to walk the children across the street. Foster inquired about a crosswalk. Vic said there is quite a process to get a crosswalk put in. He said signage may not be a problem if the daycare closed. Mike said one issue is that Kristina is banking on another person's property that may be for sale. Foster said the time is nebulous and suggested that detailed timing be known. Don said snow removal will be a problem. Vic said this is a private driveway and the resident is responsible for snow removal.

Mike said one space for every six children plus one space for each employee is required by City Code. Again, Mike said the parking agreement could go away so that is a concern. Mike suggested that Kristina King present a safety plan for crossing the street. Vic said we need to protect the City for liability issues. He does not think a crosswalk would meet the criteria required for one. Vic thinks signage could probably be installed warning the public of children in the area. Mike wants to see the safety plan of the applicant.

Silas said we could recommend the application go forward with the stipulated concerns about safety, signage, the agreement, and snow removal. Vic said from our view point we want the daycare to be successful, but we want it to be done safely. Mike said he likes the original parking plan, and there is no street crossing. Silas suggested the alleyway be used for pickup and drop off, and if the parents need to park to park on the opposite side of the street.

Silas suggested that we recommend requiring a safety plan for pickup, drop off, signage, and snow removal. Howard said there is sufficient parking in the plan but the Traffic Safety Committee has concerns that need to be addressed. Mike said a safety plan needs to be in place. Foster thinks the need for signage is a number one concern.

Silas moved to recommend that the planning and zoning committee require a safety plan for review addressing the following concerns: signage, drop off, pickup, road crossing, snow removal, entering and backing out of parking spaces, possible pull through lane, and any liability issues. Mike thinks the applicant needs to pay for the signage if it is required. Foster suggested a person being outside to monitor the traffic. Howard Kent seconded the motion. The motion passed, all in favor.

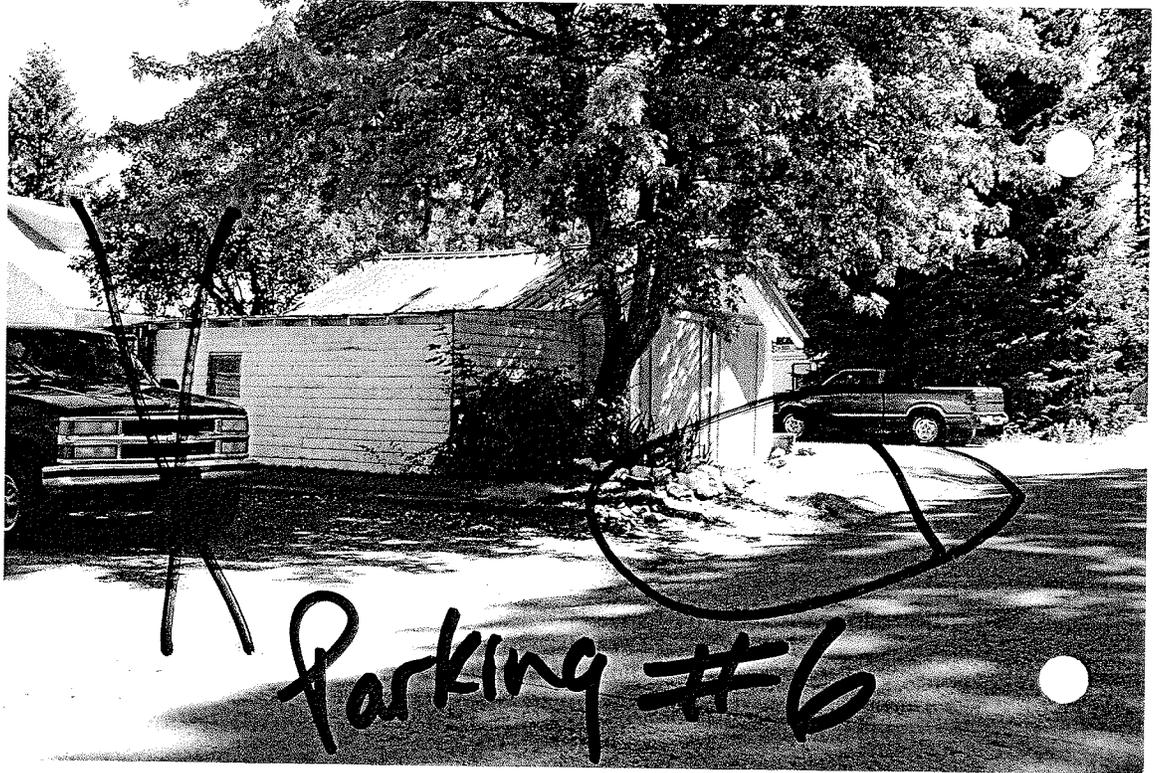
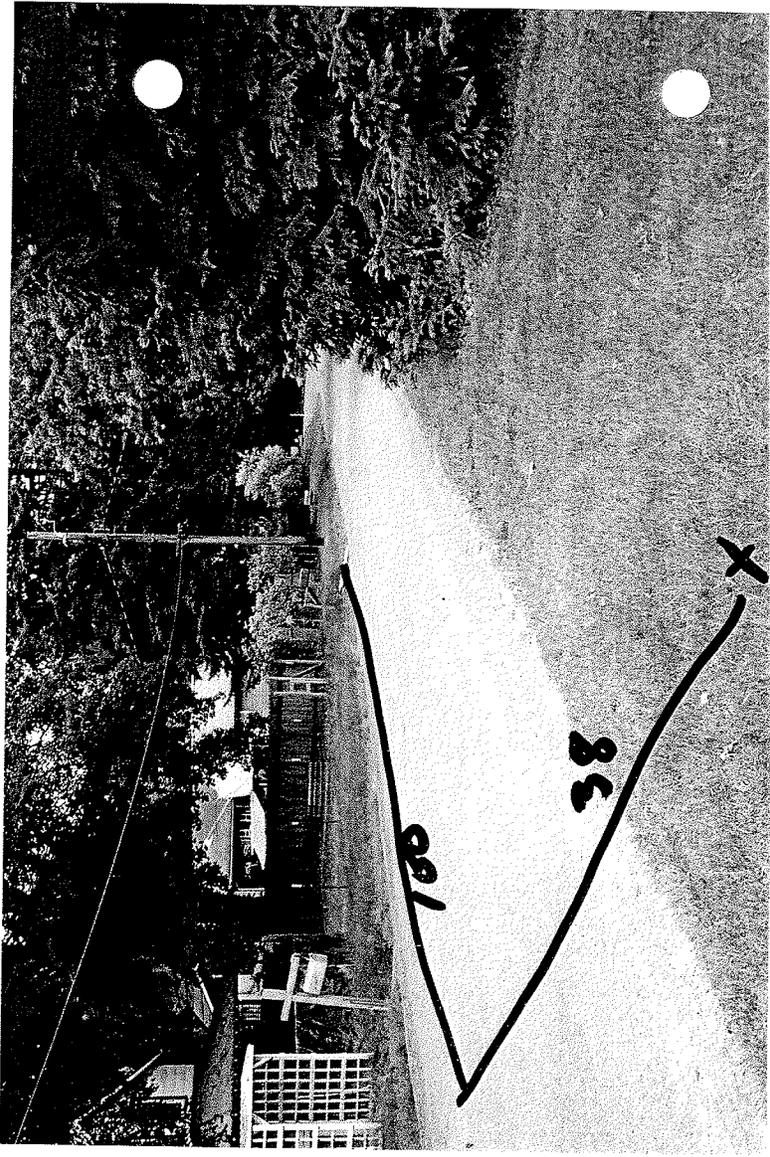
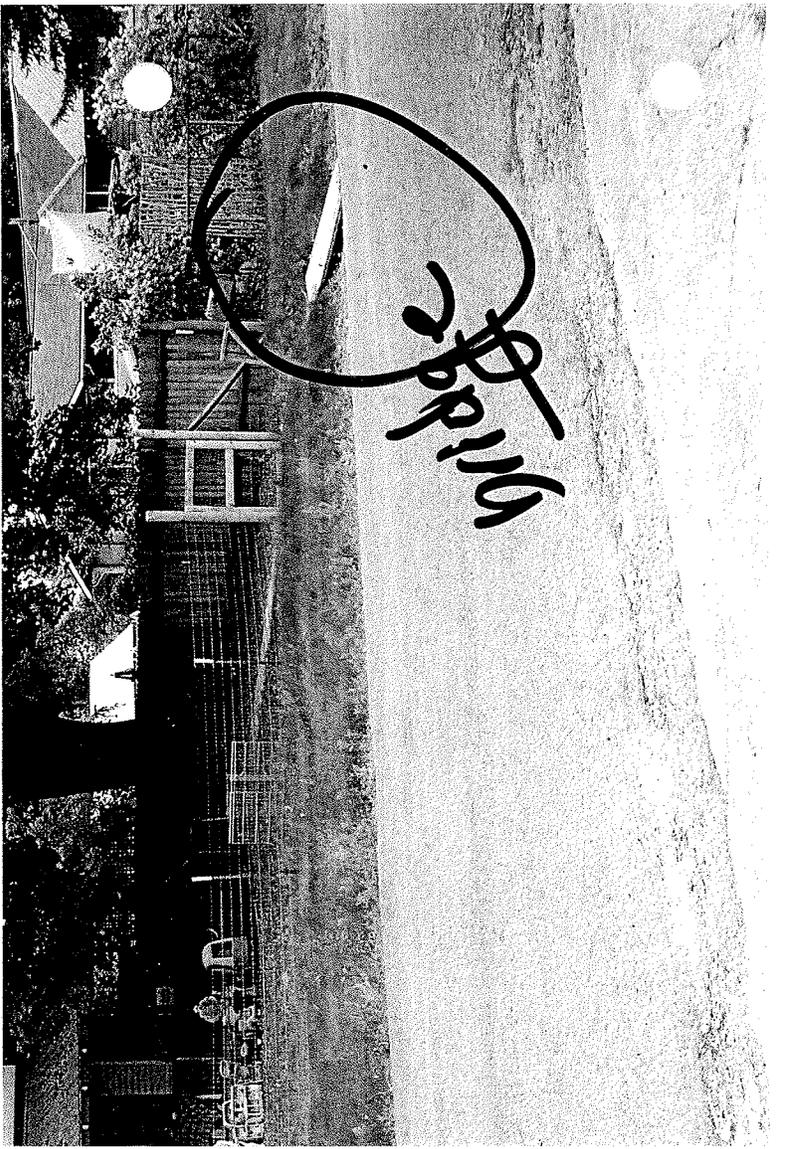
Foster Mayo moved to table the issue of a stop sign at Wells and Browne Street until the Street Superintendent is present. Silas Thompson seconded the motion. The motion passed, all in favor.

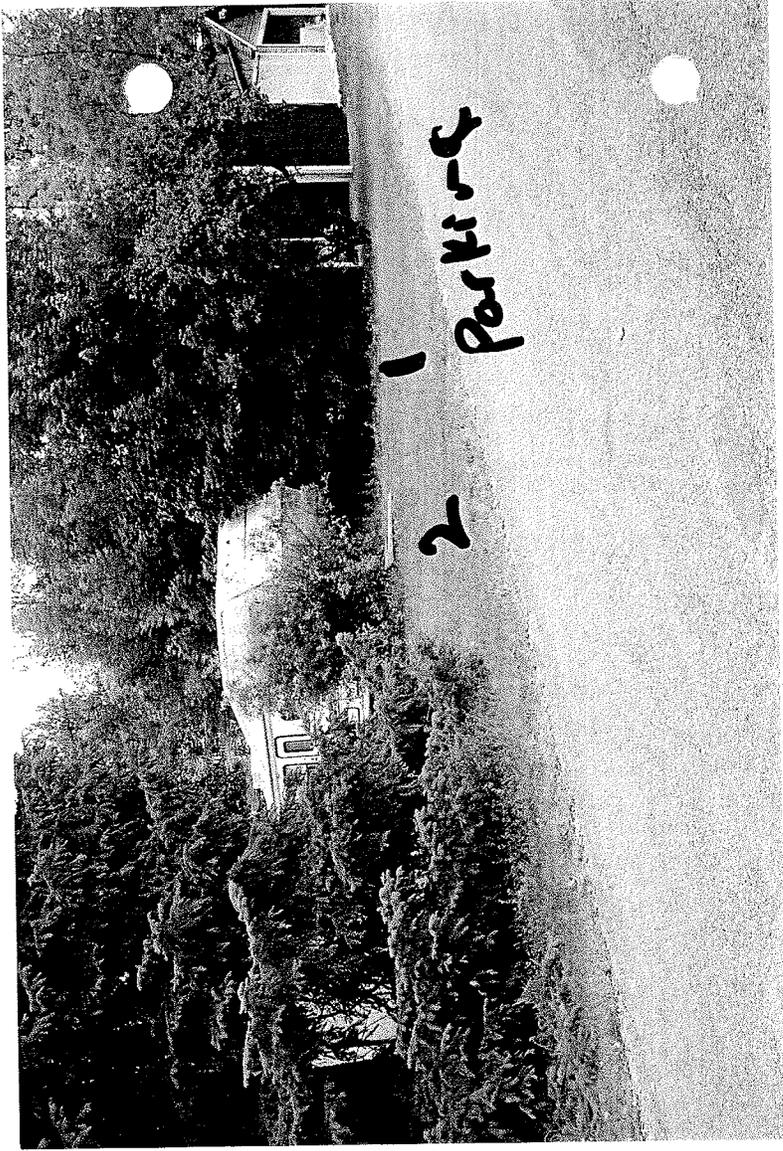
Foster offered to operate the speed trailer and said he will get with Vic to discuss this.

Silas suggested that during our regular meetings that we identify issues that need attention. Vic said we can add this to our new business on the agenda.

There being no further business, Howard moved that the meeting adjourn at 12:55 p.m. Silas seconded the motion. The motion passed, all in favor.







1 parking

2



54K 3

parking

carport

Tree

parking

**June 22, 2016**

Regarding: Kristy King

This letter is written on behalf of Kristy King. She has been an outstanding neighbor and is always a concerned individual when it comes to being a supportive neighbor. Kristy's neighborly ways means being supportive with "good intents" in the area.

For instance, she has been extremely supportive to my Mother, Vi Sims, while she was residing on Washington St., directly across from Kristi's home. Mom thoroughly enjoyed the day care facility that Kristy ran and never once complained about anything regarding her residence nor the day care center while living there.

Kristy has always been above standard when it comes to being respectful, kind and courteous on many levels. I have personally become acquainted with her due to being my mother's POA. Kristy has been instrumental in helping to play "watch dog" to my mother's personal property during her absences at the hospital and nursing facility. She has also been most helpful in assistance with the cats my Mom adopted and fed. You see, my mother developed dementia and seemed to thrive on taking care of homeless cats.

People took advantage of her by dropping these cats by her residence. She would feed and care for them. Although she was an easy target, her family continuously had these nuisance strays neutered and relocated numerous times to alternative home situations. Generally, however, trying to do so would be of little consequence as new strays would again replace the former. It was and is an endless cycle and battle throughout Bonners Ferry. Just inquire with the various shelters for animals in the area.

Kristy has assisted in trying to feed, catch and try and locate new homes for these cats. The neighbor whom has caused her much anguish has only worsened matters for her rather than trying to understand this predicament. I would give a deposition on Kristy's behalf on this matter alone. Unfortunately, this particular individual went out of her way to bully and intimidate Kristy on many levels. This individual should be ashamed of herself and I don't mind saying so. Please give the liberty of true understanding to Ms. King, she is a terrific person.

Linda Atchison, 785 863 9229

RECEIVED

JUN 24 2016

CITY OF BONNERS FERRY

Dear Boundary County Zoning,

My name is Lilly Wheaton McCoy, I am writing you because I heard that Lil' Bunnies Daycare may be shutting down. I am a parent who has had a child there for the past 6 months. Krissy is one of the best in-home daycares I have found in this area. She has good structure, and is willing to help with things like potty training, odd hours, and the occasional need for random babysitting. I am not able to find another daycare within city limits that will work with my schedule, have such great pricings, or help my son so well. Shutting down Lil' Bunnies Daycare would be a terrible thing for my family, and for the families who send their kids there.

I live in city limits of Bonners Ferry, where daycares are scarce, or full. I work until 6pm, out of town, and can't pick up my son until 6:30, which I have found doesn't work with most day cares. Along with my work times, I haven't found a daycare that has ICCP help, and such a low rate. She is very reliable, and her home is very safe, and clean. She has help when she has more than 5 kids in the house, and a schedule which includes snack times, nap times, play times, and learning times. She does fun things with the kids, and has a yard big enough to play, with toys to do so. She has pets, so that my son can learn to interact with animals and care for them.

My son is 2 years old and very loving, but he has a hard time in new places. If Krissy's daycare were to shut down, finding another one with such good kids would be difficult. Most of the ones in town are full for my son's age group. The one out of town would make me use more gas than needed, which I cannot afford. I don't have friends or family capable of taking my son while I work. If I were to use another daycare, I wouldn't have enough money to use on any of my other bills, because daycare is so expensive. It would be better for me to quit my job than go to a different daycare. That is not acceptable.

Losing Lil' Bunnies Daycare would be a blow to this small community, and to my family. Krissy is respectful to her neighbors, and controls the kids in a loving way. She loves her job, and is very flexible. She is a mother herself, and understands that good daycares are hard to come by. With the very few daycares around here keeping Lil' Bunnies Daycare open is the best option. Thank you for reading my letter. I hope you find that shutting down this daycare would be a bad idea, not only for my family, but for families all over the boundary county area.

Sincerely,

A Very Concerned Mother,

Lilly Wheaton McCoy



RECEIVED

7-1-2017

NOTICE OF PUBLIC HEARING

Notice is hereby provided that the City of Bonners Ferry Planning and Zoning Commission will hold a public hearing to consider an application for a special use permit by Kristina King for a childcare – group daycare serving up to 12 children in an existing home (File #SUP005-16). The property is located at 6480 Washington Street in Section 27, Township 62 North, Range 1 East, B.M., and is described as Lot 2 and the East 10 feet of Lot 3, Block 3, Riverview Addition. The property is zoned Res-A.

Parking on the opposite side of street.  
I oppose this permit for a group daycare serving up to 12 children at 6480 Washington

Name	Address
JULI MOYER	6518 WASHINGTON
<del>removed 7/28-16 per phone call Beverly Curtis</del>	<del>6142 Washington</del>
DAVE HAGLETT	646 Westwood St.
MEGAN NAUANO	6487 Jefferson St
Walter Diaz B	6464 Washington St
Pat + Kathy Krezman	6502 Washington St.
<del>Ronna Neumeier</del>	<del>6473 Madison</del>
<del>PAUL NORMAN / MARCIA NORMAN</del>	<del>6503 Washington St</del>

Exhibit A

RECEIVED

5/27/16

City of Bonners Ferry

Swimming  
Pool area

NOTICE OF PUBLIC HEARING

Notice is hereby provided that the City of Bonners Ferry Planning and Zoning Commission will hold a public hearing to consider an application for a special use permit by Kristina King for a childcare – group daycare serving up to 12 children in an existing home (File #SUP005-16). The property is located at 6480 Washington Street in Section 27, Township 62 North, Range 1 East, B.M., and is described as Lot 2 and the East 10 feet of Lot 3, Block 3, Riverview Addition. The property is zoned Res-A.

Parking on the opposite side of street,  
I oppose this permit for  
a group daycare serving up to 12  
children at 6480 Washington

Name	Address
Charlene Korb	7055 Helena
George J. Korb	7055 Helena
Nancy Afflick	7083 Helena
Elaine Hodgeson	Washington 6386 <del>Washington</del>
Paula S. Petersch	7054 Helena St.

Exhibit A

RECEIVED

CITY OF BONNERS FERRY

CITY MAP

POOL

8% grade

\* = Opposed  
10

N  
+  
S  
W  
E

RECEIVED

11/2/2012

CITY OF BOULDER, COLORADO

NO LINES

1551 Washington \*

6461 Washington \*

3800 Washington \*

6481 Washington St. \*

6481 Washington St. \*

6461 Washington yard

6461 Washington yard

6481 Washington St. \*

Washington

6484 Washington Diaz \*

6518 Washington Alley Mayer \*

6502 Washington Patt-Kathey Krezman \*

6503 Washington Morman \*

6503 Washington Morman \*

6487 Jefferson Curtis \*

6487 Jefferson Navajo \*

6472 Washington \*

6473 Madison Neumeier \*

6473 Madison Neumeier \*

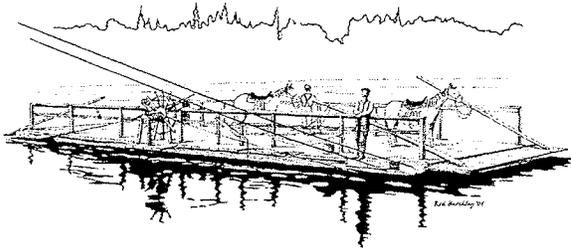
Simon

NO LINES

Madison St.

Exhibit A

NO LINES



City of Bonners Ferry

Public Hearing Comment Form

Meeting Date: June 30, 2016

Name Gayle and Marcia Norman

Address 6503 Washington St  
Bonnors Ferry Idaho 83805

Hearing: Special Use Permit to run a daycare at 6480 Washington Street.

Please indicate one of the following:

I Support the proposal

I wish to speak

I am Neutral

I do not wish to speak

I am Opposed to the proposal

RECEIVED

JUN 24 2016

Please provide any comments below:

CITY OF BONNERS FERRY

Our area does not need more traffic. We are  
constantly dodging mothers needing their children  
to the city pool. They are always speeding thro  
the neighborhood. I imagine a day care center  
would also contribute to Mini Van Races.

This is a residential area not to change it to  
a business area compromises what we have all  
tried to encourage.

We oppose a day care center on Washington Street.  
Gayle and Marcia Norman



Pat & Kathy Krezman  
6502 Washington St.  
Bonners Ferry, ID 83805

RECEIVED

2021

CITY OF BONNERS FERRY

Re: Group day care at 6480 Washington St.

We are, Pat and Kathy Krezman, next door neighbors to Kristina King whom resides at 6480 Washington St. We have owned our home for 27 years. We are retired and are home most of the time. Our address is 6502 Washington St. We are firmly opposed to a permit allowing 6480 Washington to be a group day care and this is why...

### **1. Inadequate & unsafe parking**

Washington Street is only wide enough for 2 cars driving. There is no available parking other than in the road. Cars driving east on Washington up the hill would have to drive around parked cars crossing into the opposing lane to get by. An open ditch in front of house and along Washington (west/east) makes parking anywhere but in the road impossible. During the spring water runs deep and fast in the ditch and the road floods more than twice a year; check your records. Possibly 12 cars with people, keeping up with their children, gathering day bags, diaper bags, juice cups, buckling and unbuckling small children; that could be 24 times a day = an unsafe situation.

### **2. Alley behind our houses**

We have an alley behind our houses, which connects to Washington literally making it a circle around our houses. Every car uses the alley instead of turning around. It's a short cut up Washington, down alley, up alley down Washington. The parents of all the children currently being cared for by Kristina and the young childcare helpers all use this short cut now. Many including Kristina drive to fast in alley! For the safety of our grandchildren, two months ago, we put a fence across our driveway up against the alley.

### **3. Washington is very busy with kids going to the pool.**

90% of all children going to the pool walk, bike, or are driven up and down Washington (east-west). I see kids walking in groups in the road, since it's narrow and there is no shoulder to walk on. Also kids love to speed down the hill on bikes, coming from the pool. We've seen some skinned knees and bent bikes. I'm afraid adding cars lined up in half the road parked with cars trying to pass swerving into the opposing lane could be a lethal combination.

### **4. Layout of the house**

We know the house layout very well. We owned it for many years. The house is too small for that many people day in and day out, 12 children and 3 or 4 care givers. NO! Kristina rents the house with her teen son it's an ok size for 2 or 3 people, but that's all. All bedrooms (2) are up a narrow and steep stairway. It's a danger to even the fittest! The little room in the back of the house (6' x 8') was an uninsulated room. At one time it was a porch. There is no crawl space under the house to be able to insulate the floor. In the winter ice forms on outer walls and even on the carpet! Summer heat is unbearable in this room. It's not suitable for children. The living room / dining room is about 19' x 16' with pillars 4' on either side in the middle. The wood stove and hearth take up about 6' x 3' or 4'. That would be the indoor space for all those children do to the kitchen being about 7' x 9', just no room. We are fully aware of the issues in the house since we used it for a rental.

### **5. Last but not least is the Back yard.**

The back yard is unusable since it's fenced for dogs and there is lots of unsafe debris. We are more than likely the only people you will hear from. There are 7 homes on Washington (east/west). 2 homes are vacant, 1 is rented by an 80 year old man, 3 rentals, one being Kristina's and our home.

Please take a look for yourself, walk through the house, and drive by the front and back, please. This location is not safe for a group day care.

Thank you,

*Kathy Ky*  
*[Signature]*

RECEIVED

11/22

CITY OF BOYNSBURG, FLORIDA

(2)

June 21<sup>st</sup>, 2016

RE: Public Hearing Addressing File #SUP005-16 – Kristina King Childcare

To Whom It May Concern;

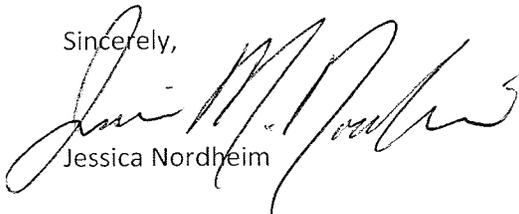
My name is Jessica Nordheim, and my husband, Kyle, and I are both full-time working parents, whose three children attend Kristina King's childcare facility. Following the birth of my first child, I entered the professional work force full time as the Juvenile Probation Officer for Boundary County, Idaho, and have remained in this capacity for just over six years.

During the duration of my employment with Boundary County, I have struggled to ensure my children are placed in quality child care facilities and/or private in-home care within Boundary County. Any working family, within Boundary County, can more than likely sympathize with me when I say quality childcare can be extremely difficult to acquire, especially since the closing of our counties largest, and most trusted facility, Gabby Goose, in July of 2015. My children had attended that facility from early 2011, until just before their closing, when we had no other choice than to hire an in-home nanny, as the waitlist for three children at all the other existing facilities was approximately three years out. Although I do not regret the choice to pay for in-home care, as it allowed for me to continue maintaining my employment working with the juvenile offenders of Boundary County, the high cost made it nearly impossible to justify working. When our nanny informed us she was moving, we were again faced with the struggle of locating childcare for our children. I was given Ms. King's telephone number and told to contact her, as she watched a few children out of her home. I met with Ms. King and enjoyed her perspective on child care, along with the in-home feel of her daycare. I felt she provided the children with more quality one-on-one time, as she keeps her numbers low, without the high cost of a private nanny. My children started attending in March of 2016 and have thoroughly enjoyed their time spent at Ms. King's. They have formed an attachment with her and are always excited to see her each morning. She takes them to do activities, such as swimming at the city pool or story time at the library, when her numbers allow for it; encourages learning, by doing preschool activities and crafts with the children; and genuinely cares about the children she watches, which I have come to find is a rarity within childcare settings.

It has come to my attention through conversation, there has been some dispute by one of Ms. King's neighbors, regarding her watching children in her own home. I would like the board to know, I have never arrived at Ms. King's home to find the children being unruly, excessively loud, or out of control. I have only seen them playing in the yard, like all other children play, no different than if she were a mother with four or five children of her own, who enjoying playing outside. She has also told me she does not allow the children to play outside until after 10:00 a.m., out of respect for her elderly neighbors, whom she knows sleep in. Ms. King also requires children to be picked by 5:30 p.m., and has a quiet time for nap just after lunch. Although I do not know both sides of the story, I have heard several accounts of this dispute from both Ms. King and my eldest daughter, and I have a hard time understanding why her neighbor, who also watches children on a regular basis, as I have personally seen and heard children playing in their back yard, would have such a problem with Ms. King watching children within her own home.

In conclusion, I believe Ms. King's childcare is a necessary asset to Bonners Ferry and Boundary County, as she is providing affordable, quality childcare, in an area which desperately needs childcare options, while also ensuring her own livelihood. I would strongly encourage the Planning and Zoning Commission to approve Ms. King's application for a special use permit to operate her small, in-home child care facility. Thank you for your time in considering my perspective and opinion on this matter.

Sincerely,

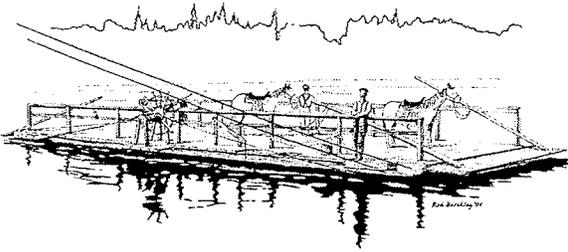


Jessica Nordheim

RECEIVED

JUN 23 2016

CITY OF BONNERS FERRY



# City of Bonners Ferry

## Public Hearing Comment Form

RECEIVED

JUN 15 2016

CITY OF BONNERS FERRY

Meeting Date: June 30, 2016

Name Clarence Mc Kenney

Address 6449 Baxter St  
Bonnors Ferry

Hearing: Special Use Permit to run a daycare at 6480 Washington Street.

Please indicate one of the following:

I **Support** the proposal

I wish to speak

I am **Neutral**

I do not wish to speak

I am **Opposed** to the proposal

Please provide any comments below:

my only concerns are 1) keeping  
the quiet character of our  
quiet

neighborhood and 2) not  
jeopardizing the Res-A  
status.

Beyond these concerns, I  
do not object.

## Fiscal Year 2017 Proposed Budget

City of Bonners Ferry

<b>General Fund</b>			
Expenses		Revenues	
General Government	250,044	General Tax Levy	589,333
Police Department & Police Grants	586,179	General Property Tax Replacement	16,589
Fire Department	200,867	General Fund Transfer	315,000
Animal Control	9,988	Franchise, Licenses & Permits	67,150
Street Department	480,583	State & Local Shared	475,951
Parks & Visitor Center	62,312	Golf Revenue	155,417
Dare/School Resource Officer	103,836	Fines & Forfeitures	50,000
Pool	46,239	DARE Funds	54,625
Golf	159,408	Charges for Services	38,004
Slough Grant	40,199	Other	28,601
Economic Development Coordinator Grant	58,951	Interest on Investments	67,735
Dike Maintenance	5,000		
<b>Expense Subtotal</b>	<b>2,003,606</b>	<b>Revenue Subtotal</b>	<b>1,858,405</b>
Contingency	264,746	Fund Balance Carryover	409,947
<b>Expense Total</b>	<b>2,268,352</b>	<b>Revenue Total</b>	<b>2,268,352</b>
<b>Electric Fund</b>			
Expenses		Revenues	
Electric Fund Expenses	5,670,618	Electric Fund Revenues	4,526,738
Contingency	2,111,897	Cash Carryover	3,255,777
<b>Total Expenses</b>	<b>7,782,515</b>	<b>Total Revenues</b>	<b>7,782,515</b>
<b>Water Fund</b>			
Expenses		Revenues	
Water Fund Expenses	1,170,450	Water Fund Revenues	1,188,300
Contingency	206,089	Cash Carryover	188,219
<b>Total Expenses</b>	<b>1,376,519</b>	<b>Total Revenues</b>	<b>1,376,519</b>
<b>Sewer Fund</b>			
Expenses		Revenues	
Sewer Fund Expenses	1,376,213	Sewer Fund Revenues	1,022,160
Contingency	3,084	Cash Carryover	357,137
<b>Total Expenses</b>	<b>1,379,297</b>	<b>Total Revenues</b>	<b>1,379,297</b>
<b>Garbage Fund</b>			
Expenses		Revenue	
Garbage Fund Expenses	137,700	Garbage Fund Revenues	139,000
Contingency	22,900	Cash Carryover	21,600
<b>Total Expenses</b>	<b>160,600</b>	<b>Total</b>	<b>160,600</b>
<b>Capital Project Fund</b>			
Expenses		Revenue	
Capital Project Fund Expenses	100,000	Capital Project Fund Revenues	100,000
Contingency	0	Cash Carryover	0
<b>Total Expenses</b>	<b>100,000</b>	<b>Total</b>	<b>100,000</b>
			<b>Total Budget</b>
			<b>13,067,283</b>

## **Fiscal Year 2017 Budget**

The following items are included in the proposed budget for fiscal year 2017:

1. Blue Cross health insurance increase of 9,1178 percent.
2. Three percent cost of living was budgeted. Mechanic, linemen, electrician, line foreman, and power plant operator budgeted for \$4 per hour raise. Line superintendent and power plant supervisor budgeted for \$5 per hour raise.
3. Capital items budgeted in the general fund: \$40,000 for a new DARE vehicle, \$12,625 for used DARE vehicle to police department, and \$20,000 for golf clubhouse roof.
4. Second Chance Animal Adoption Agency animal shelter contract increase of three percent.
6. Contribution to Economic Development Coordinator \$10,000 (\$6,000 from general fund and \$4,000 from electric fund).
7. ICRMP premium increase from \$100,078 to \$105,143 (if we qualify for the discount program savings of \$5,534).
8. Utility rate increases for water and sewer were included in the budget. These are based on the rate study done in fiscal year 2015.
9. Levy rate for fiscal year 2017 estimated to be \$4.81 per \$1,000 of valuation. Fiscal year 2016 levy was \$4.71 per \$1,000 of valuation.

1000 GENERAL

Account	12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17	% Old
		Actuals		Current	Rec.	Prelim.	Budget	Budget	Final	%	
				Budget	%	Budget	Change	Budget	Budget	16-17	

310000 TAXES											
311000 Total Levied Taxes	525,020	533,063	555,446	552,427	568,309	97%	589,333		589,333	103%	
311100 Ag Equipment Tax	447	447	447	335	447	75%	447		447	100%	
311101 Personal Property Tax		16,142	16,142	16,142	16,142	100%	16,142		16,142	100%	
312000 P & I on Taxes	6,565	6,806	8,300	4,676	6,500	72%	6,500		6,500	100%	
314100 Electricity Tax	32	5,726	158	56	0	***%			0	0%	
Group:	532,064	562,184	580,493	573,636	591,398	97%	612,422	0	612,422	103%	

320000 LICENSES AND PERMITS

322010 Alcohol Beverage Licenses	5,155	4,965	5,735	5,660	5,650	100%	5,700		5,700	100%
322020 Business Licenses	850	3,190	5,005	2,820	4,800	59%	2,700		2,700	56%
322025 Special Event Fees	1,255	1,155	1,565	420	700	60%	700		700	100%
322031 Avista Franchise	25,347	31,231	27,501	22,393	30,000	75%	28,000		28,000	93%
322032 Cable Franchise	3,152	4,475	1,634	4,475	4,500	0%	4,500		4,500	100%
322035 Joint Pole Use Agreement	1,750	1,750	1,750	1,750	1,750	100%	1,750		1,750	100%
323010 Building Permits	19,731	15,503	14,417	45,352	20,000	227%	20,000		20,000	100%
323011 Building Inspections				2,055	0	***%			0	0%
323012 P&Z Subdivision Fees		300	300	350	0	***%	1,500		1,500	150%
323013 P&Z Fees		300	300	2,400	1,000	240%	1,500		1,500	150%
323030 Dog License & Pound Fees	1,980	2,400	2,359	2,436	2,300	106%	2,300		2,300	100%
Group:	59,220	64,969	60,266	85,636	70,700	121%	67,150	0	67,150	94%

330000 INTERGOVERNMENTAL REVENUES

331008 Idaho Dept. of Commerce			35,000		0	0%			0	0%	
331013 Idaho Department of Lands	2,500	2,275	2,133		0	0%			0	0%	
331021 Law Enforcement Grants		2,275			0	0%			0	0%	
331022 ITD Traffic Safety Grant	13,087	9,794	22,632	7,543	12,000	63%	20,000		20,000	166%	
331025 Fire Department Grants	1,000		1,200		0	0%			0	0%	
331026 Arbor Day Grant	300				0	0%			0	0%	
331100 D.A.R.E.	42,150	36,075	42,955	30,075	42,000	72%	54,625		54,625	130%	
\$30,000 SD101, \$6,000 Boundary County, \$6,000 CBF, \$12,625 Police to DARE for used Tahoe											
331120 Job Opportunities & Basic			3,500		0	0%			0	0%	
331180 Economic Development	56,931	58,479	62,488	13,233	65,156	20%	52,951		52,951	81%	
335100 State Liquor Fund Revenue	106,929	107,752	107,796	65,874	108,000	61%	108,000		108,000	100%	
335200 Sales Tax Revenue/Revenue	159,757	164,843	172,241	85,202	184,000	46%	175,000		175,000	95%	
335300 Highway Users Fee	83,282	85,019	86,620	86,628	105,000	83%	120,000		120,000	114%	
336100 General Fund Transfer	285,964	274,140	303,387		297,000	0%	315,000		315,000	106%	
Electric \$220,000; Water \$59,000; Sewer \$36,000											
Group:	751,900	738,377	839,952	288,555	813,156	35%	845,576	0	845,576	103%	

340000 Charges for Services

341100 Special Police Protection	27,306	13,653			0	0%			0	0%
341500 Police IETN	600				0	0%			0	0%
341200 Special Fire Protection	11,702	16,351	21,000	17,920	21,000	85%	21,504		21,504	102%
342020 Fire Protection	2,505		950		0	0%			0	0%

1000 GENERAL

Account	Actuals					Current Budget	% Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16	15-16						
342100 Swim Lesson Fees	10,185	10,140	11,490	12,239	11,500	106%	11,500		11,500	100%	
342110 Swimming Pool Fees	3,823	3,646	5,306	3,835	5,000	77%	5,000		5,000	100%	
343046 Logging Income	27,348	18,145	177		0	0%			0	0%	
343100 Golf Green Fees	92,151	83,567	93,559	39,094	90,000	43%	90,000		90,000	100%	
343150 Driving Range	2,843	3,723	3,635	1,664	3,000	55%	3,000		3,000	100%	
343200 Golf Season Tickets	42,803	44,278	50,426	47,810	49,000	98%	49,000		49,000	100%	
343300 Golf Cart Use Fees	24			150	150	***%	150		150	***%	
343301 Cart Path Fees	189	80	85	42	150	28%	150		150	100%	
343400 Cart Shed Leases	9,120	8,560	9,390	9,180	9,180	100%	9,180		9,180	100%	
343500 Clubhouse Rental	3,938	3,938	3,938	3,938	3,937	100%	3,937		3,937	100%	
343600 Bonnerport Lease	1	1	1	1	1	100%	1		1	100%	
343950 Interest Income	3		-22		0	0%			0	0%	
343991 NSF Check Charge Revenue				15	0	***%			0	0%	
Group:	234,541	206,082	199,935	135,888	192,768	70%	193,422	0	193,422	100%	
350000 Fines and Forfeitures											
351200 Court Fines	47,148	60,807	41,474	20,281	50,000	41%	50,000		50,000	100%	
Group:	47,148	60,807	41,474	20,281	50,000	41%	50,000	0	50,000	100%	
360000 Miscellaneous Revenue											
361001 Lease - Cell Tower Ground	9,010	9,280	9,559	8,184	9,500	86%	10,000		10,000	105%	
361002 Lease - Selkirk Loop	600	600	650	450	600	75%	600		600	100%	
361003 Lease - Farmers Market	500	500	500	500	500	100%	500		500	100%	
361004 Lease - Chamber of	2,700	2,250	1,800	150	1,800	8%			0	0%	
361005 Lease - Urban Renewal			1,000	500	0	***%	500		500	***%	
361100 Misc Operating Revenue	5,508	412	12,955	35,752	1,500	***%	1,500		1,500	100%	
361200 Junk or Salvage Sold	12,977	1,504	8,376	5,831	0	***%			8,000	***%	
Police vehicles to be sold											
361300 Workman's Comp Refund		2,138	8,045		0	0%			0	0%	
361400 Firehall Rental		218	2,231	1,549	0	***%			0	0%	
361405 Visitor Center Rental	200	470	405	70	0	***%			0	0%	
362020 Insurance Proceeds		9,596	1,485		0	0%			0	0%	
365100 Donations	5	2,000	2,550	50	0	***%			0	0%	
365101 Donations - Tree Grates	700				0	0%			0	0%	
365115 Donations - Visitor's		100	100	1,070	0	***%	1,000		1,000	***%	
365118 Donations - Fire	4,500	40,000		21,000	0	***%			0	0%	
365119 Donations - Fireworks	22	220	1,567	483	0	***%			0	0%	
Group:	36,722	69,288	51,223	75,589	13,900	544%	14,100	8,000	22,100	158%	
370000 Investment and Royalty Earnings											
371100 Interest on Investments	343	579	427	244	400	61%	250		250	62%	
371200 Interest on Electric	52,478	49,310	47,563		43,000	0%	36,200		36,200	84%	
\$28,000 water loan; \$7,000 Mountain West; \$1,200 State Pool											
371201 Interest on Garbage	61	76	86		50	0%	50		50	100%	
371300 Return on Investment	31,235	31,235	31,235	244	31,235	0%	31,235		31,235	100%	
Group:	84,117	81,200	79,311	244	74,685	0%	67,735	0	67,735	90%	

CITY OF BONNERS FERRY  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account	12-13	13-14	14-15	15-16	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
Fund:	1,745,712	1,782,907	1,852,654	1,179,829	1,806,607	65%	1,850,405	8,000	1,858,405	102%
Grand Total:	1,745,712	1,782,907	1,852,654	1,179,829	1,806,607		1,850,405	8,000	1,858,405	

08/09/16  
15:27:25 *General Fund*

CITY OF BONNERS FERRY  
Expenditure Budget Report -- Multi-Year Actuals  
For the Year: 2016 - 2017

Page: 1 of 1  
Report ID: B2400

Object	Actuals					Current Budget	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
	12-13	13-14	14-15	15-16	15-16						
100 Wages Only	552,827	554,557	594,579	496,912	635,103	78%	695,110	-14,000	681,110	107	
101 Overtime Wages	24,634	30,374	52,542	36,810	37,200	99%	43,200	-1,000	42,200	113	
102 Holiday Worked	7,881	7,653	8,856	8,382	7,950	105%	8,500	0	8,500	107	
103 Standby Time			2,382	1,896	2,500	76%	2,500	0	2,500	100	
130 Compensated Leave	59,821	47,558	56,758	48,900	61,500	80%	59,000	0	59,000	96	
140 Employer Contributions	46,515	48,359	51,873	43,800	56,939	77%	61,596	-1,149	60,447	106	
141 Unemployment Costs	1,176	3,792	-3,639	133	1,000	13%	1,000	-1,149	0	100	
150 Retirement	61,838	61,202	74,443	62,204	78,169	80%	83,751	-453	83,298	107	
160 Work Comp	28,573	33,213	24,062	31,374	32,355	97%	34,375	0	34,375	106	
170 Health and Life Insurance	205,020	206,529	239,165	212,068	292,287	73%	334,389	-20,588	313,801	107	
200 Supplies & Other	174,973	177,391	198,770	127,684	232,100	55%	239,950	-39,000	200,950	87	
213 Weapons Ammunition	4,063	4,180	2,860	412	2,500	16%	2,500	-500	2,000	80	
221 Agriculture & Horticultur	6,719	4,879	4,761		5,000	0%	5,000	0	5,000	100	
226 Uniforms/Personal Protect	9,439	7,955	4,942	1,691	15,750	11%	16,000	-6,500	9,500	60	
227 Breathing Apparatus		3,000			0	***%	0	0	0	0	
231 Gas, Oil, Diesel Fuel, Gr	49,944	52,540	42,556	25,688	50,000	51%	50,000	-3,500	46,500	93	
241 Flag Expense	1,503	208	1,538	297	1,000	30%	1,000	0	1,000	100	
300 Purchased Services	198,728	121,865	154,238	158,856	148,000	107%	130,438	-4,112	126,326	85	
330 Subscriptions & Dues	4,092	9,181	8,865	10,349	9,375	110%	6,475	0	6,475	69	
340 Utility Services	92,882	89,795	95,043	66,459	97,650	68%	98,350	-1,000	97,350	100	
350 Travel and Training Expen	10,872	12,215	18,219	11,828	19,200	62%	19,700	-500	19,200	100	
371 Pump Testing					0	***%	500	0	500	***%	
391 Dispatch Services	16,678	11,083	11,365	11,690	11,570	101%	11,800	0	11,800	102	
399 Other Contracted Services	28,832	28,722	31,616	15,783	30,000	53%	32,000	0	32,000	107	
500 General Insurance	16,926	17,336	17,165	20,702	18,700	111%	24,350	-1,500	22,850	122	
555 Bank Service Charges	25	4	33	19	0	***%	0	0	0	0	
610 Principal	24,309	4	25,410	26,327	25,925	102%	0	0	0	0	
620 Interest Expense	2,968	5,019	3,592	950	3,078	31%	600	0	600	19	
700 Grants, Contributions & I					40,199	0%	40,199	0	40,199	100	
730 Grants/Donations to Other	10,550	4,500	10,500	8,000	19,500	41%	17,500	5,000	22,500	115	
820 Transfers to Other Funds			8,048		90,401	0%	0	0	0	0	
900 Capital Outlay	49,099	203,396	193,439	111,021	40,000	278%	72,625	-85,254	264,746	182	
999 Contingency and Other					238,056	0%	350,000	0	264,746	111	
<b>Grand Total:</b>	<b>1,690,887</b>	<b>1,771,031</b>	<b>1,933,981</b>	<b>1,540,235</b>	<b>2,303,007</b>		<b>2,442,408</b>	<b>-174,056</b>	<b>2,268,352</b>		

Wages & Fringe 1,286,231  
Other 644,750  
Capital 72,625  
Contingency 264,746

2,268,352

1000 GENERAL

Account	Object	Actuals					Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
410000 General Government												
100	Wages Only	18,675	6,569	7,347	6,894	7,829	88%	7,930		7,930	101%	
101	Overtime Wages	104				0	0%			0	0%	
130	Compensated Leave	2,027	1,002	910	436	1,500	29%	1,000		1,000	67%	
140	Employer Contributions	1,163	571	646	550	714	77%	684		684	96%	
150	Retirement	2,252	872	863	830	1,056	79%	1,011		1,011	96%	
160	Work Comp	103	121	86	104	125	83%	125		125	100%	
170	Health and Life Insurance	4,927	1,490	1,068	1,212	1,435	84%	1,743	-156	1,587	111%	
200	Supplies & Other	8,403	11,193	49,686	1,363	5,000	27%	5,000		5,000	100%	
231	Gas, Oil, Diesel Fuel, Gr	70	72	42	37	250	15%	250		250	100%	
300	Purchased Services	8,071	9,729	23,429	5,408	10,000	54%	10,000		10,000	100%	
330	Subscriptions & Dues	543	403	404	404	600	67%	600		600	100%	
340	Utility Services	250	42	640	59	100	59%	100		100	100%	
350	Travel and Training Expen	167	32	10	10	200	5%	200		200	100%	
500	General Insurance	2,145	2,105	1,990	2,709	2,500	108%	2,800		2,800	112%	
555	Bank Service Charges	25	4	33	19	0	***%			0	0%	
730	Grants/Donations to Other	6,550	500	6,500		11,500	0%	11,500	5,000	16,500	143%	
Spot Bus \$10,000; DARE \$6,000; BCYCDVH \$500												
820	Transfers to Other Funds			8,048		90,401	0%			0	0%	
900	Capital Outlay			16,221		238,056	0%	350,000	-85,254	264,746	111%	
999	Contingency and Other					371,266	5%	392,943	-80,410	312,533	84%	
Account:		55,475	34,705	117,913	20,035							

410560 Work in Progress											
100	Wages Only				11,730	0	***%			0	0%
101	Overtime Wages				35	0	***%			0	0%
140	Employer Contributions				871	0	***%			0	0%
150	Retirement				1,106	0	***%			0	0%
170	Health and Life Insurance				3,090	0	***%			0	0%
200	Supplies & Other				19,335	0	***%			0	0%
300	Purchased Services				26,570	0	***%			0	0%
340	Utility Services				1,000	0	***%			0	0%
900	Capital Outlay					0	0%			0	0%
Account:			4,660	39,262	63,737	0	***%	0	0	0	0%

411000 Council											
100	Wages Only	5,134	5,257	5,272	7,430	9,200	81%	10,512		10,512	114%
140	Employer Contributions	226	237	224	410	704	58%	804		804	114%
150	Retirement	358	188	185	423	1,041	41%	1,190		1,190	114%
160	Work Comp	26	27	22	29	50	58%	50		50	100%
170	Health and Life Insurance	19,820	19,693	21,319	19,107	22,897	83%	27,568	-2,468	25,100	110%
200	Supplies & Other	599	302	397	10	500	2%	500		500	100%
300	Purchased Services	131	129	146	86	200	43%	200		200	100%
340	Utility Services	18	400	320	449	500	90%	500		500	100%
350	Travel and Training Expen	2,101	552	1,068	503	2,000	25%	2,000		2,000	100%
Account:		28,413	26,785	28,953	28,447	37,092	77%	43,324	-2,468	40,856	110%

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
413000	Executive											
100	Wages Only	2,643	2,628	2,635	3,639	4,656	78%	5,256		5,256	113%	
140	Employer Contributions	174	172	171	225	356	63%	402		402	113%	
150	Retirement	280	297	298	387	527	73%	595		595	113%	
170	Health and Life Insurance	3,324	3,462	3,646	6,288	7,553	83%	12,725	-1,145	11,580	153%	
200	Supplies & Other				53	0	***%			0	0%	
300	Purchased Services			160		0	0%			0	0%	
340	Utility Services	341			4	500	1%	2,000		0	0%	
350	Travel and Training Expen	6,762	6,559	6,910	13,907	15,592	145%	20,978	-1,145	19,833	127%	
Account:					13,503		87%					

414000	Clerk Treasurer										
100	Wages Only	10,305	10,292	10,673	9,088	10,779	84%	11,135		11,135	103%
101	Overtime Wages	107	123	113	47	200	24%	200		200	100%
130	Compensated Leave	1,225	1,325	1,460	1,282	1,500	85%	1,500		1,500	100%
140	Employer Contributions	839	833	885	755	955	79%	967		967	101%
150	Retirement	1,218	1,297	1,382	1,179	1,413	83%	1,430		1,430	101%
160	Work Comp	41	50	38	50	60	83%	60		60	100%
170	Health and Life Insurance	2,490	2,255	2,378	2,132	2,545	84%	3,065	-275	2,790	110%
200	Supplies & Other	229	360	96	45	500	9%	500		500	100%
300	Purchased Services	534	343	617	356	600	59%	600		600	100%
330	Subscriptions & Dues	45	45	45	90	100	90%	100		100	100%
340	Utility Services	508	643	172		500	0%	500		500	100%
350	Travel and Training Expen	98	70	523	395	1,000	40%	1,000		1,000	100%
Account:		17,639	17,636	18,382	15,419	20,152	77%	21,057	-275	20,782	103%

415000	Elections										
200	Supplies & Other	49		42		100	0%	100		100	100%
300	Purchased Services	49		42		0	0%			0	0%
Account:		49		42		100	0%	100		100	100%

416000	Legal										
100	Wages Only		24,609	23,838	27,163	31,624	86%	32,594		32,594	103%
130	Compensated Leave		914	485	2,017	500	0%	500		500	100%
140	Employer Contributions		2,820	1,792	2,017	2,457	82%	2,532		2,532	103%
150	Retirement		2,987	2,753	3,075	3,636	85%	3,746		3,746	103%
160	Work Comp					150	0%	150		150	100%
170	Health and Life Insurance		6,501	9,378	7,219	10,035	72%	12,117	-1,099	11,018	110%
200	Supplies & Other		88	119	53	500	11%	500		500	100%
300	Purchased Services		57,895	11,716	68	100	68%	100		100	100%
330	Subscriptions & Dues		45	5,131	5,505	5,000	110%	2,100		2,100	42%
Account:			43,349	56,341	45,247	55,702	81%	55,839	-1,099	54,740	98%

Andrakay switching to Lexis at \$175 per month.  
340 Utility Services 30 544 573  
350 Travel and Training Expen 791 615 556  
Account: 59,222 43,349 56,341 45,247 55,839

1000 GENERAL

Account	Object	Actuals					Current Budget	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	15-16						
417000	Planning & Zoning							20,085		20,085	*****	
100	Wages Only					0	0%	1,537		1,537	*****	
140	Employer Contributions					0	0%	2,274		2,274	*****	
150	Retirement					0	0%	120		120	*****	
160	Work Comp					0	0%	2,862	2,862	2,862	*****	
170	Health and Life Insurance					0	0%	1,000	-2,862	1,000	*****	
200	Supplies & Other					0	0%	5,000		2,138	10%	
300	Purchased Services					21,000	118%	30,016	0	30,016	143%	
Account: 8,765												

417500	Building Official										
200	Supplies & Other					-39	0%				0%
300	Purchased Services					14,461	154%	30,770	0	20,000	100%
Account: 17,551											

419000	Building & Structure										
100	Wages Only					4,302	39%	3,000		3,000	100%
101	Overtime Wages					106	0%			0	0%
140	Employer Contributions					331	38%	230		230	100%
150	Retirement					232	14%	180		180	100%
160	Work Comp					67	159%	120		120	171%
170	Health and Life Insurance					355	11%	400		400	100%
200	Supplies & Other					3,222	116%	4,000		4,000	133%
300	Purchased Services					999	21%	2,000	-1,000	1,000	50%
340	Utility Services					6,771	66%	7,000		7,000	100%
900	Capital Outlay					2,177	0%	20,000	-20,000	0	0%
Upstairs carpet and City Hall painting											
Account: 12,625											

General Govt.  
250,044

420000	Police Department										
100	Wages Only					238,857	84%	243,419		243,419	103%
101	Overtime Wages					27,021	149%	20,000		20,000	125%
102	Holiday Worked					7,765	101%	7,000		7,000	100%
130	Compensated Leave					25,962	68%	30,000		30,000	100%
140	Employer Contributions					22,288	84%	22,982		22,982	104%
141	Unemployment Costs					-3,807	0%			0	0%
150	Retirement					34,543	86%	35,029		35,029	104%
160	Work Comp					15,662	95%	15,000		15,000	100%
170	Health and Life Insurance					53,590	72%	81,291	5,384	86,675	111%
200	Supplies & Other					10,465	85%	8,500	-500	8,000	100%
213	Weapons Ammunition					4,180	16%	2,500	-500	2,000	80%
226	Uniforms/Personal Protect					4,617	27%	5,500	-1,500	4,000	80%
300	Purchased Services					5,177	144%	3,250	-250	3,000	100%
330	Subscriptions & Dues					2,370	86%	2,500		2,500	100%
340	Utility Services					858	28%	2,500	-1,000	1,500	60%
350	Travel and Training Expen					8,367	60%	4,500	-500	4,000	100%
391	Dispatch Services					10,895	102%	11,505		11,505	105%
500	General Insurance					5,773	117%	7,500		7,500	125%
Account: 423,310											

General Govt.  
264,746

1000 GENERAL

Account	Object	12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17	% Old Budget
		Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget	

420101 Police Task Force												
100	Wages Only	7,860				0	0%				0	0%
101	Overtime Wages			120		0	0%				0	0%
130	Compensated Leave	290				0	0%				0	0%
140	Employer Contributions	616		9		0	0%				0	0%
150	Retirement	900		14		0	0%				0	0%
170	Health and Life Insurance	933		20		0	0%				0	0%
200	Supplies & Other			55	85	400	21%				0	0%
226	Uniforms/Personal Protect					250	0%				0	0%
300	Purchased Services					100	0%				0	0%
340	Utility Services					650	72%				0	0%
350	Travel and Training Expen					0	0%				0	0%
Account:		11,165	838	889	554	1,400	40%	0	0	0	0	0%

420104 Police ITD Traffic Safety Grant												
100	Wages Only		829	156	9,714	10,000	97%	15,000			0	0%
101	Overtime Wages	1,503	6,633	15,016	724	765	95%	1,148			1,148	150%
140	Employer Contributions	113	560	1,139	1,133	1,161	98%	1,749			1,749	151%
150	Retirement	175	870	1,751	2,256	2,000	113%	2,103			2,103	105%
170	Health and Life Insurance	213	1,243	2,536		0	0%				0	0%
900	Capital Outlay	12,150	10,135	20,598	13,827	13,926	99%	20,000			20,000	144%
Account:		14,154	20,598	13,827	20,000	0	0%	0	0	0	0	0%

420500 Protective Inspections												
200	Supplies & Other	140				0	0%				0	0%
Account:		140				0	0%	0	0	0	0	0%

421000 Police Reserve												
200	Supplies & Other	58				250	0%	250			250	100%
300	Purchased Services	58				0	0%	250			0	0%
Account:		58				250	0%	250			250	100%

422000 Police Records												
100	Wages Only	10,800	8,966	10,561	8,359	11,182	75%	11,473			11,473	103%
102	Holiday Worked	107	84	228	129	150	86%	878			0	0%
140	Employer Contributions	834	692	825	649	867	75%	1,299			878	101%
150	Retirement	1,161	1,024	1,221	961	1,283	75%	1,299			1,299	101%
200	Supplies & Other					0	0%				0	0%
300	Purchased Services			2		0	0%				0	0%
350	Travel and Training Expen	114	82			0	0%				0	0%
Account:		13,016	11,249	12,837	10,098	13,482	75%	13,650			13,650	101%

422500 Police Rolling Equipment												
100	Wages Only	5,417	4,834	4,255	5,157	5,000	103%	5,000			5,000	100%
101	Overtime Wages	2	56	91	31	0	***%	500			0	0%
130	Compensated Leave	336	371	347	120	500	24%	500			500	100%
140	Employer Contributions	412	374	343	392	421	93%	421			421	100%
150	Retirement	546	595	517	601	623	96%	623			623	100%



1000 GENERAL

Account	Object	Actuals					Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	16-17						
430100	Fire Gen & Admin											
100	Wages Only	36,426	37,294	38,761	32,812	42,000	78%	43,000	-3,000	40,000	95%	
140	Employer Contributions	2,365	2,434	2,481	2,104	3,213	65%	3,290	-230	3,060	95%	
141	Unemployment Costs	464	697	168	133	1,000	13%	1,000		1,000	100%	
150	Retirement	2,303	2,368	2,383	2,051	2,500	82%	2,500		2,500	100%	
160	Work Comp	2,385	3,055	2,119	2,888	3,000	96%	3,000		3,000	100%	
170	Health and Life Insurance	53,047	50,694	57,297	48,136	60,000	80%	75,000	3,665	78,665	131%	
200	Supplies & Other	1,614	2,050	3,629	5,579	3,000	186%	3,000		3,000	100%	
300	Purchased Services	717	1,440	1,296	859	1,500	57%	1,500		1,500	100%	
330	Subscriptions & Dues	499	520	650	545	650	84%	650		650	100%	
340	Utility Services	929	969	1,566	1,414	1,200	118%	1,500		1,500	125%	
350	Travel and Training Expen		241	892	2,432							
500	General Insurance	1,937	1,957	1,888	1,165	2,200	53%	3,000	-500	2,500	114%	
Account:		102,686	103,719	113,130	100,118	120,263	83%	137,440	-65	137,375	114%	
430200	Fire Hydrants											
100	Wages Only				80	0	***%			0	0%	
140	Employer Contributions				6	0	***%			0	0%	
150	Retirement				9	0	***%			0	0%	
170	Health and Life Insurance				19	0	***%			0	0%	
200	Supplies & Other	171			114	0	***%	0	0	0	0%	
Account:		171			114	0	***%	0	0	0	0%	
430300	Fire Dispatching											
391	Dispatch Services	6,456	456	470	483	570	85%	295	0	295	52%	
Account:		6,456	456	470	483	570	85%	295	0	295	52%	
430400	Fire Bldg & Structure											
100	Wages Only	373	137	1,671	746	0	***%			0	0%	
140	Employer Contributions	28	10	123	56	0	***%			0	0%	
150	Retirement	16		162	49	0	***%			0	0%	
170	Health and Life Insurance	32		324	91	0	***%			0	0%	
200	Supplies & Other	441	2,629	1,273	684	1,000	68%	1,000		1,000	100%	
300	Purchased Services			100		0	0%			0	0%	
340	Utility Services	8,441	9,224	9,190	8,442	10,000	84%	10,000		10,000	100%	
Account:		9,331	12,000	12,843	10,068	11,000	92%	11,000	0	11,000	100%	
430500	Fire Rolling Equipment											
100	Wages Only	5,569	3,641	3,467	163	4,000	4%	2,000		2,000	50%	
101	Overtime Wages	1		2	122	0	***%			0	0%	
130	Compensated Leave	168	186	174	60	306	8%	153		153	50%	
140	Employer Contributions	411	272	269	26	453	9%	226		226	50%	
150	Retirement	551	433	409	39	1,000	11%	700		700	70%	
170	Health and Life Insurance	1,721	1,250	1,113	109	1,000	11%	3,000		3,000	60%	
200	Supplies & Other	4,214	5,679	11,525	1,307	5,000	26%	2,500		2,500	83%	
231	Gas, Oil, Diesel Fuel, Gr	2,730	3,113	1,252	1,378	3,000	46%	1,000		1,000	100%	
300	Purchased Services	727	871	1,291	956	1,000	96%	1,000		1,000	100%	
340	Utility Services	157	194	156		200	0%	200		200	100%	

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
350	Travel and Training Expen			3			0%				0%	
371	Pump Testing	2,700	5,263	1,399	70,521	0	0%	500		500	*****	
900	Capital Outlay	18,949	20,902	22,960	74,681	14,959	499%	10,279	0	10,279	69%	
Account:												
440000	Animal Control											
200	Supplies & Other	66	81	142	78	100	78%	100		100	100%	
300	Purchased Services	8,000	8,000	8,086	8,000	9,600	83%	9,888		9,888	103%	
Account:												
450000	Street Administration											
100	Wages Only	2,797	1,689	1,641	2,862	3,500	82%	3,500		3,500	100%	
101	Overtime Wages	620		780		1,000	0%			0	0%	
130	Compensated Leave	18,511	17,636	21,688	18,848	20,000	94%	20,000		20,000	100%	
140	Employer Contributions	1,735	1,349	1,663	1,599	1,874	85%	1,798		1,798	96%	
150	Retirement	2,440	2,073	2,578	2,458	2,773	89%	2,660		2,660	96%	
160	Work Comp	10,498	12,452	9,593	12,148	12,000	101%	13,000		13,000	108%	
170	Health and Life Insurance	6,472	5,386	6,936	6,091	7,000	87%	10,000		10,000	143%	
200	Supplies & Other	1,194	1,739	722	402	800	50%	800		800	100%	
300	Purchased Services	1,406	1,090	1,279	1,730	1,000	173%	1,500		1,500	150%	
340	Utility Services	440	834	863	682	1,000	68%	1,000		1,000	100%	
350	Travel and Training Expen	1,452	981	1,316	276	2,000	14%	1,500		1,500	75%	
500	General Insurance	4,781	4,857	4,888	5,898	5,000	118%	7,500	-1,000	6,500	130%	
Account:												
450300	Customer Service											
101	Overtime Wages	33				0	0%			0	0%	
140	Employer Contributions	2				0	0%			0	0%	
150	Retirement	3				0	0%			0	0%	
170	Health and Life Insurance	8				0	0%			0	0%	
200	Supplies & Other	447				0	0%			0	0%	
Account:												
450400	Street Shop Bldg & Maintenance											
100	Wages Only	32		35		0	0%			0	0%	
140	Employer Contributions	2		3		0	0%			0	0%	
150	Retirement	4		4		0	0%			0	0%	
170	Health and Life Insurance	6		7		0	0%			0	0%	
200	Supplies & Other	623	713	939	1,197	1,000	120%	1,500		1,500	150%	
340	Utility Services	4,103	5,223	4,387	3,150	6,000	53%	5,000		5,000	83%	
900	Capital Outlay	4,770	5,936	1,923	4,347	7,000	62%	6,500	0	6,500	93%	
Account:												
450500	Street Rolling Equipment											
100	Wages Only	5,473	3,829	12,344	11,650	5,000	233%	15,000	-3,000	12,000	240%	
101	Overtime Wages	31	84	210	107	0	***	500		0	0%	
130	Compensated Leave	467	495	463	160	500	32%	500		500	100%	
140	Employer Contributions	427	316	958	876	421	208%	1,186	-230	956	227%	

Annual  
9988

Five  
200,967

CITY OF BONNERS FERRY  
Expenditure Budget Report -- Multiyear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
451000 Street Construction												
200	Supplies & Other	1,164		2,121		0	0%	0	0	0	0%	
Account: 1,164												
452000 Street Signing												
100	Wages Only	104	535	160	799	500	160%	500		500	100%	
140	Employer Contributions	8	39	12	59	38	155%	38		38	100%	
150	Retirement	11	61	18	90	57	158%	57		57	100%	
170	Health and Life Insurance	75	208	57	295	200	148%	200		200	100%	
200	Supplies & Other	101	2,530	629	3,864	1,700	227%	1,700		1,700	100%	
Account: 299												
453000 Street Maintenance												
100	Wages Only	74,487	83,069	92,589	75,699	89,000	85%	95,571		95,571	107%	
101	Overtime Wages		238	570	138	0	***%			0	0%	
140	Employer Contributions	5,488	6,130	6,782	5,563	6,809	82%	7,311		7,311	107%	
150	Retirement	7,921	9,430	10,541	8,585	10,075	85%	10,819		10,819	107%	
170	Health and Life Insurance	21,540	24,717	26,450	22,998	27,000	85%	32,800	-1,770	31,030	115%	
200	Supplies & Other	8,445	10,737	10,983	4,913	11,000	45%	11,000		11,000	100%	
226	Uniforms/Personal Protect				24	0	***%			0	0%	
231	Gas, Oil, Diesel Fuel, Gr	5,214	4,208	5,242	1,732	5,250	33%	5,250		5,250	100%	
300	Purchased Services		225	3,643	813	300	271%	300		300	100%	
330	Subscriptions & Dues	125	125	125	40	150	27%	150		150	100%	
340	Utility Services	681	881	595	461	1,000	46%	750		750	75%	
350	Travel and Training Expen	15		305	581	0	***%			0	0%	
900	Capital Outlay		12,675			0	0%			0	0%	
Account: 123,916												
453100 Chip Sealing												
100	Wages Only	3,460	3,054	565		7,000	0%	7,000		7,000	100%	
101	Overtime Wages	23		188		0	0%			0	0%	
140	Employer Contributions	256	224	55		536	0%	536		536	100%	
150	Retirement	353	332	85		792	0%	792		792	100%	
170	Health and Life Insurance	983	1,114	236		2,000	0%	2,000	-500	1,500	75%	
200	Supplies & Other	26,499	35,169	1,014	788	70,000	1%	70,000	-20,000	50,000	71%	
231	Gas, Oil, Diesel Fuel, Gr	1,895	16			0	0%			0	0%	
Account: 123,916												

1000 GENERAL

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
350	Travel and Training Expen	2,027				0	0%			0	0%	
900	Capital Outlay	35,496	39,909	2,233	788	80,328	1%	80,328	-20,500	59,828	74%	
Account:												
453200	Asphalting											
100	Wages Only	4,008	3,016	7,368	555	6,000	9%	8,000		8,000	133%	
101	Overtime Wages			13		0	0%			0	0%	
140	Employer Contributions	294	221	541	41	459	9%	612		612	133%	
150	Retirement	433	341	793	63	680	9%	906		906	133%	
170	Health and Life Insurance	1,267	690	2,849	208	1,800	12%	3,000		3,000	167%	
200	Supplies & Other	13,577	13,606	19,911	712	22,000	3%	22,000	-5,000	17,000	77%	
231	Gas, Oil, Diesel Fuel, Gr	1,246				0	0%			0	0%	
Account:												
		20,825	17,874	31,475	1,579	30,939	5%	34,518	-5,000	29,518	95%	
453300	Street Weed Spraying											
100	Wages Only	85	142	126	9	500	0%	500		500	100%	
140	Employer Contributions	6	10	9		38	0%	38		38	100%	
150	Retirement	10	16	14		57	0%	57		57	100%	
170	Health and Life Insurance	38	67	56		200	0%	200		200	100%	
200	Supplies & Other					250	48%	250		250	100%	
Account:												
		139	235	205	120	1,045	11%	1,045	0	1,045	100%	
454000	Street Snow Removal											
100	Wages Only	8,787	9,489	4,623	7,242	17,000	43%	16,000		16,000	94%	
101	Overtime Wages	4,852	3,711	4,872	1,209	6,000	20%	5,000	-1,000	4,000	67%	
103	Standby Time			2,382	1,896	2,500	76%	2,500		2,500	100%	
130	Compensated Leave	1,271	1,678	499	323	2,000	16%	1,000		1,000	50%	
140	Employer Contributions	1,100	1,092	908	781	2,104	37%	1,874	-76	1,798	85%	
150	Retirement	1,549	1,684	1,401	1,208	3,113	39%	2,773	-113	2,660	85%	
170	Health and Life Insurance	4,252	4,683	3,450	3,669	10,000	37%	10,000	-2,500	7,500	75%	
200	Supplies & Other	8,575	6,321	7,022	8,584	10,000	86%	10,000	-1,500	8,500	85%	
231	Gas, Oil, Diesel Fuel, Gr	8,920	6,112	3,475	3,597	8,000	45%	7,000	-1,000	6,000	75%	
300	Purchased Services			363		1,000	0%			0	0%	
900	Capital Outlay	5,985				0	0%			0	0%	
Account:												
		45,291	34,770	28,995	28,509	61,717	46%	56,147	-6,189	49,958	81%	
455000	Sidewalks											
100	Wages Only		95	112		0	0%			0	0%	
140	Employer Contributions		7	8		0	0%			0	0%	
150	Retirement			4		0	0%			0	0%	
170	Health and Life Insurance			14		0	0%			0	0%	
200	Supplies & Other		102	1,735		1,750	0%	1,750		1,750	100%	
Account:												
			102	1,873		1,750	0%	1,750	0	1,750	100%	
456000	Streets, Drains, Curbs											
100	Wages Only	2,961	3,792	2,878	2,505	4,000	63%	4,000		4,000	100%	
101	Overtime Wages		1,304	59	95	1,000	10%	500		500	50%	
140	Employer Contributions	218	375	213	191	383	50%	344		344	90%	

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account Object	Actuals					Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
	12-13	13-14	14-15	15-16	15-16						
150 Retirement	308	577	333	294	566	52%	509	-500	509	90%	
170 Health and Life Insurance	917	1,561	762	924	2,000	46%	2,000	-500	1,500	75%	
200 Supplies & Other	8,544	2,423	1,859	29	4,500	1%	2,500		2,500	56%	
300 Purchased Services		1,985			0	0%			0	0%	
340 Utility Services	490	458	531	349	550	63%	550		550	100%	
900 Capital Outlay	4,173				0	0%			0	0%	
Account:	17,611	12,475	6,635	4,387	12,999	34%	10,403	-500	9,903	76%	
457000 Street Lighting											
100 Wages Only	63				0	0%			0	0%	
140 Employer Contributions	5				0	0%			0	0%	
150 Retirement	7				0	0%			0	0%	
170 Health and Life Insurance	13				0	0%			0	0%	
340 Utility Services	28,151	26,013	30,406	21,132	28,500	74%	28,500	0	28,500	100%	
Account:	28,239	26,013	30,406	21,132	28,500	74%	28,500	0	28,500	100%	
458000 Street Cleaning											
100 Wages Only	8,696	11,381	8,818	8,748	12,000	73%	15,000		15,000	125%	
101 Overtime Wages			117		0	0%			0	0%	
140 Employer Contributions	643	835	660	647	918	70%	918		918	100%	
150 Retirement	921	1,288	1,012	990	1,358	73%	1,358		1,358	100%	
170 Health and Life Insurance	2,519	3,886	2,805	2,655	4,000	66%	5,000	-1,000	4,000	100%	
200 Supplies & Other	7,394	903	1,823	100	3,000	3%	2,500	-500	2,000	67%	
231 Gas, Oil, Diesel Fuel, Gr				638	0	0%			0	0%	
Account:	20,173	18,293	15,235	13,778	21,276	65%	24,776	-1,500	23,276	109%	
460000 Culture and Recreation											
300 Purchased Services	17			25	0	0%			0	0%	
Account:	17			25	0	0%	0	0	0	0%	
460100 Visitor's Center/Parking Lot -											
200 Supplies & Other		382	249	7	300	2%	1,000		1,000	333%	
300 Purchased Services	113		34	15	0	0%			0	0%	
340 Utility Services		3,545		86	0	0%			0	0%	
900 Capital Outlay	113	3,927	283	108	300	36%	1,000	0	1,000	333%	
Account:	113	3,927	283	108	300	36%	1,000	0	1,000	333%	
460400 Visitor Center Building & Structure											
100 Wages Only	5,343	5,554	5,434	4,778	6,783	70%	6,989		6,989	103%	
101 Overtime Wages	54		160	237	0	0%			0	0%	
102 Holiday Worked	227	228	48	384	300	79%	500		500	167%	
130 Compensated Leave					0	0%			0	0%	
140 Employer Contributions	430	442	432	384	542	71%	573		573	106%	
150 Retirement	6	22	2	148	0	0%			0	0%	
160 Work Comp	178	229	89	7	250	59%	250		250	100%	
170 Health and Life Insurance	19	57	7		0	0%			0	0%	
200 Supplies & Other	2,439	3,172	3,898	2,729	3,000	91%	3,500		3,500	117%	
300 Purchased Services	9,162	2,546	1,599	3,291	2,500	132%	3,000		3,000	120%	

Street  
4/10/03

1000 GENERAL

Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old 16-17
		12-13	13-14	14-15	15-16	16-17							
340	Utility Services	5,497	5,606	5,726	4,576	6,000	76%	6,000	20,812	0	6,000	100%	
Account:		23,355	17,856	17,395	16,143	19,375	83%	20,812			20,812	107%	

461000 Parks													
Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old 16-17
		12-13	13-14	14-15	15-16	16-17							
100	Wages Only	8,058	12,657	13,024	9,434	8,568	110%	8,825			8,825	103%	
101	Overtime Wages	55				0	0%				0	0%	
140	Employer Contributions	602	956	985	712	655	109%	675			675	103%	
150	Retirement	456	510	509	510	500	102%				0	0%	
160	Work Comp	531	626	543	850	650	131%	1,000			1,000	154%	
170	Health and Life Insurance	2,109	1,510	1,237	1,123	1,200	94%				0	0%	
200	Supplies & Other	2,721	2,498	3,361	2,847	2,500	114%	3,500			3,500	140%	
221	Agriculture & Horticulture	6,719	4,879	4,761	297	1,000	30%	1,000			1,000	100%	
241	Flag Expense	1,503	208	1,538	143	200	72%	200			200	100%	
300	Purchased Services	14,088	15,595	15,694	8,483	15,000	57%	17,000			17,000	113%	
340	Utility Services	478	509	503	648	600	108%	800			800	133%	
500	General Insurance	37,320	40,271	42,298	25,047	35,873	70%	38,000		0	38,000	106%	
Account:													

461300 Parks Weed Spraying													
Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old 16-17
		12-13	13-14	14-15	15-16	16-17							
100	Wages Only	149		123	66	0	***%				0	0%	
101	Overtime Wages			59	5	0	0%				0	0%	
140	Employer Contributions	11		13	8	0	***%				0	0%	
150	Retirement	15		21	57	0	0%				0	0%	
170	Health and Life Insurance					200	0%				0	0%	
200	Supplies & Other	175	124	273	79	200	40%	0		0	0	0%	
Account:													

461500 Rolling Equipment													
Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old 16-17
		12-13	13-14	14-15	15-16	16-17							
100	Wages Only	171	85	123	66	0	0%				0	0%	
140	Employer Contributions	12	6	13	5	0	0%				0	0%	
150	Retirement	19	10	21	8	0	0%				0	0%	
170	Health and Life Insurance		120			0	0%				0	0%	
200	Supplies & Other	68	1,127	776	1,513	750	202%	7,500		-6,000	1,500	200%	
Lawn tractor engine repair \$6,000													
231	Gas, Oil, Diesel Fuel, Gr			772	48	500	10%	1,000			1,000	200%	
350	Travel and Training Expen			238		0	0%				0	0%	
Account:		270	1,348	1,786	1,561	1,250	125%	8,500		-6,000	2,500	200%	

*Parkway  
62,312*

462000 Swimming Pool													
Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old 16-17
		12-13	13-14	14-15	15-16	16-17							
100	Wages Only	22,750	22,723	21,712	11,044	24,000	46%	30,000		-5,000	25,000	104%	
101	Overtime Wages	695	768	489	188	500	38%	500			500	100%	
102	Holiday Worked	347	197	189	505	500	101%	500			500	100%	
130	Compensated Leave	225			0	0	0%				0	0%	
140	Employer Contributions	1,829	1,803	1,532	1,233	1,913	64%	2,372		-383	1,989	104%	
150	Retirement	411	611	791	277	500	55%	500			500	100%	
160	Work Comp	769	991	685	844	1,000	84%	1,500			1,500	150%	
170	Health and Life Insurance	770	951	1,019	661	500	132%	500			500	100%	
200	Supplies & Other	3,927	6,169	11,318	5,601	6,500	86%	7,500		-1,000	6,500	100%	

1000 GENERAL

Account	Object	Actuals					Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
300	Purchased Services	1,438	1,252	823	566	1,500	38%	1,500		1,500	100%	
340	Utility Services	11,294	6,055	6,260	4,077	6,000	68%	6,500		6,500	108%	
350	Travel and Training Expen	348	52	0	0	0	0%	500		500	****%	
500	General Insurance	494	501	506	495	600	83%	750		750	125%	
900	Capital Outlay		19,088	0	0	0	0%			0	0%	
Account:		45,297	61,161	45,324	25,491	43,513	59%	52,622	-6,383	46,239	106%	

Pool  
46,239

465000	Golf Course										
100	Wages Only	1,099	3,972	1,991	893	2,000	45%	2,000		2,000	100%
101	Overtime Wages	214	292	863	45	0	****%			0	0%
140	Employer Contributions	96	292	211	68	153	44%	153		153	100%
150	Retirement	142	450	310	106	226	47%	226		226	100%
170	Health and Life Insurance	208	1,180	609	251	500	50%	750		750	150%
200	Supplies & Other	17,119	17,206	14,174	9,209	20,000	46%	20,000		20,000	100%
300	Purchased Services	75,710	53,368	52,819	44,146	55,000	80%	55,000		55,000	100%
340	Utility Services	8,082	6,431	8,195	4,957	8,000	62%	8,500		8,500	106%
399	Other Contracted Services	28,832	28,722	31,616	15,783	30,000	53%	32,000		32,000	107%
500	General Insurance	1,433	1,470	1,617	1,574	1,800	87%	2,000		2,000	111%
900	Capital Outlay	8,244	12,095	0	9,000	0	****%			0	0%
Account:		141,179	125,186	112,405	86,032	117,679	73%	120,629	0	120,629	103%

465500	Golf Rolling Equipment										
100	Wages Only	2,615	657	900	855	2,000	43%	2,000		2,000	100%
101	Overtime Wages	185	46	30	63	0	0%			0	0%
140	Employer Contributions	252	74	96	97	153	41%	153		153	100%
150	Retirement	878	237	253	295	226	43%	226		226	100%
170	Health and Life Insurance	8,090	4,484	4,854	2,928	700	42%	800		800	114%
200	Supplies & Other	5,898	5,745	5,824	2,928	6,000	158%	6,000		6,000	100%
231	Gas, Oil, Diesel Fuel, Gr	1,171	1,424	3,190	874	5,000	59%	6,000		6,000	120%
300	Purchased Services	1,171	2,267	1,725	1,725	4,000	22%	2,000		2,000	50%
620	Interest Expense		75,570	18,000		1,725	0%	600		600	35%
900	Capital Outlay	19,089	90,504	34,935	14,600	0	0%			0	0%
Account:		19,089	90,504	34,935	14,600	19,804	74%	17,779	0	17,779	90%

466000	Golf Clubhouse										
100	Wages Only	409	53	0	0	0	0%			0	0%
140	Employer Contributions	30	4	6	4	0	0%			0	0%
150	Retirement	46	6	9	6	0	0%			0	0%
170	Health and Life Insurance	89	26	0	0	0	0%			0	0%
200	Supplies & Other	1,251	256	22	17	1,000	2%	1,000		1,000	100%
300	Purchased Services	2,213	3,732	0	0	0	0%			0	0%
900	Capital Outlay	4,500		0		0	0%			0	0%
Clubhouse roof \$20,000											
Account:		8,538	4,077	37	17	1,000	2%	1,000	20,000	21,000	2100%

Golf  
15,440

475000	Economic Development Coordinator										
100	Wages Only	33,078	32,368	35,884	11,192	36,000	31%	38,791		38,791	108%
130	Compensated Leave	3,503	3,294	3,352	2,382	3,000	79%	2,000		2,000	67%

1000 GENERAL

Account	Object	Actuals					Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
140	Employer Contributions	2,571	2,579	2,706	998	2,984	33%	3,121		3,121	105%	
150	Retirement	3,876	4,153	4,351	1,372	4,415	31%	4,618		4,618	105%	
170	Health and Life Insurance	12,315	12,826	13,518	2,424	14,457	17%	121		121	1%	
200	Supplies & Other	160	1,025	117	25	500	5%	500		500	100%	
300	Purchased Services	595	116	183	272	250	109%	250		250	100%	
330	Subscriptions & Dues	275	75	75	75	300	25%	300		300	100%	
340	Utility Services	682	731	741	294	750	39%	750		750	100%	
350	Travel and Training Expen	175	184	2,411	1,040	2,500	42%	2,500		2,500	100%	
730	Grants/Donations to Other	4,000	4,000	4,000	8,000	8,000	100%	6,000		6,000	75%	
EDC Contribution \$6,000 general fund, \$4,000 electric fund												
Account:		61,230	61,351	67,338	28,074	73,156	38%	58,951	0	58,951	81%	

480105	South Hill Slough Grant										
700	Grants, Contributions & I					40,199	0%	40,199	0	40,199	100%
Account:						40,199	0%	40,199	0	40,199	100%

Slough  
40,199

480200	Dike Maintenance										
100	Wages Only	1,468				0	0%			0	0%
140	Employer Contributions	144				0	0%			0	0%
150	Retirement	138				0	0%			0	0%
170	Health and Life Insurance	567				0	0%			0	0%
300	Purchased Services			4,510		10,000	0%	10,000	-5,000	5,000	50%
Account:		2,317		4,510		10,000	0%	10,000	-5,000	5,000	50%

Dike  
5,000

500000	Vehicle Maintenance Shop/General										
100	Wages Only		178		6,421	0	0%			0	0%
101	Overtime Wages				77	0	0%			0	0%
140	Employer Contributions		13		479	0	0%			0	0%
150	Retirement		22		715	0	0%			0	0%
170	Health and Life Insurance				2,075	0	0%			0	0%
200	Supplies & Other				9,213	0	0%			0	0%
300	Purchased Services				1,265	0	0%			0	0%
330	Subscriptions & Dues				1,500	0	0%			0	0%
340	Utility Services				-2,715	0	0%			0	0%
Account:			213		19,030	0	0%		0	0	0%

500100	Vehicle Maintenance Shop Building & Structure										
100	Wages Only		-150			0	0%			0	0%
140	Employer Contributions		-11			0	0%			0	0%
200	Supplies & Other				135	0	0%			0	0%
340	Utility Services				3,728	0	0%			0	0%
Account:			-161		3,863	0	0%		0	0	0%

500500	Vehicle Maintenance Shop Rolling Equipment										
100	Wages Only		150			0	0%			0	0%
140	Employer Contributions		11			0	0%			0	0%
200	Supplies & Other				1,910	0	0%			0	0%
231	Gas, Oil, Diesel Fuel, Gr				993	0	0%			0	0%
Account:			161		2,903	0	0%		0	0	0%

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

1000 GENERAL

Account	Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
	Fund:	1,690,887	1,771,031	1,933,981	1,540,235	2,303,007	67%	2,442,408	-174,056	2,268,352	98%
	Grand Total:	1,690,887	1,771,031	1,933,981	1,540,235	2,303,007		2,442,408	-174,056	2,268,352	

Capital	FY2017	Future
<b>General Government</b>		
New Phone System	20,000	
<b>Total General Government</b>	<b>20,000</b>	<b>-</b>
<b>City Hall</b>		
Paint Outside City Hall	10,000	
Upstairs Carpet	10,000	
<b>Total City Hall</b>	<b>20,000</b>	<b>-</b>
<b>Clerk's Office</b>		
<b>Total Clerks' Office</b>	<b>-</b>	<b>-</b>
<b>Council Room</b>		
<b>Total Council Room</b>		<b>-</b>
<b>Police Department</b>		
Patrol Vehicle	40,000	
Covered Storage at City Yard (total cost \$150,000)		15,000
<b>Total Police Department</b>	<b>40,000</b>	<b>15,000</b>
<b>Fire Department</b>		
Gravel at Station 2	2,500	
Apparatus		
<b>Total Fire Department</b>	<b>2,500</b>	<b>-</b>
<b>Street Department</b>		
6 Wheel Dump Truck		12,000
Plate Compactor		2,000
Back Blade / Box for Holder	3,000	
Truck Plow	3,000	
V Plow - pickup	8,000	
Misc.Surplus Auction Reserve (for items on Future list)	15,000	
10 Wheel Dump Truck		14,000
Concrete Lift Pump Jack		7,000
Asphalt Planer		15,500
Used Force Fed Hi-Loader		25,000
Used Mechanical Sweeper		30,000
1000 Feet Sidewalk		30,000
Salt Storage Shed		10,000
City Yard Covered Storage (total cost \$150,000)		70,000
Sidewalk Tractor, Snow Blower, Broom, Deck		100,000
Paint Striper		5,000
Fairgrounds Storm Sewer	-	
City Parking Lot Retaining Wall	5,000	
Lawn Tractor Transmission Rebuild	6,000	
<b>Total Street Department</b>	<b>40,000</b>	<b>320,500</b>

<b>Parks Department</b>		
Sprinkler System for Northside Park	6,000	
<b>Total Parks Department</b>	<b>6,000</b>	<b>-</b>
<b>Swimming Pool</b>		
New Swimming Pool		500,000
Swimming Pool Repairs	150,000	
<b>Total Swimming Pool</b>	<b>150,000</b>	<b>500,000</b>
<b>Golf Course</b>		
Mower Loan Payments	20,331	38,902
Cart Paths		5,000
Tee Boxes		5,000
Driving Range		20,000
Clubhouse Roof	10,000	
Irrigation Main Line Replacement	10,000	
Wash Rack		2,000
<b>Golf Course Total</b>	<b>40,331</b>	<b>70,902</b>
<b>Mechanic</b>		
	-	
<b>Mechanic Total</b>	<b>-</b>	
<b>General Fund Capital Requests</b>	<b>318,831</b>	<b>926,402</b>

4110 Capital Project Fund											
Account	12-13	13-14	14-15	15-16	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17	
<b>330000 INTERGOVERNMENTAL REVENUES</b>											
331055 ITD - Community Choices			19,207		35,460	375,551	9%	100,000		100,000	26%
334045 ITD Community Choices					0	0	0%			0	0%
Group:			19,207		35,460	375,551	9%	100,000	0	100,000	26%
<b>360000 Miscellaneous Revenue</b>											
365000 Contributions and		2,787			0	0	0%			0	0%
Group:		2,787			0	0	0%			0	0%
<b>380000 Other Financing Sources</b>											
383000 Interfund Operating			8,048		108,449	0	0%			0	0%
Group:			8,048		108,449	0	0%			0	0%
Fund:	2,787		27,255		35,460	484,000	7%	100,000	0	100,000	20%
Grand Total:	2,787		27,255		35,460	484,000		100,000	0	100,000	

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

4110 Capital Project Fund												
Account	Object	12-13	13-14	14-15	15-16	15-16	15-16	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
410560 Work in Progress												
200 Supplies & Other					525	0	0	***%			0	0%
300 Purchased Services					506	0	0	***%	100,000		100,000	0%
900 Capital Outlay					32,800	245,929	484,000	51%	100,000		100,000	21%
Account:					32,800	246,960	484,000	51%	100,000	0	100,000	21%
Fund:					32,800	246,960	484,000	51%	100,000	0	100,000	21%
Grand Total:					32,800	246,960	484,000		100,000	0	100,000	

FY2017 Electric Fund							
	FY2014 Budget	FY2014 Actual	FY2015 Budget	FY2015 Actual	FY2016 Budget	FY2016 Estm. Actual	FY2017 Budget
<b>Expenses:</b>							
Operating Expense	4,746,985	4,411,077	4,940,733	4,259,427	5,271,243	4,356,016	5,415,618
Less Depreciation	430,000	447,290	430,000	482,778	490,000	490,000	510,000
Net Operating Expense	4,316,985	3,963,787	4,510,733	3,776,649	4,781,243	3,866,016	4,905,618
Capital Improvements	1,915,000	367,743	1,555,000	522,149	1,845,000	1,300,000	685,000
Bonded Debt Retirement	70,000	70,000	75,000	75,000	75,000	75,000	80,000
Interdepartmental Contingency	2,857,122	5,879,185	3,470,292	5,460,993	3,171,723	2,697,129	2,111,897
Total Expenses	9,159,107	10,280,715	9,611,025	9,834,791	9,872,966	7,938,145	7,782,515
<b>Revenues:</b>							
Revenue from Services	4,184,000	4,538,593	4,241,000	4,421,571	4,331,374	4,415,199	4,378,200
Other Operating Revenue	30,747	16,469	20,374	93,386	20,000	32,500	19,374
Customer New Service Fees	10,000	12,500	7,000	16,000	10,000	7,000	10,000
Bonded Debt							
Golf Mower Loan Repayment			18,063	18,063	18,605	18,605	19,164
Sewer Vac Truck Loan Repayment	31,971	31,971	-	-	-	-	-
LID Bond Repayment	4,614	4,586	4,600	6,287	102,987	209,064	100,000
Water Loan Repayment	97,075	97,075	99,988	99,988	4,482,966	4,682,368	4,526,738
Subtotal	4,358,407	4,701,194	4,391,025	4,655,295	5,390,000	3,255,777	3,255,777
Cash Balance	4,800,700	5,579,521	5,220,000	5,179,496	5,390,000	3,255,777	3,255,777
Total	9,159,107	10,280,715	9,611,025	9,834,791	9,872,966	7,938,145	7,782,515

Capital	FY2017	Future
<b>Electric Fund</b>		
Underground Cable Replacement	50,000	
Single Phase Overhead Line Rebuild	25,000	
Three Phase Overhead Line Rebuild	25,000	
Big Bucket Truck		250000
Inundation Study	35,000	
Mapping System		
PCB Transformer Inventory & Replacement	20,000	
Right of Way		10,000
Backhoe		75,000
Excavator with Brush Head		100,000
Poles	20,000	
Pickup	15,000	
Dam Concrete Repair	300,000	250,000
Moyie Power Plant Shop	20,000	
Moyie Power Plant Retaining Wall Repair	50,000	
Katka Switch		60,000
Dredging	125,000	
<b>Electric Fund Capital Requests</b>	<b>685,000</b>	<b>745,000</b>

5110 ELECTRIC FUND

Account	12-13	13-14	14-15	15-16	15-16	15-16	15-16	15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
320000 LICENSES AND PERMITS												
322035 Joint Pole Use Agreement	9,874	9,874	1,750	1,750	9,874	18%			0	0	0	0%
Group:	9,874	9,874	1,750	1,750	9,874	18%			0	0	0	0%

340000 Charges for Services												
343010 Residential Sales	1,678,459	1,770,173	1,684,906	1,380,350	1,700,000	81%			0	0	0	0%
343045 Sale of Scrap		1,058	5,591		0	0%			0	0	0	0%
343046 Logging Income	3,401		1,087	763,169	0	0%			0	0	0	0%
343110 Large Commercial Sales	1,078,504	1,070,422	1,090,900	1,000,000	1,000,000	76%			0	0	0	0%
343120 Small Commercial	527,320	539,672	522,816	397,004	520,000	76%			0	0	0	0%
343210 Inter Departmental	56,207	54,099	53,551	39,166	55,000	71%			0	0	0	0%
343310 Self Consumed	6,289	2,088	2,104	2,181	2,000	109%			0	0	0	0%
343510 Industrial Sales	921,887	1,037,408	1,013,395	795,956	1,000,000	80%			0	0	0	0%
343610 Pumping and Drainage	25,470	35,466	24,448	19,818	25,000	79%			0	0	0	0%
343710 Street Lighting Sales	29,454	29,265	29,452	21,943	29,000	76%			0	0	0	0%
343800 Capitalization Charge	7,000	12,500	16,000	6,000	10,000	60%			0	0	0	0%
343810 Connect Charges	2,700	3,555	3,680	2,635	3,000	88%			0	0	0	0%
343811 Door Hanger Fees	2,590	2,560	2,300	850	2,500	34%			0	0	0	0%
343850 Merchandise Sales	15,317	15,721	36,155	12,158	0	0%			0	0	0	0%
343860 Cost of Merchandise Sales	-15,317	-15,721	-36,155	-12,158	0	0%			0	0	0	0%
343870 Change in Inventory	-2,537	-34,602	-4,259	19,696	0	0%			0	0	0	0%
343950 Interest Income	139	64	96	163	0	0%			0	0	0	0%
343951 Interest Income - Hydro				788	0	0%			0	0	0	0%
343954 Interest Income - Water		2,267	180	3,447	0	0%			0	0	0	0%
343955 Interest Income - Golf		736	225	15	0	0%			0	0	0	0%
343990 Miscellaneous Revenue			15	2,702	0	0%			0	0	0	0%
343991 NSF Check Charge Revenue			3,097	5,000	0	0%			0	0	0	0%
343999 Handling Fees	4,313		4,543	2,702	5,000	54%			0	0	0	0%
Group:	4,341,932	4,529,332	4,450,790	3,455,883	4,351,500	79%			0	0	0	0%

360000 Miscellaneous Revenue												
361102 Lighting Conservation	69,254	27,363	52,044	22,382	0	0%			0	0	0	0%
361200 Junk or Salvage Sold	4,222	45	90	0	0	0%			0	0	0	0%
361300 Workman's Comp Refund		948	3,635	731	0	0%			0	0	0	0%
362020 Insurance Proceeds	40,900				0	0%			0	0	0	0%
365000 Contributions and					0	0%			0	0	0	0%
Group:	114,376	28,356	55,769	23,113	0	0%			0	0	0	0%

Fund:	4,466,182	4,567,562	4,508,309	3,480,746	4,361,374	80%			0	0	0	0%
Grand Total:	4,466,182	4,567,562	4,508,309	3,480,746	4,361,374				0	0	0	

Electric

08/10/16  
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CITY OF BONNERS FERRY  
Expenditure Budget Report -- Multiyear Actuals  
For the Year: 2016 - 2017

Page: 1 of 1  
Report ID: B2400

Object	Actuals				Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
	12-13	13-14	14-15	15-16						
100 Wages Only	505,865	491,889	518,274	593,645	687,963	86%	762,050	0	762,050	111
101 Overtime Wages	50,125	58,529	45,569	37,814	68,000	56%	77,750	0	77,750	114
102 Holiday Worked	623	1,289	843	1,521	1,000	152%	2,000	0	2,000	200
103 Standby Time					23,770	99%	27,000	0	27,000	113
130 Compensated Leave	82,958	75,917	82,017	68,668	89,500	77%	107,950	0	107,950	121
140 Employer Contributions	47,267	45,922	50,228	54,424	66,671	82%	74,725	0	74,725	112
141 Unemployment Costs	731	105	5,568	401	7,000	6%	1,000	0	1,000	14
150 Retirement	66,616	69,969	-589	79,492	97,191	82%	110,568	0	110,568	114
160 Work Comp	12,561	15,450	11,861	19,172	15,000	128%	25,000	0	25,000	167
170 Health and Life Insurance	115,113	120,728	115,330	120,481	148,905	81%	190,200	-13,660	176,540	119
180 Pension Expense			63,130		0	***%	0	0	0	0
200 Supplies & Other	1,935,493	2,466,094	2,221,306	2,060,632	2,632,000	78%	2,673,000	0	2,673,000	102
226 Uniforms/Personal Protect		360	9,926	1,734	5,000	35%	5,000	0	5,000	100
231 Gas, Oil, Diesel Fuel, Gr	18,316	20,067	15,840	10,860	26,000	42%	25,000	0	25,000	96
300 Purchased Services	99,047	130,459	135,898	130,680	372,000	35%	302,000	0	302,000	81
301 General Fund Transfer	216,964	212,326	222,343	220,000	220,000	0%	220,000	0	220,000	100
302 Interest on Municipal Inv	31,235	31,235	31,235	31,235	31,235	0%	31,235	0	31,235	100
330 Subscriptions & Dues	22,995	26,451	24,728	20,464	26,500	77%	26,500	0	26,500	100
340 Utility Services	25,838	32,804	27,399	27,487	37,500	55%	38,000	0	38,000	101
350 Travel and Training Expen	16,193	7,291	12,220	7,133	18,000	40%	18,500	0	18,500	103
370 Regulatory Compliance	28,167	5,496	6,824	4,800	40,000	12%	40,000	0	40,000	100
391 Dispatch Services	8,070	11,082	10,894	11,206	11,400	98%	11,800	0	11,800	104
399 Other Contracted Services	34,519	34,763	34,386	28,937	35,000	83%	35,000	0	35,000	100
500 General Insurance	47,961	50,824	49,318	59,916	61,378	98%	65,000	0	65,000	106
555 Bank Service Charges	526	441	609	326	2,000	16%	1,000	0	1,000	50
620 Interest Expense	51,560	48,359	45,367	21,216	43,000	49%	40,000	0	40,000	93
730 Grants/Donations to Other				2,000	0	***%	4,000	0	4,000	***
800 Depreciation	414,853	447,290	482,778	-270	490,000	0%	510,000	0	510,000	104
810 Losses (Bad Debt Exp-Ente	-4,714	5,920	-105	-951	5,000	-19%	5,000	0	5,000	100
815 Cash (over) or short	170	19	38	23	0	***%	0	0	0	0
820 Transfers to Other Funds					10,000	0%	0	0	0	0
899 Estimated Depreciation Ex					0	***%	0	0	0	0
900 Capital Outlay					402,350	***%	0	0	0	0
999 Contingency and Other					611,799	***%	0	0	0	0
Grand Total:	3,829,052	4,411,079	4,246,868	4,392,730	9,872,966	0%	2,366,897	-13,660	7,782,515	51

CITY OF BONNERS FERRY  
Expenditure Budget Report -- Multi-Year Actuals  
For the Year: 2016 - 2017

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
5110 ELECTRIC FUND												
-----												
410560	Work in Progress											
100	Wages Only				102,687	0	***%				0	0%
101	Overtime Wages				5,707	0	***%				0	0%
140	Employer Contributions				8,124	0	***%				0	0%
150	Retirement				11,230	0	***%				0	0%
170	Health and Life Insurance				10,720	0	***%				0	0%
200	Supplies & Other				282,834	0	***%				0	0%
300	Purchased Services				34,678	0	***%				0	0%
900	Capital Outlay				611,799	0	***%				0	0%
Account: 1,067,779												
-----												
510300	Bad Debt Expense											
800	Depreciation				-270	0	***%				0	0%
810	Losses (Bad Debt Exp-Ente	-4,714			-951	5,000	-19%	5,000			5,000	100%
815	Cash (over) or short	170			23	5,000	***%	5,000			0	0%
Account: -4,544												
-----												
510400	Depreciation											
800	Depreciation	414,853			447,290	482,778	0%	510,000			510,000	104%
899	Estimated Depreciation Ex	414,853			402,350	490,000	82%	510,000	0		510,000	104%
Account: 447,290												
-----												
600000	Power Plant Operations & Supervision											
100	Wages Only	70,366			73,112	75,330	88%	104,000			104,000	109%
101	Overtime Wages	14,914			18,659	7,377	36%	10,000			10,000	100%
102	Holiday Worked	480			824	611	44%	1,000			1,000	100%
103	Standby Time						101%	12,000			12,000	100%
130	Compensated Leave	12,075			11,542	11,435	79%	15,000			15,000	100%
140	Employer Contributions	7,278			7,757	8,848	83%	10,863			10,863	107%
150	Retirement	10,358			11,788	13,377	84%	16,074			16,074	107%
170	Health and Life Insurance	23,574			24,320	22,085	70%	25,500	-2,965		22,535	100%
200	Supplies & Other	755			755	2,000	63%	2,000			2,000	100%
300	Purchased Services	24,101			7,674	4,26	18%	25,000			25,000	100%
340	Utility Services	3,205			2,779	2,466	55%	4,000			4,000	100%
350	Travel and Training Expen	2,183			2,183	2,500	0%	2,500			2,500	100%
370	Regulatory Compliance	24,099			596	3,653	14%	35,000			35,000	100%
391	Dispatch Services	4,035			5,541	5,447	98%	5,900			5,900	104%
Account: 197,423												
-----												
603000	Power Plant Structure Maintenance											
100	Wages Only	761			380	176	298%	10,000			10,000	333%
140	Employer Contributions	55			29	13	5%	765			765	333%
150	Retirement	79			43	20	3%	1,132			1,132	333%
170	Health and Life Insurance	154			7,706	11,136	186%	25,000			25,000	208%
200	Supplies & Other	8,097			422	573	57%	1,000			1,000	100%
231	Gas, Oil, Diesel Fuel, Gr	337			409	2,075	21%	10,000			10,000	100%
300	Purchased Services	1,245			685	557	28%	1,000			1,000	50%
340	Utility Services	685			11,413	12,511	119%	51,897	0		51,897	176%
Account: 11,148												

5110 ELECTRIC FUND

Account	Object	Actuals					Current Budget	Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	16-17						
605000 Maintenance of Dam												
100	Wages Only	6,771	8,235	7,150	3,399	10,000	34%	10,000		10,000	100%	
101	Overtime Wages	1,515	846	644	174	1,000	17%	1,000		1,000	100%	
140	Employer Contributions	622	679	584	268	842	32%	842		842	100%	
150	Retirement	835	1,028	852	381	1,245	31%	1,245		1,245	100%	
170	Health and Life Insurance	1,337	1,302	1,101	524	3,000	17%	3,000		3,000	100%	
200	Supplies & Other	18,190	16,185	2,762	1,818	25,000	7%	25,000		25,000	100%	
300	Purchased Services	1,973	2,252	2,034	3,175	10,000	32%	10,000		10,000	100%	
330	Subscriptions & Dues	75	1,445	2,034	75	1,500	5%	1,500		1,500	100%	
Account:		31,318	31,972	15,127	9,814	52,587	19%	52,587	0	52,587	100%	

607000 Maint-Generating Equipment												
100	Wages Only	3,939	4,244	2,123	3,999	4,000	100%	5,000		5,000	125%	
101	Overtime Wages		190	53	567	0	***%	750		750	***%	
140	Employer Contributions	294	326	162	339	306	111%	440		440	144%	
150	Retirement	259	402	145	486	453	107%	651		651	144%	
170	Health and Life Insurance	298	620	353	884	1,000	88%	1,500		1,500	150%	
200	Supplies & Other	6,075	3,641	3,353	3,345	25,000	13%	25,000		25,000	100%	
231	Gas, Oil, Diesel Fuel, Gr	2,406	3,387	3,353	1,569	5,000	31%	4,000		4,000	80%	
300	Purchased Services	15,906	1,734	27,072	11,189	50,000	0%	50,000		50,000	100%	
Account:		29,177	14,544	33,261	11,189	85,759	13%	87,341	0	87,341	102%	

608000 Maint-Electrician Shop												
340	Utility Services	2,355	2,669	2,251	2,039	3,500	58%	3,500		3,500	100%	
Account:		2,355	2,669	2,251	2,039	3,500	58%	3,500	0	3,500	100%	

609000 Purchased Power												
200	Supplies & Other	1,749,843	2,251,876	2,050,544	1,612,818	2,300,000	70%	2,300,000	0	2,300,000	100%	
Account:		1,749,843	2,251,876	2,050,544	1,612,818	2,300,000	70%	2,300,000	0	2,300,000	100%	

610000 General Transmission Exp												
100	Wages Only				34	0	***%			0	0%	
140	Employer Contributions				3	0	***%			0	0%	
150	Retirement				4	0	***%			0	0%	
300	Purchased Services				200	0	***%			0	0%	
Account:					241	0	***%	0		0	0%	

615000 Substation Exp												
100	Wages Only	11,560	9,912	5,543	13,887	15,000	93%	15,000		15,000	100%	
101	Overtime Wages	1,593	623	623	1,501	2,000	75%	2,000		2,000	100%	
140	Employer Contributions	979	790	466	1,160	1,301	89%	1,301		1,301	100%	
150	Retirement	1,413	1,193	658	1,742	1,924	91%	1,924		1,924	100%	
170	Health and Life Insurance	1,777	1,177	740	1,838	3,000	61%	4,500		4,500	150%	
200	Supplies & Other	3,382	48	965	1,705	20,000	9%	20,000		20,000	100%	
300	Purchased Services	1,135	8,095	541	818	10,000	0%	10,000		10,000	100%	
340	Utility Services	363	603	541	818	1,500	82%	1,500		1,500	150%	
Account:		22,202	22,441	9,576	22,651	54,225	42%	56,225	0	56,225	104%	

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

5110 ELECTRIC FUND

Account Object

		Actuals					Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17	

616000	Operation Lines										
100	Wages Only	39,687	27,374	40,801	35,434	45,000	79%	45,000		45,000	100%
101	Overtime Wages	8,054	5,317	13,045	7,947	12,000	66%	17,000		17,000	142%
103	Standby Time			12,198	11,652	12,000	97%	15,000		15,000	125%
130	Compensated Leave			189		0	0%			0	0%
140	Employer Contributions	3,595	2,469	5,006	4,129	5,279	78%	5,891		5,891	112%
150	Retirement	5,098	3,701	7,451	6,230	7,811	80%	8,716		8,716	112%
170	Health and Life Insurance	4,156	3,106	7,075	5,437	8,000	68%	10,000		10,000	125%
200	Supplies & Other	218	14,179	1,176	1,054	10,000	11%	10,000		10,000	100%
226	Uniforms/Personal Protect			275		0	0%			0	0%
300	Purchased Services	133	292	2,108	396	22,000	2%	15,000		15,000	68%
391	Dispatch Services	4,035	5,541	5,447	5,603	5,700	98%	5,900		5,900	104%
	Account:	64,976	61,979	94,771	77,882	127,790	61%	132,507	0	132,507	104%

617000	Customer Service										
100	Wages Only	17,440	23,347	27,937	26,210	25,000	105%	30,000		30,000	120%
101	Overtime Wages	4,976	3,454	2,747	2,084	10,000	21%	10,000		10,000	100%
102	Holiday Worked	143				0	0%			0	0%
140	Employer Contributions	1,706	2,011	2,316	2,139	2,678	80%	3,060		3,060	114%
150	Retirement	2,413	3,034	3,458	3,203	3,962	81%	4,528		4,528	114%
170	Health and Life Insurance	1,924	3,397	3,232	3,060	5,000	61%	9,000		9,000	180%
200	Supplies & Other	20	38			7,000	0%	1,000		1,000	14%
	Account:	28,622	35,281	39,690	36,696	53,640	68%	57,588	0	57,588	107%

618000	Operation-Street Lights										
100	Wages Only	637	1,976		323	3,000	11%	3,000		3,000	100%
101	Overtime Wages	100	25		24	0	0%			0	0%
140	Employer Contributions	-28	148		37	230	10%	230		230	100%
150	Retirement	83	226		37	340	11%	340		340	100%
170	Health and Life Insurance	80	337		52	1,000	5%	1,000		1,000	100%
200	Supplies & Other		1,998	580	7,035	2,500	281%	10,000		10,000	400%
	Account:	872	4,710	580	7,471	7,070	106%	14,570	0	14,570	206%

619000	Maint of Lines										
100	Wages Only	48,257	38,525	69,007	51,379	60,000	86%	75,000		75,000	125%
101	Overtime Wages	14,919	25,986	17,183	13,282	25,000	53%	30,000		30,000	120%
102	Holiday Worked		465	119		0	0%			0	0%
140	Employer Contributions	4,769	4,873	6,516	4,880	6,503	75%	8,033		8,033	124%
150	Retirement	6,740	7,355	9,719	7,320	9,622	76%	11,886		11,886	124%
170	Health and Life Insurance	6,624	7,038	9,576	6,467	12,000	54%	15,000		15,000	125%
200	Supplies & Other	30,170	58,089	20,057	27,015	50,000	54%	50,000		50,000	100%
226	Uniforms/Personal Protect			9,129	1,734	5,000	35%	5,000		5,000	100%
300	Purchased Services	752	759	297	928	5,000	19%	3,000		3,000	60%
	Account:	112,231	143,090	141,603	113,005	173,125	65%	197,919	0	197,919	114%

619001	Clearing Right of Way										
100	Wages Only	18,307	13,804	10,817	7,893	20,000	39%	15,000		15,000	75%
101	Overtime Wages	923	252	132		1,000	0%			0	0%

5110 ELECTRIC FUND

Account Object	Actuals					Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16	15-16						
140 Employer Contributions	1,488	1,052	823	595	1,607	37%	1,148		1,148	71%	
150 Retirement	2,047	1,591	1,221	894	2,377	38%	1,698		1,698	71%	
170 Health and Life Insurance	1,954	1,809	1,334	1,094	3,000	36%	3,000		3,000	100%	
200 Supplies & Other	2,415	1,586	500		2,500	0%	2,500		2,500	100%	
300 Purchased Services	1,509	20,482	29,447	23,163	30,000	77%	35,000		35,000	117%	
Account:	28,643	40,576	44,274	33,639	60,484	56%	58,346	0	58,346	96%	
619002 Pole Testing					75,000	0%	75,000		75,000	100%	
300 Purchased Services					75,000	0%	75,000	0	75,000	100%	
Account:					75,000	0%	75,000	0	75,000	100%	

620000 Maint of Transformers											
100 Wages Only	133	908	2,043	77	3,000	0%	3,000		3,000	100%	
101 Overtime Wages		48	86	6	500	15%	500		500	100%	
140 Employer Contributions	10	72	160	9	268	2%	268		268	100%	
150 Retirement	14	108	241	22	396	2%	396		396	100%	
170 Health and Life Insurance	6	66	284		500	4%	1,000		1,000	200%	
200 Supplies & Other	106	2,973	6,780	158	5,000	41%	7,500		7,500	150%	
300 Purchased Services	98	6,097	3,997	2,318	5,000	3%	5,000		5,000	100%	
Account:	367	10,272	13,591	2,318	14,664	16%	17,664	0	17,664	120%	
621000 Meter Reading											
300 Purchased Services	848	965	1,177	1,224	2,000	61%	2,000		2,000	100%	
Account:	848	965	1,177	1,224	2,000	61%	2,000	0	2,000	100%	

622000 Structure Maintenance										
100 Wages Only				587	0	***%			0	0%
140 Employer Contributions				45	0	***%	1,000		1,000	***%
200 Supplies & Other				233	1,000	0%			0	0%
300 Purchased Services				865	1,000	87%	1,000	0	1,000	100%
Account:				1,665	2,000		2,000	0	2,000	
625000 Maintenance Services										
100 Wages Only		95	4,416	3,727	6,000	62%	6,000		6,000	100%
101 Overtime Wages			449	1,043	500	209%	2,000		2,000	400%
140 Employer Contributions		7	365	361	497	73%	612		612	123%
150 Retirement		11	527	540	736	73%	906		906	123%
170 Health and Life Insurance		19	807	446	1,500	30%	1,500		1,500	100%
200 Supplies & Other	948	2,655	1,705	695	3,000	23%	3,000		3,000	100%
300 Purchased Services	100	162	162	0	0	0%	0		0	0%
Account:	1,048	2,787	8,431	6,812	12,233	56%	14,018	0	14,018	115%

626000 Maintenance of Meters										
100 Wages Only	5,907	14,714	11,826	10,593	17,000	62%	20,000		20,000	118%
101 Overtime Wages	25	50	874	116	0	***%	1,530		0	0%
140 Employer Contributions	432	1,084	874	795	1,301	61%	2,264		1,530	118%
150 Retirement	639	1,671	1,339	1,212	1,924	63%	2,264		2,264	118%
170 Health and Life Insurance	995	2,434	2,112	1,789	4,000	45%	4,500		4,500	113%



5110 ELECTRIC FUND

Account	Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
150	Retirement	26,006	27,961	27,507	26,824	37,764	71%	44,256		44,256	117%
160	Work Comp	12,561	15,450	11,861	19,172	15,000	128%	25,000		25,000	167%
170	Health and Life Insurance	56,261	59,323	52,660	60,833	60,000	101%	75,000	-10,695	64,305	107%
200	Supplies & Other	32,714	48,854	48,393	16,318	30,000	54%	50,000		50,000	167%
226	Uniforms/Personal Protect		360			0	0%			0	0%
300	Purchased Services	26,729	34,878	36,494	25,393	50,000	51%	40,000		40,000	80%
301	General Fund Transfer	216,964	212,326	222,343		220,000	0%	220,000		220,000	100%
302	Interest on Municipal Inv	31,235	31,235	31,235		31,235	0%	31,235		31,235	100%
330	Subscriptions & Dues	22,920	25,006	24,728	20,389	25,000	82%	25,000		25,000	100%
340	Utility Services	10,056	12,634	11,978	9,980	12,000	83%	13,000		13,000	108%
350	Travel and Training Expen	14,010	7,291	11,978	7,106	15,000	47%	15,000		15,000	100%
370	Regulatory Compliance	4,068	4,900	3,171	25	5,000	1%	5,000		5,000	100%
500	General Insurance	47,961	50,824	49,318	59,916	61,378	98%	65,000		65,000	106%
555	Bank Service Charges	526	441	609	326	2,000	16%	1,000		1,000	50%
620	Interest Expense	51,560	48,359	45,367	21,216	43,000	49%	40,000		40,000	93%
730	Grants/Donations to Other				2,000	0	***%	4,000		4,000	***%
Economic Development Coordinator contribution											
820	Transfers to Other Funds					10,000	0%			10,000	0%
999	Contingency and Other					4,601,723	0%	2,366,897		2,366,897	51%
Contingency \$2,111,897 + Capital \$685,000 + Debt Principal \$80,000 -											
Depreciation \$510,000 = \$2,366,897											
Account: 827,408		853,781	851,637	528,652	5,585,226	9%	3,442,246	-10,695	3,431,551	61%	

635000 Legal Services

100	Wages Only		5,612	8,388	9,466	10,208	93%	11,050		11,050	108%
130	Compensated Leave		176	162	703	819	86%	845		845	103%
140	Employer Contributions		430	630	1,072	1,212	88%	1,251		1,251	103%
150	Retirement		655	968	2,524	1,434	176%	3,000		3,000	209%
170	Health and Life Insurance		371	1,461	2,010	50,000	35%			0	0%
300	Purchased Services		371	984	17,534	0	0%	500		500	***%
350	Travel and Training Expen		371	92	31,299	64,173	49%	16,646	0	16,646	26%
Account:			9,334	13,234	31,299				0	16,646	26%

636000 General Property Maint

100	Wages Only	53,866	37,870	31,460	25,022	60,000	42%	50,000		50,000	83%
101	Overtime Wages	245	53	238	81	500	16%			0	0%
140	Employer Contributions	4,001	2,805	2,357	1,861	4,628	40%	3,825		3,825	83%
150	Retirement	5,714	4,293	3,560	2,842	6,849	41%	5,660		5,660	83%
170	Health and Life Insurance	7,521	5,896	4,948	4,525	8,000	57%	10,000		10,000	125%
200	Supplies & Other	19,562	7,456	15,857	12,919	20,000	65%	20,000		20,000	100%
300	Purchased Services	663	235	393	0	2,000	0%			0	0%
340	Utility Services	5,517	8,280	6,177	4,880	10,000	49%	10,000		10,000	100%
Account:		97,089	66,888	64,990	52,130	111,977	47%	99,485	0	99,485	89%

637000 Conservation

100	Wages Only			393	3,141	0	***%	5,000		5,000	***%
140	Employer Contributions			30	237	0	***%	383		383	***%
150	Retirement			-32,286	356	0	***%	566		566	***%

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

5110 ELECTRIC FUND

Account	Object	Actuals					Current Budget	15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	16-17							
170	Health and Life Insurance			48	407	0	0	***%	1,500		1,500	***%	
180	Pension Expense			26,967		0	0	0%			0	0%	
200	Supplies & Other	20,325		13,225	39,326	60,000	60,000	66%	60,000		60,000	100%	
300	Purchased Services	6,211	27,266	10,001	7,706	0	0	***%			0	0%	
	Account:	26,536	27,266	18,378	51,173	60,000	60,000	85%	67,449		67,449	112%	
	Fund:	3,829,052	4,411,079	4,246,868	4,392,730	9,872,966	44%	7,796,175	-13,660	7,782,515	79%		
	Grand Total:	3,829,052	4,411,079	4,246,868	4,392,730	9,872,966		7,796,175	-13,660	7,782,515			

FY2017 Water Fund									
		FY2014 Budget	FY2014 Actual	FY2015 Budget	FY2015 Actual	FY2016 Budget	FY2016 Estm. Actual	FY2017 Budget	
<b>Expenses:</b>									
Operating Expense		1,072,718	1,018,408	1,151,272	1,059,148	1,186,818	1,066,434	1,195,285	
Less Depreciation		330,000	342,196	340,000	344,002	370,000	370,000	390,000	
Net Operating Expense		742,718	676,212	811,272	715,146	816,818	696,434	805,285	
Capital Improvements		276,500	94,933	380,000	256,909	1,443,000	1,300,000	200,000	
Debt Retirement		156,760	156,760	162,159	162,159	167,749	273,826	147,460	
Backhoe Lease									
Debt Reserve		17,705	17,705	17,705	17,705	17,705	17,705	17,705	
Interdepartmental Contingency		(27,983)	310,816	(36,836)	(33,847)	(308,532)	371,654	206,069	
Total Expenses		1,165,700	1,256,426	1,334,300	1,118,072	2,136,740	2,659,619	1,376,519	
<b>Revenues:</b>									
Revenue from Services		898,200	917,283	901,300	1,046,294	1,043,240	1,100,900	1,172,700	
Other Operating Revenue		2,500	10,233	3,000	(6,848)	3,500	7,500	3,600	
Customer New Service Fees		5,000	9,900	5,000	12,000	15,000	13,000	12,000	
Loan Proceeds						600,000	1,000,000		
Grant Revenue						350,000	350,000		
Subtotal		905,700	937,416	909,300	1,051,446	2,011,740	2,471,400	1,188,300	
Cash Balance		260,000	319,010	425,000	66,626	125,000	188,219	188,219	
Total		1,165,700	1,256,426	1,334,300	1,118,072	2,136,740	2,659,619	1,376,519	

Capital	FY2017	Future
<b>Water Fund</b>		
Mapping System		
Distribution Improvements & Line Replacements	75,000	
Steel Tank Replacement		500,000
Northside Booster Station Upgrades	35,000	
Myrtle Creek Intake Rehabilitation	30,000	
Generators (Clarifier and South Hill Booster)	30,000	
Backhoe		40,000
Rolling Stock		45,000
Scada System	10,000	
Property Purchase		50,000
Open Covered Storage Space		32,500
Filter 2 Underdrain		40,000
Drill Test Wells	20,000	
<b>Water Fund Capital Requests</b>	<b>200,000</b>	<b>707,500</b>

Account	Actuals					Current Budget	Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16	15-16						
<b>5210 WATER</b>											
<b>330000 INTERGOVERNMENTAL REVENUES</b>											
331008 Idaho Dept. of Commerce	40,000					0	0%			0	0%
331010 Idaho Community						306,189	87%			0	0%
331015 Rural Development Grant	319,999					0	0%			0	0%
<b>Group:</b>	<b>359,999</b>					<b>306,189</b>	<b>87%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>340000 Charges for Services</b>											
343010 Residential Sales	578,716	587,147	624,189	458,384	630,000	73%	705,000			705,000	111%
343110 Large Commercial Sales	117,564	124,854	151,690	108,792	153,000	71%	174,000			174,000	113%
343120 Small Commercial	194,690	194,517	257,751	179,570	250,000	72%	282,000			282,000	112%
343210 Inter Departmental	6,615	6,316	5,529	3,499	5,700	61%	6,600			6,600	115%
343420 Coin Operated Sales	874	387	1,114	1,011	500	202%	1,000			1,000	200%
343430 Bulk Water Sales	508	756	1,335	400	500	80%	500			500	100%
343510 Industrial Sales	3,593	3,634	3,828	3,009	3,700	81%	4,200			4,200	113%
343610 Pumping and Drainage	806	815	858	675	840	80%	900			900	107%
343800 Capitalization Charge			12,000	14,645	14,600	100%	12,000			12,000	82%
343810 Connect Charges	9,840	9,900	930	480	900	53%	600			600	66%
343850 Merchandise Sales	7,836	3,192	9,013	1,128	0	***%				0	0%
343860 Cost of Merchandise Sales	-7,836	-3,192	-9,013	-1,128	0	***%				0	0%
343950 Interest Income	1,934	3,074	1,964	986	2,000	49%	1,500			1,500	75%
343990 Miscellaneous Revenue	92				0	0%				0	0%
343999 Handling Fees	1,884	471	2,112	226	0	***%				0	0%
<b>Group:</b>	<b>917,116</b>	<b>931,871</b>	<b>1,063,300</b>	<b>771,677</b>	<b>1,061,740</b>	<b>73%</b>	<b>1,188,300</b>	<b>0</b>	<b>0</b>	<b>1,188,300</b>	<b>111%</b>
<b>360000 Miscellaneous Revenue</b>											
361200 Junk or Salvage Sold	2,935	176		3,705	0	***%				0	0%
361300 Workman's Comp Refund		579	1,875		0	0%				0	0%
<b>Group:</b>	<b>2,935</b>	<b>755</b>	<b>1,875</b>	<b>3,705</b>	<b>0</b>	<b>***%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Fund:</b>	<b>1,280,050</b>	<b>932,626</b>	<b>1,065,175</b>	<b>1,081,571</b>	<b>1,411,740</b>	<b>77%</b>	<b>1,188,300</b>	<b>0</b>	<b>0</b>	<b>1,188,300</b>	<b>84%</b>
<b>Grand Total:</b>	<b>1,280,050</b>	<b>932,626</b>	<b>1,065,175</b>	<b>1,081,571</b>	<b>1,411,740</b>		<b>1,188,300</b>	<b>0</b>	<b>0</b>	<b>1,188,300</b>	

Water

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CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

Page: 1 of 1  
Report ID: B2400

Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16	15-16						
100 Wages Only	141,249	150,827	174,237	155,877	214,594	73%	187,750	0	187,750	87	
101 Overtime Wages	11,669	17,354	14,003	10,819	19,000	57%	12,500	0	12,500	66	
102 Holiday Worked	386	161	199	382	0	***%	0	0	0	0	
103 Standby Time			9,595	9,422	10,000	94%	12,000	0	12,000	120	
130 Compensated Leave	30,588	29,568	32,039	25,073	35,750	70%	30,750	0	30,750	86	
140 Employer Contributions	13,521	14,567	16,935	14,829	21,373	69%	18,638	0	18,638	87	
141 Unemployment Costs			4,067	14,829	1,000	0%	1,000	0	1,000	100	
150 Retirement	19,015	20,860	-194	21,570	31,622	68%	27,507	0	27,507	87	
160 Work Comp	7,058	7,552	7,270	11,143	10,000	111%	12,000	0	12,000	120	
170 Health and Life Insurance	36,520	39,687	49,069	46,620	64,029	73%	66,750	-5,560	61,190	96	
180 Pension Expense			20,781	268	0	***%	0	0	0	0	
200 Supplies & Other	94,182	95,352	92,202	95,507	105,000	91%	109,500	0	109,500	104	
231 Gas, Oil, Diesel Fuel, Gr	5,245	5,392	5,324	3,838	6,000	64%	6,000	0	6,000	100	
300 Purchased Services	28,660	45,789	33,088	64,479	36,500	177%	33,500	0	33,500	92	
301 General Fund Transfer	45,660	40,996	52,910	1,090	52,000	0%	59,000	0	59,000	113	
330 Subscriptions & Dues	1,411	1,343	1,585	29,513	1,700	64%	1,700	0	1,700	100	
340 Utility Services	31,655	35,249	36,935	5,516	40,200	73%	41,700	0	41,700	104	
350 Travel and Training Expen	4,165	3,254	5,486	268	8,000	69%	8,500	0	8,500	106	
370 Regulatory Compliance	323	376	488	268	3,000	9%	3,000	0	3,000	100	
391 Dispatch Services	1,076	2,771	2,724	2,802	2,850	98%	2,950	0	2,950	104	
399 Other Contracted Services	17,253	17,378	17,264	14,549	20,000	73%	20,000	0	20,000	100	
500 General Insurance	10,939	11,485	11,492	13,490	14,000	96%	15,000	0	15,000	107	
555 Bank Service Charges	29	32	23	19	200	10%	100	0	100	50	
620 Interest Expense	134,154	128,917	123,493	18,468	119,000	16%	140,000	0	140,000	118	
800 Depreciation	336,516	342,196	344,002	19	370,000	0%	390,000	0	390,000	105	
810 Losses (Bad Debt Exp-Ente	126	8,304		286,700	1,000	0%	1,000	0	1,000	100	
899 Estimated Depreciation Ex				1,032,879	0	***%	0	0	0	0	
900 Capital Outlay				949,922	0	***%	0	0	0	0	
999 Contingency and Other				181,234	0	0%	181,234	0	181,234	19	

Grand Total: 971,400 1,018,410 1,055,017 1,864,853 2,136,740 1,382,079 -5,560 1,376,519

5210 WATER

Account	Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
410560	Work in Progress										
100	Wages Only				16,902	0	0%			0	0%
101	Overtime Wages				3,559	0	0%			0	0%
102	Holiday Worked				73	0	0%			0	0%
140	Employer Contributions				1,499	0	0%			0	0%
150	Retirement				2,070	0	0%			0	0%
170	Health and Life Insurance				5,139	0	0%			0	0%
200	Supplies & Other				38,248	0	0%			0	0%
300	Purchased Services				48,162	0	0%			0	0%
900	Capital Outlay				1,032,879	0	0%			0	0%
Account:						1,148,531	0%	0	0	0	0%

510300	Bad Debt Expense	126	8,304			1,000	0%	1,000	0	1,000	100%
810	Losses (Bad Debt)	126	8,304			1,000	0%	1,000	0	1,000	100%
Account:											

510400	Depreciation	336,516	342,196	344,002	286,700	370,000	0%	390,000		390,000	105%
800	Depreciation				286,700	0	0%			0	0%
899	Estimated Depreciation Ex	336,516	342,196	344,002	286,700	370,000	77%	390,000	0	390,000	105%
Account:											

601000	Source of Supply	2,345	3,349	3,919	2,712	5,000	54%	5,000		5,000	100%
100	Wages Only	14	143	71	203	500	0%	500		500	100%
101	Overtime Wages	176	263	298	202	421	48%	421		421	100%
140	Employer Contributions	253	203	333	463	623	32%	623		623	100%
150	Retirement	423	323	844	2,976	1,500	31%	1,500		1,500	100%
170	Health and Life Insurance	569	772	5,595		4,000	74%	4,000		4,000	100%
200	Supplies & Other			1,839		0	0%			0	0%
300	Purchased Services			12,899	6,556	12,044	54%	12,044	0	12,044	100%
Account:											

604000	Pumping & Lift Station	5,313	2,457	3,823	3,906	7,000	56%	5,000		5,000	71%
100	Wages Only	1,398	425	596	78	1,500	5%			0	0%
101	Overtime Wages	63	28	29		0	0%			0	0%
102	Holiday Worked	1,014	398	10	294	1,000	0%			0	0%
130	Compensated Leave	578	247	329	364	727	40%	383		383	53%
140	Employer Contributions	813	296	440	910	1,075	34%	566		566	53%
150	Retirement	1,590	699	1,150	-6,417	3,000	30%	1,500		1,500	50%
170	Health and Life Insurance	70	946	11,173		3,000	***%	3,000		3,000	100%
200	Supplies & Other					500	0%			0	0%
300	Purchased Services	8,667	7,838	9,045	6,193	10,000	62%	10,000		10,000	100%
340	Utility Services	19,506	13,334	26,595	5,328	27,802	19%	20,449	0	20,449	74%
Account:											

606000	Treatment Plant	53,348	62,209	68,728	53,591	70,000	77%	60,000		60,000	86%
100	Wages Only	9,414	14,787	11,285	5,361	15,000	36%	10,000		10,000	67%
101	Overtime Wages	323	133	59	202	0	***%			0	0%
102	Holiday Worked					0	***%			0	0%
Account:											

CITY OF BONNERS FERRY  
Expenditure Budget Report -- Multi-Year Actuals  
For the Year: 2016 - 2017

5210 WATER

Account Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16	15-16						
103 Standby Time			118			0	0%	5,000		0	0%
130 Compensated Leave	3,272	6,422	4,337	2,670	7,000	38%	5,000			5,000	71%
140 Employer Contributions	4,888	6,144	6,231	4,543	7,038	65%	5,783			5,783	82%
150 Retirement	6,979	8,990	-850	6,857	10,414	66%	8,490		-5,560	8,490	82%
170 Health and Life Insurance	11,510	14,814	15,961	12,913	15,000	86%	17,000			11,440	76%
180 Pension Expense			8,203		0	0%	0			0	0%
200 Supplies & Other	48,683	50,293	40,833	32,007	50,000	64%	50,000			50,000	100%
231 Gas, Oil, Diesel Fuel, Gr			84	84	0	***%	0			0	0%
300 Purchased Services	10,438	9,310	8,724	6,694	10,000	67%	10,000			10,000	100%
330 Subscriptions & Dues				355	0	***%	0			0	0%
340 Utility Services	10,977	12,169	13,139	11,719	15,000	78%	15,000			15,000	100%
350 Travel and Training Expen	310		7	41	0	***%	0			0	0%
370 Regulatory Compliance	323		488	268	2,000	13%	2,000			2,000	100%
Account:	160,465	185,271	177,263	137,305	201,452	68%	183,273	-5,560		177,713	88%

610000 General Transmission Exp

100 Wages Only	6,758	980	1,790	164	5,000	3%	2,000			2,000	40%
101 Overtime Wages			23		0	0%	0			0	0%
140 Employer Contributions	504	74	133	12	383	3%	153			153	40%
150 Retirement	683	45	194	19	566	3%	226			226	40%
170 Health and Life Insurance	1,542	106	714	74	2,000	4%	500			500	25%
200 Supplies & Other	5,904	5,937	74		2,000	0%	2,000			2,000	100%
340 Utility Services	1,359	1,701	1,681	1,270	1,500	85%	2,000			2,000	133%
Account:	16,750	8,843	4,609	1,539	11,449	13%	6,879	0		6,879	60%

611000 Distribution/Collection

100 Wages Only	15,170	27,000	13,438	18,459	25,000	74%	17,000			17,000	68%
101 Overtime Wages	229	739	167	139	0	***%	0			0	0%
130 Compensated Leave		668			1,000	0%				0	0%
140 Employer Contributions	1,148	2,117	1,014	1,379	1,989	69%	1,301			1,301	65%
150 Retirement	1,673	3,169	1,520	2,105	2,943	72%	1,924			1,924	65%
170 Health and Life Insurance	3,001	6,196	3,208	4,204	6,000	70%	6,500			6,500	108%
200 Supplies & Other	11,178	15,289	22,975	14,182	15,000	95%	15,000			15,000	100%
231 Gas, Oil, Diesel Fuel, Gr			23		0	0%	0			0	0%
300 Purchased Services	2,342	8,677	6,729	2,297	6,000	38%	6,000			6,000	100%
340 Utility Services	7,931	10,039	10,088	7,259	10,000	73%	10,000			10,000	100%
350 Travel and Training Expen	170	28			0	0%	0			0	0%
Account:	42,842	73,922	59,162	50,024	67,932	74%	57,725	0		57,725	85%

616000 Operation Lines

100 Wages Only	220	166	8,707	1,613	10,000	16%	3,000			3,000	30%
101 Overtime Wages			189	197	0	***%	0			0	0%
103 Standby Time			9,477	9,422	10,000	94%	12,000			12,000	120%
130 Compensated Leave			663	819	1,000	0%	0			0	0%
140 Employer Contributions	17	13	1,406	819	1,607	51%	1,148			1,148	71%
150 Retirement	23	12	2,149	1,271	2,377	53%	1,698			1,698	71%
170 Health and Life Insurance	9	23	4,617	2,864	8,000	36%	7,000			7,000	88%
200 Supplies & Other	467		2,256	1,127	1,000	113%	2,000			2,000	200%

5210 WATER

Account	Object	Actuals					Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	16-17						
300	Purchased Services	225	321	29,464	17,313	1,000	0%	26,846	0	26,846	0%	
Account:		961	535	29,464	17,313	34,984	49%	26,846	0	26,846	77%	

617000	Customer Service	1,347	262	19	24	2,000	0%	0	0	0	0%
100	Wages Only	101	19	19	24	153	0%	0	0	0	0%
140	Employer Contributions	141	24	24	0	226	0%	0	0	0	0%
150	Retirement	264	65	65	0	500	0%	0	0	0	0%
170	Health and Life Insurance	819	819	0	0	1,000	0%	0	0	0	0%
200	Supplies & Other	1,853	819	370	0	3,879	0%	0	0	0	0%
Account:		1,853	819	370	0	3,879	0%	0	0	0	0%

619000	Maint of Lines	2,870	1,319	4,081	341	10,000	3%	5,000	0	5,000	50%
100	Wages Only	101	27	193	338	0	***%	383	0	383	0%
101	Overtime Wages	222	101	318	49	765	6%	566	0	566	50%
140	Employer Contributions	318	152	484	77	1,132	7%	1,500	0	1,500	50%
150	Retirement	668	274	1,098	202	3,000	7%	2,000	0	2,000	200%
170	Health and Life Insurance	5,386	5,524	11,449	476	6,000	8%	2,000	0	2,000	100%
200	Supplies & Other	1,838	491	1,275	0	2,000	0%	2,000	0	2,000	100%
300	Purchased Services	11,403	7,888	18,898	1,483	22,897	6%	21,449	0	21,449	94%
Account:		11,403	7,888	18,898	1,483	22,897	6%	21,449	0	21,449	94%

621000	Meter Reading	2,400	1,526	1,002	80	3,000	3%	1,500	0	1,500	50%
100	Wages Only	68	11	11	6	0	0%	115	0	115	0%
101	Overtime Wages	184	114	76	9	230	3%	170	0	170	50%
140	Employer Contributions	262	167	100	20	340	3%	500	0	500	67%
150	Retirement	554	348	183	55	750	3%	0	0	0	0%
170	Health and Life Insurance	848	965	1,177	1,017	2,000	61%	2,000	0	2,000	100%
200	Supplies & Other	4,316	3,120	2,604	2,356	6,320	37%	4,285	0	4,285	68%
300	Purchased Services	1,848	1,459	3,696	2,902	3,000	97%	4,000	0	4,000	133%
Account:		1,848	1,459	3,696	2,902	3,000	97%	4,000	0	4,000	133%

622000	Structure Maintenance	1,848	1,459	3,696	2,902	3,000	97%	4,000	0	4,000	133%
100	Wages Only	13	109	18	214	0	0%	306	0	306	0%
101	Overtime Wages	139	109	275	320	230	93%	453	0	453	133%
140	Employer Contributions	195	115	420	320	340	94%	1,500	0	1,500	133%
150	Retirement	381	222	873	899	750	120%	1,500	0	1,500	200%
170	Health and Life Insurance	73	767	2,886	1,722	1,500	115%	1,500	0	1,500	100%
200	Supplies & Other	211	211	149	500	500	0%	0	0	0	0%
300	Purchased Services	2,649	2,883	8,317	6,057	6,320	96%	7,759	0	7,759	123%
Account:		2,649	2,883	8,317	6,057	6,320	96%	7,759	0	7,759	123%

626000	Maintenance of Meters	2,307	1,088	2,249	3,294	4,000	82%	4,000	0	4,000	100%
100	Wages Only	55	81	166	13	0	***%	306	0	306	0%
101	Overtime Wages	176	123	255	235	306	77%	453	0	453	100%
140	Employer Contributions	249	240	619	374	453	83%	1,500	0	1,500	100%
150	Retirement	543	240	2,782	1,313	1,000	131%	3,000	0	3,000	150%
170	Health and Life Insurance	533	985	2,782	175	7,000	3%	9,259	0	9,259	43%
200	Supplies & Other	3,863	2,517	6,071	5,404	12,759	42%	9,259	0	9,259	73%
Account:		3,863	2,517	6,071	5,404	12,759	42%	9,259	0	9,259	73%

5210 WATER

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
628000	Customer Accounting											
200	Supplies & Other	188	250	280	2,365	0	0%	4,000		0	0%	
300	Purchased Services	2,649	2,737	2,946	2,365	4,000	59%	4,000		4,000	100%	
399	Other Contracted Services	17,253	17,378	17,264	14,549	20,000	73%	20,000		20,000	100%	
	Account:	20,090	20,365	20,490	16,914	24,000	70%	24,000	0	24,000	100%	

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
629000	Rolling Equipment											
100	Wages Only	2,630	3,228	3,971	2,660	3,000	89%	3,750		3,750	125%	
101	Overtime Wages	4	27	158	61	0	***%	750		0	0%	
130	Compensated Leave	561	619	578	282	750	38%	750		750	100%	
140	Employer Contributions	229	276	347	222	287	77%	344		344	120%	
150	Retirement	283	438	-5,191	340	425	80%	509		509	120%	
170	Health and Life Insurance	817	1,386	1,291	892	1,500	59%	1,750		1,750	117%	
180	Pension Expense			4,764		0	0%			0	0%	
200	Supplies & Other	7,182	5,900	5,891	6,700	7,000	96%	8,500		8,500	121%	
231	Gas, Oil, Diesel Fuel, Gr	5,245	5,392	5,301	3,754	6,000	63%	6,000		6,000	100%	
300	Purchased Services	1,219	198	181	149	1,500	10%	1,500		1,500	100%	
340	Utility Services	522	646	520		700	0%	700		700	100%	
350	Travel and Training Expen			9	497	0	***%	500		500	***%	
	Account:	18,692	18,110	17,820	15,557	21,162	74%	24,303	0	24,303	115%	

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
630000	General & Administrative											
100	Wages Only	44,693	43,240	53,300	42,934	61,240	70%	69,950		69,950	114%	
101	Overtime Wages	373	1,206	1,292	1,073	2,000	54%	2,000		2,000	100%	
102	Holiday Worked			111	107	0	***%			0	0%	
130	Compensated Leave	25,741	21,373	26,370	22,121	25,000	88%	25,000		25,000	100%	
140	Employer Contributions	5,159	4,813	5,930	4,895	6,750	73%	7,417		7,417	110%	
141	Unemployment Costs			4,067		1,000	0%	1,000		1,000	100%	
150	Retirement	7,143	6,822	8,690	6,846	9,989	69%	10,975		10,975	110%	
160	Work Comp	7,058	7,552	7,270	11,143	10,000	111%	12,000		12,000	120%	
170	Health and Life Insurance	15,218	13,325	17,068	14,764	19,279	77%	23,500		23,500	122%	
200	Supplies & Other	9,292	7,585	-14,182	3,051	6,000	51%	7,000		7,000	117%	
300	Purchased Services	7,799	22,879	9,307	3,588	8,000	45%	7,000		7,000	88%	
301	General Fund Transfer	45,660	40,996	52,910	735	52,000	0%	59,000		59,000	113%	
330	Subscriptions & Dues	1,411	1,343	1,585	3,072	1,700	43%	1,700		1,700	100%	
340	Utility Services	2,199	2,856	2,462	3,072	3,000	102%	4,000		4,000	133%	
350	Travel and Training Expen	3,685	3,226	5,470	4,978	8,000	62%	8,000		8,000	100%	
370	Regulatory Compliance			376		1,000	0%	1,000		1,000	100%	
391	Dispatch Services	1,076	2,771	2,724	2,802	2,850	98%	2,950		2,950	104%	
500	General Insurance	10,939	11,485	11,492	13,490	14,000	96%	15,000		15,000	107%	
555	Bank Service Charges	29	32	23	19	200	10%	100		100	50%	
620	Interest Expense	134,154	128,917	123,493	18,468	119,000	16%	140,000		140,000	118%	
999	Contingency and Other					949,922	0%	181,234		181,234	19%	
	Contingency \$206,069 + Capital Reserve \$17,705 - Depreciation	\$200,000 + \$390,000 = \$590,000	\$200,000 + \$390,000 = \$590,000	\$200,000 + \$390,000 = \$590,000	\$200,000 + \$390,000 = \$590,000	\$200,000 + \$390,000 = \$590,000		\$200,000 + \$390,000 = \$590,000		\$200,000 + \$390,000 = \$590,000		
	Account:	321,629	320,797	319,382	154,086	1,300,930	12%	578,826	0	578,826	44%	

5210 WATER

Account	Object	Actuals					Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	16-17						
635000 Legal Services												
100	Wages Only		2,806	4,194	81	5,354	88%	5,550		5,550	104%	
130	Compensated Leave		88	81		0	0%			0	0%	
140	Employer Contributions		215	315	351	410	86%	425		425	104%	
150	Retirement		328	484	536	606	88%	628		628	104%	
170	Health and Life Insurance		731	1,005	1,262	1,500	84%	1,750		1,750	117%	
300	Purchased Services	1,302	761	1,000	1,000	1,000	0%	1,000		1,000	100%	
Account:		1,302	4,168	6,840	6,882	8,870	78%	9,353	0	9,353	105%	

636000 General Property Maint												
100	Wages Only			1,077	1,586	1,000	159%	2,000		2,000	200%	
140	Employer Contributions			78	108	77	140%	153		153	199%	
150	Retirement			-9,246	180	113	159%	226		226	200%	
170	Health and Life Insurance			373	701	250	280%	750		750	300%	
180	Pension Expense			7,814		0	0%			0	0%	
200	Supplies & Other	4,657	285	135	243	1,000	24%	1,000		1,000	100%	
Account:		4,657	285	231	2,818	2,440	115%	4,129	0	4,129	169%	

637000 Conservation												
200	Supplies & Other			500	500	500	0%	500		500	100%	
Account:				500	500	500	0%	500	0	500	100%	

Fund: 971,400 1,018,410 1,055,017 1,864,853 2,136,740 87% 1,382,079 -5,560 1,376,519 64%

Grand Total: 971,400 1,018,410 1,055,017 1,864,853 2,136,740 1,382,079 -5,560 1,376,519

FY 2017 Sewer													
		FY2014 Budget	FY2014 Actual	FY2015 Budget	FY2015 Actual	FY2016 Budget	FY2016 Estm. Actual	FY2017 Budget					
Expenses:													
	Operating Expense	472,372	462,359	491,638	508,149	525,350	485,561	503,213					
	Less Depreciation	82,000	69,929	82,000	68,375	100,000	70,000	82,000					
	Net Operating Expense	390,372	392,430	409,638	439,774	425,350	415,561	421,213					
	Capital Improvements	498,000	102,459	430,000	77,760	579,000	190,000	955,000					
	Debt Retirement	31,971	31,971	-	-	-	-	-					
	Interdepartmental Contingency	48,307	378,292	109,044	450,737	33,425	382,966	3,084					
	Total Expenses	968,650	905,152	948,682	968,271	1,037,775	988,527	1,379,297					
Revenues:													
	Revenue from Services	458,270	468,148	467,770	523,367	567,860	624,960	717,010					
	Other Operating Revenue	2,880	6,972	2,500	10,922	2,650	2,110	2,150					
	Customer New Service Fees	1,000	3,619	1,000	6,204	4,320	4,320	3,000					
	Loan or Lease												
	Grant Revenue							300,000					
	Subtotal	462,150	478,739	471,270	540,493	574,830	631,390	1,022,160					
	Cash Balance	506,500	426,413	477,412	427,778	462,945	357,137	357,137					
	Total	968,650	905,152	948,682	968,271	1,037,775	988,527	1,379,297					

Capital	FY2017	Future
<b>Sewer Fund</b>		
Property Purchase (Easement)		5,000
Backhoe		40,000
Rolling Stock		25,000
Generators for Lift Stations	25,000	
Scada System Improvements	20,000	25,000
Mapping System		10,000
Open Covered Storage Space		32,500
Line Replacement	50,000	100,000
Lift Station Replacement		1,500,000
Engineering		
Fencing at Lagoons	40,000	
Sewer Bridge (expected CDBG funding)	500,000	
Lagoon Improvements	320,000	1,530,000
<b>Sewer Fund Capital Requests</b>	<b>955,000</b>	<b>3,267,500</b>

Account	Actuals					Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
	12-13	13-14	14-15	15-16	16-17						
330000 INTERGOVERNMENTAL REVENUES	49,500					0	0%		0	0	0%
331018 Dept. of Environmental	49,500					0	0%		0	0	0%
Group:	49,500					0	0%		0	0	0%
340000 Charges for Services											
343010 Residential Sales	251,642	253,817	287,323	240,762	309,000	78%	372,000		372,000	120%	
343037 Flusher Truck Rental	440		220		0	0%			0	0%	
343110 Large Commercial Sales	69,716	72,584	82,339	79,849	90,000	89%	126,000		126,000	140%	
343120 Small Commercial	138,930	140,970	152,924	140,269	168,000	83%	218,000		218,000	129%	
343210 Inter Departmental	256	260	260	219	280	78%	330		330	117%	
343510 Industrial Sales	516	518	521	437	580	75%	680		680	117%	
343800 Capitalization Charge			6,204	4,320	4,320	100%	3,000		3,000	69%	
343810 Connect Charges	5,290	3,799	330	120	150	80%	150		150	100%	
343850 Merchandise Sales	160		614	76	0	***%	2,000		2,000	***%	
343860 Cost of Merchandise Sales	-160		-614	-76	0	***%			0	0%	
343950 Interest Income	2,495	2,895	2,532	2,035	2,500	81%			0	0%	
343990 Miscellaneous Revenue	40		268	20	0	0%			0	0%	
343999 Handling Fees			173		0	***%			0	0%	
Group:	469,325	474,843	533,094	468,031	574,830	81%	722,160	0	722,160	125%	
360000 Miscellaneous Revenue											
361300 Workman's Comp Refund		195	592		0	0%			0	0%	
362020 Insurance Proceeds	422	3,569			0	0%			0	0%	
365100 Donations	422				0	0%			0	0%	
Group:	422	3,764	592		0	0%		0	0	0%	
Fund:	519,247	478,607	533,686	468,031	574,830	81%	722,160	0	722,160	125%	
Grand Total:	519,247	478,607	533,686	468,031	574,830		722,160	0	722,160		

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CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017  
Page: 1 of 1  
Report ID: B2400

Object	Actuals					Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
	12-13	13-14	14-15	15-16	15-16						
100 Wages Only	64,314	69,031	81,493	100,884	99,882	101%	94,000	0	94,000	94	
101 Overtime Wages	5,683	8,332	4,826	4,639	8,500	55%	8,000	0	8,000	94	
102 Holiday Worked	539	196	483	36	500	7%	0	0	0	0	
103 Standby Time			29		0	***%	0	0	0	0	
130 Compensated Leave	12,873	15,907	13,935	10,124	16,000	63%	13,000	0	13,000	81	
140 Employer Contributions	6,157	6,916	7,480	8,551	9,555	89%	8,799	0	8,799	92	
150 Retirement	8,022	8,912	-74	10,626	12,988	82%	11,659	0	11,659	90	
160 Work Comp	2,382	2,551	2,425	3,706	4,000	93%	4,500	0	4,500	113	
170 Health and Life Insurance	16,873	17,628	20,243	24,901	24,375	102%	25,500	-1,845	23,655	97	
180 Pension Expense			8,009		0	***%	0	0	0	0	
200 Supplies & Other	194,857	168,314	207,778	161,384	151,000	107%	149,500	0	149,500	99	
231 Gas, Oil, Diesel Fuel, Gr	4,798	5,744	5,206	5,851	7,000	84%	7,000	0	7,000	100	
300 Purchased Services	8,542	30,582	19,560	18,619	17,500	106%	17,800	0	17,800	102	
301 General Fund Transfer	23,340	20,817	26,506	125	29,000	0%	36,000	0	36,000	124	
330 Subscriptions & Dues	157	335	126	125	300	42%	300	0	300	100	
340 Utility Services	28,017	25,081	28,878	24,573	29,700	83%	29,950	0	29,950	101	
350 Travel and Training Expen	3,216	482	2,993	2,136	5,100	42%	5,500	0	5,500	108	
370 Regulatory Compliance	200				500	0%	500	0	500	100	
391 Dispatch Services	1,076	2,771	2,724	2,802	2,850	98%	2,950	0	2,950	104	
500 General Insurance	4,715	5,057	4,907	5,971	6,000	100%	7,000	0	7,000	117	
555 Bank Service Charges	35	30	29	30	100	30%	100	0	100	100	
620 Interest Expense	2,906	1,049	68,375		0	***%	0	0	0	0	
800 Depreciation	71,613	69,929	629	57,000	100,000	0%	82,000	0	82,000	82	
810 Losses (Bad Debt Exp-Ente	52	2,695		80,352	500	0%	1,000	0	1,000	200	
899 Estimated Depreciation Ex					0	***%	0	0	0	0	
900 Capital Outlay					0	***%	0	0	0	0	
999 Contingency and Other					512,425	0%	876,084	0	876,084	171	
Grand Total:	460,367	462,359	506,560	522,310	1,037,775		1,381,142	-1,845	1,379,297		

5310 SEWER

Account	Object	Actuals					Current Budget	Exp. 15-16	% 15-16	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	16-17							
410560	Work in Progress												
100	Wages Only				15,370	0	0	***%				0	
101	Overtime Wages				865	0	0	***%				0	
140	Employer Contributions				1,202	0	0	***%				0	
150	Retirement				1,535	0	0	***%				0	
170	Health and Life Insurance				3,245	0	0	***%				0	
200	Supplies & Other				20,608	0	0	***%				0	
300	Purchased Services				12,981	0	0	***%				0	
900	Capital Outlay				80,352	0	0	***%				0	
Account: 136,158													

510300	Bad Debt Expense				52	2,695	629					
810	Losses (Bad Debt)				52	2,695	629					
Account: 52												

510400	Depreciation				71,613	69,929	68,375					
800	Depreciation				71,613	69,929	68,375					
899	Estimated Depreciation				71,613	69,929	68,375					
Account: 71,613												

604000	Pumping & Lift Station				10,977	12,426	11,512					
100	Wages Only				2,949	3,993	2,203					
101	Overtime Wages				233	28	29					
102	Holiday Worked											
103	Standby Time				1,207	3,956	2,731					
130	Compensated Leave				1,136	1,513	1,224					
140	Employer Contributions				1,624	1,960	1,563					
150	Retirement				3,116	4,012	3,544					
170	Health and Life Insurance				14,483	7,491	4,526					
200	Supplies & Other					1,899	495					
300	Purchased Services				6,808	8,095	8,223					
340	Utility Services				42,533	45,373	36,079					
Account: 6,808												

606000	Treatment Plant				24,684	28,306	31,474					
100	Wages Only				2,363	3,565	2,046					
101	Overtime Wages				306	112	29					
102	Holiday Worked											
130	Compensated Leave				1,369	2,140	899					
140	Employer Contributions				2,148	2,560	2,569					
150	Retirement				2,335	2,564	3,232					
170	Health and Life Insurance				4,459	5,113	7,058					
200	Supplies & Other				113,293	137,257	67,826					
300	Purchased Services				2,278	3,375	8,296					
340	Utility Services				19,112	14,741	18,227					
350	Travel and Training Expen				110	46	135					
370	Regulatory Compliance				200							
Account: 172,657												

5310 SEWER

Account	Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
606100	Dredging					10,143	137%	12,000		12,000	118%
100	Wages Only			6,783	13,871	0	0%			0	0%
101	Overtime Wages			37		0	0%			0	0%
140	Employer Contributions			522	1,061	776	137%	918		918	118%
150	Retirement			-4,832	8	0	***%			0	0%
170	Health and Life Insurance			12	30	0	***%			0	0%
180	Pension Expense			4,037	8,840	0	0%			0	0%
200	Supplies & Other			107,575	8,840	70,000	13%	20,000		20,000	29%
300	Purchased Services			250	300	0	***%	300		300	***%
Account:				114,384	24,110	80,919	30%	33,218	0	33,218	41%

610000	General Transmission Exp					1,000	7%	2,000		2,000	100%
100	Wages Only			120	229	77	6%			0	0%
140	Employer Contributions			9	17	113	7%			0	0%
150	Retirement			26	8	250	12%			0	0%
170	Health and Life Insurance			99	29	1,000	0%			0	0%
200	Supplies & Other			18	110	2,440	5%	0	0	0	0%
Account:				162	129	389			0		

611000	Distribution/Collection					2,000	87%	2,000		2,000	100%
100	Wages Only			1,646	1,602	0	***%			0	0%
101	Overtime Wages				596	0	0%			0	0%
102	Holiday Worked				74	0	0%			0	0%
130	Compensated Leave				63	0	0%			0	0%
140	Employer Contributions			121	180	153	101%	153		153	100%
150	Retirement			175	175	226	106%	226		226	100%
170	Health and Life Insurance			321	268	500	86%	500		500	100%
200	Supplies & Other			51,184	514	18,000	98%	18,000		18,000	100%
300	Purchased Services			200	224	1,000	18%	1,000		1,000	100%
340	Utility Services			913	11,276	1,500	97%	1,750		1,750	117%
Account:				54,560	15,919	23,379	95%	23,629	0	23,629	101%

612000	Collection					0	***%	0		0	0%
200	Supplies & Other			802	1,056	0	***%	0	0	0	0%
Account:				802	1,056	0			0		

616000	Operation Lines					7,000	40%	5,000		5,000	71%
100	Wages Only			1,226	332	0	***%			0	0%
101	Overtime Wages				56	0	0%			0	0%
102	Holiday Worked				56	0	0%			0	0%
140	Employer Contributions			92	33	536	40%	383		383	71%
150	Retirement			130	50	792	43%	566		566	71%
170	Health and Life Insurance			251	78	1,750	59%	1,500		1,500	86%
200	Supplies & Other			4,285	142	5,000	17%	5,000		5,000	100%
300	Purchased Services			732	741	1,000	62%	1,000		1,000	100%
Account:				6,716	1,346	16,078	38%	13,449	0	13,449	84%

5310 SEWER

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
617000	Customer Service											
170	Health and Life Insurance	36	272			0	0%			0	0%	
200	Supplies & Other	36	272			0	0%			0	0%	
Account:						0	0%			0	0%	

619000	Maint of Lines										
100	Wages Only	353	66	606	464	0	0%			0	0%
101	Overtime Wages			89		0	0%			0	0%
140	Employer Contributions	26	5	52	34	0	0%			0	0%
150	Retirement	37	4	71	53	0	0%			0	0%
170	Health and Life Insurance	73	8	140	117	0	0%			0	0%
200	Supplies & Other	461	1,162	114	309	500	62%	1,000		1,000	200%
Account:		950	1,245	1,072	977	500	195%	1,000	0	1,000	200%

622000	Structure Maintenance										
100	Wages Only	71	73	501	251	0	0%			0	0%
140	Employer Contributions	5	5	37	18	0	0%			0	0%
150	Retirement	7	8	57	28	0	0%			0	0%
170	Health and Life Insurance	15	17	195	88	0	0%			0	0%
200	Supplies & Other	55	17	168	68	0	0%	1,000		1,000	0%
300	Purchased Services	153	211	958	453	0	0%	1,000	0	1,000	0%
Account:			314			0	0%	1,000	0	1,000	0%

628000	Customer Accounting										
200	Supplies & Other	94	125	219	1,406	500	0%	500		500	100%
300	Purchased Services	1,347	1,434	1,446	1,406	1,500	94%	1,500		1,500	100%
Account:		1,441	1,559	1,665	1,406	2,000	70%	2,000	0	2,000	100%

629000	Rolling Equipment										
100	Wages Only	2,988	4,012	1,270	3,548	4,000	89%	4,000		4,000	100%
101	Overtime Wages	1		20	31	0	0%			0	0%
130	Compensated Leave	168	185	174	84	0	0%			0	0%
140	Employer Contributions	229	298	110	264	306	86%	306		306	100%
150	Retirement	287	475	-1,056	415	453	92%	453		453	100%
170	Health and Life Insurance	695	1,394	448	1,181	1,000	118%	1,500		1,500	150%
180	Pension Expense			1,016		0	0%			0	0%
200	Supplies & Other	2,018	4,646	4,841	7,508	6,000	125%	9,000		9,000	150%
231	Gas, Oil, Diesel Fuel, Gr	4,798	5,744	5,206	5,851	7,000	84%	7,000		7,000	100%
300	Purchased Services	81	1,170	126		1,500	0%	1,500		1,500	100%
340	Utility Services	157	194	156		200	0%	200		200	100%
350	Travel and Training Expen			3	405	100	405%	500		500	500%
Account:		11,422	18,118	12,314	19,287	20,559	94%	24,459	0	24,459	119%

630000	General & Administrative										
100	Wages Only	22,369	19,288	15,700	21,190	24,885	85%	22,450		22,450	90%
101	Overtime Wages	370	122	250	1,123	500	225%	2,000		2,000	400%
102	Holiday Worked			362	36	500	7%			0	0%
130	Compensated Leave	10,129	9,358	10,050	9,239	10,000	92%	10,000		10,000	100%

5310 SEWER

Account	Object	Actuals					Current Budget	Exp. %	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		12-13	13-14	14-15	15-16	15-16						
140	Employer Contributions	2,400	2,103	1,935	2,323	2,745	85%	2,635		2,635	96%	
150	Retirement	3,427	3,255	2,859	3,293	4,062	81%	3,900		3,900	96%	
160	Work Comp	2,382	2,551	2,425	3,706	4,000	93%	4,500		4,500	113%	
170	Health and Life Insurance	7,907	5,761	5,124	7,926	7,000	113%	8,000		8,000	114%	
200	Supplies & Other	8,020	5,029	2,155	1,002	5,000	20%	5,000		5,000	100%	
300	Purchased Services	3,327	21,528	6,725	1,476	5,000	30%	5,000		5,000	100%	
301	General Fund Transfer	23,340	20,817	26,506	125	29,000	0%	36,000		36,000	124%	
330	Subscriptions & Dues	157	335	126	923	300	42%	300		300	100%	
340	Utility Services	1,027	967	862	1,731	1,000	92%	1,000		1,000	100%	
350	Travel and Training Expen	3,106	436	2,855	1,731	5,000	35%	5,000		5,000	100%	
391	Dispatch Services	1,076	2,771	2,724	2,802	2,850	98%	2,950		2,950	104%	
500	General Insurance	4,715	5,057	4,907	5,971	6,000	100%	7,000		7,000	117%	
555	Bank Service Charges	35	30	29	30	100	30%	100		100	100%	
620	Interest Expense	2,906	1,049			0	0%	0		0	0%	
999	Contingency and Other					512,425	0%	876,084		876,084	171%	
Contingency \$3,084 + Capital				-\$955,000 - Depreciation		\$82,000 = \$876,084.						
Account:		96,693	100,457	85,594	62,896	620,367	10%	991,919	0	991,919	160%	

635000	Legal Services										
100	Wages Only		2,806	4,194	4,733	5,354	88%	5,550		5,550	104%
130	Compensated Leave		88	81		0	0%	0		0	0%
140	Employer Contributions		215	315	351	410	86%	425		425	104%
150	Retirement		328	484	536	606	88%	628		628	104%
170	Health and Life Insurance		731	1,005	1,262	1,250	101%	1,750		1,750	140%
300	Purchased Services		577	666	682	812	85%	853		853	109%
Account:			4,168	6,745	6,882	8,120		8,853	0	8,853	
636000	General Property Maint										
100	Wages Only			1,529	791	500	158%	1,000		1,000	200%
140	Employer Contributions			112	58	38	153%	77		77	203%
150	Retirement			-3,371	90	57	158%	113		113	198%
170	Health and Life Insurance			543	260	125	208%	250		250	200%
180	Pension Expense			2,956		0	0%			0	0%
200	Supplies & Other			1,331	83	0	***%	1,000		1,000	100%
300	Purchased Services			850		0				0	0%
Account:				3,950	1,282	1,720	75%	2,440	0	2,440	142%
Fund:		460,367	462,359	506,560	522,310	1,037,775	50%	1,381,142	-1,845	1,379,297	133%
Grand Total:		460,367	462,359	506,560	522,310	1,037,775		1,381,142	-1,845	1,379,297	

FY 2017 Garbage										
	FY2002 Budget	FY2002 Actual	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Actual	FY2005 Budget	FY2005 Actual	FY2006 Budget	FY2006 Actual
Expenses:										
Operating Expense	74570	70162	71,650	71,648	73,200	71,436	73,200	65,724	73,300	89,086
Less Depreciation										
Net Operating Expense	74570	70162	71,650	71,648	73,200	71,436	73,200	65,724	73,300	89,086
Capital Improvements										
Interdepartmental Contingency	12049	18934	19,635	23,123	13,992	16,251	8,501	21,318	12,182	21,178
Total Expenses	86619	89096	91,285	94,771	87,192	87,687	81,701	87,042	85,482	110,264
Revenues:										
Revenue from Services	71190	70212	70,000	72,027	70,350	71,070	71,375	71,110	70,375	88,003
Other Operating Revenue	630		600		350		325		325	
Subtotal	71820	70212	70,600	72,027	70,700	71,070	71,700	71,110	70,700	88,003
Cash Balance	14799	18884	20,685	22,744	16,492	16,617	10,001	15,932	14,782	22,261
Total	86619	89096	91,285	94,771	87,192	87,687	81,701	87,042	85,482	110,264

07/11/16  
14:48:48

CITY OF BONNERS FERRY  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

Page: 1 of 1  
Report ID: B250

Account	Actuals				Current Budget	% Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget
	12-13	13-14	14-15	15-16						
340000 Charges for Services										
343010 Residential Sales	132,671	132,791	138,562	104,437	139,000	75%	139,000		139,000	100%
343950 Interest Income				70	0	***%			0	0%
Group:	132,671	132,791	138,562	104,507	139,000	75%	139,000	0	139,000	100%
Fund:	132,671	132,791	138,562	104,507	139,000	75%	139,000	0	139,000	100%
Grand Total:	132,671	132,791	138,562	104,507	139,000		139,000	0	139,000	

CITY OF BONNERS FERRY  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2016 - 2017

Account	Object	Actuals				Current Budget		% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
		12-13	13-14	14-15	15-16	15-16	15-16					
5410 GARBAGE												
510300	Bad Debt Expense	28	23			100	0%		0		0	0%
810	Losses (Bad Debt)	28	23			100	0%		0		0	0%
612000 Collection												
300	Purchased Services	130,507	129,664	135,098	102,237	137,000	75%	137,000	0	137,000	100%	
628000 Customer Accounting												
200	Supplies & Other	94	394	136	292	700	42%	700	0	700	100%	
300	Purchased Services	398	394	414	292	700	42%	700	0	700	100%	
630000 General & Administrative												
300	Purchased Services	22	284	245	1	0	0%			0	0%	
555	Bank Service Charges	1	1	1	1	7,740	0%	22,900		22,900	296%	
999	Contingency and Other	23	285	246	1	7,740	0%	22,900	0	22,900	296%	
Fund: 131,050 130,366 135,894 102,530 145,540 70% 160,600 0 160,600 110%												
Grand Total: 131,050 130,366 135,894 102,530 145,540 160,600 0 160,600												

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF BONNERS FERRY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, REPEALING AND REPLACING BONNERS FERRY CITY CODE TITLE THREE, CHAPTER SEVEN TO UPDATE REGULATIONS AND PERMITTING PROCESS CONCERNING SPECIAL EVENTS WITHIN THE CITY OF BONNERS FERRY; PROVIDING SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council have determined that Title Three, Chapter Seven of Bonners Ferry City Code is outdated and in need of clarification and updating, and

WHEREAS, regulations pertaining to special events held within the City of Bonners Ferry are necessary to promote and protect the public health, welfare and safety by requiring a permitting process,

NOW THEREFORE, Be it ordained by the Mayor and the Council of the City of Bonners Ferry, Idaho, as follows:

**Section 1:** That Bonners Ferry City Code Title Three, Chapter 7 is hereby repealed.

**Section 2:** That Bonners Ferry City Code Title Three, Chapter 7 is hereby replaced to read as follows:

**SPECIAL EVENTS**

**3-7-1: FINDINGS AND INTENT**

- (A) The Bonners Ferry City Council finds that special events which take place in the City of Bonners Ferry which are offered to the general public or a substantial segment of the public have the potential to attract large gatherings of people which may cause adverse public health and safety conditions requiring municipal involvement and regulation to ensure adequate protection of public health and safety.
- (B) It is the intent of the Bonners Ferry City Council that this chapter be enacted to protect and promote the health, welfare, and safety of citizens and visitors to the City of Bonners Ferry and to regulate special events for the benefit and protection of the public health and safety. Special event applicants, promoters, and sponsors whose special events require the use of extraordinary city resources as a result of anticipated attendance, heightened security concerns, or other logistical situations should pay for those extraordinary resources in order to alleviate the cost to the public taxpayer.

### **3-7-2: DEFINITIONS**

As used in this chapter:

1. **APPLICANT, PROMOTER, OR SPONSOR:** The person making an application for a permit to plan and operate a special event within the City of Bonners Ferry. As used herein, the applicant, promoter, and sponsor may be used interchangeable and the requirements of this chapter and any administrative regulations shall be enforced against the applicant, promotor, or sponsor.
2. **EXTRAORDINARY RESOURCES:** Government, public health and safety personnel, equipment, or other resources which would not, in the absence of the special event, be required or expended.
3. **INSURANCE:** A general liability policy for each permitted event in the amount designated within this chapter written by an insurer authorized by the State of Idaho to write insurance policies and kept continuously in force for the full term of the permit.
4. **PERMITTEE:** A person having a city issued permit in full force and effect issued hereunder to plan and operate a special event within the City of Bonners Ferry.
5. **PERSON:** Any person, firm, partnership, association, corporation, company, or organization of any kind.
6. **PROJECTED ATTENDEES AND PARTICIPANTS:** The estimated number of persons who will attend or participate, are reasonably likely to attend or participate, or are expected to attend or participate in a special event. The number estimate should consider the type and format of the special event, the size and location of the event, any prior events which were similar, including the special event history itself if it is an annual event or part of a series of gatherings or events, and the entertainment, if any, planned.
7. **SIDEWALK:** Any area or way set aside or open to the general public for purposes of pedestrian traffic, whether or not it is paved.
8. **SPECIAL EVENT:** A pre-planned gathering, event, or series of related consecutive events of an entertainment, cultural, recreational, educational, political, religious, or sporting nature, or any other nature that:
  - a. Is expected to draw fifty (50) or more persons at any session as participants or spectators;
  - b. Impacts city streets, sidewalks, parks, common areas, or utilizes city resources;
  - c. Requires special City services beyond normal functions including, but not limited to: street closure, increased police or fire protection; or
  - d. Intends to broadcast amplified sound or generate unusual noise.

Examples of special events include, by way of illustration and without limitation the following types of events: concerts, dances, assemblages,

processions, parades, circuses, fairs, festivals, block parties, community events, mass participation sports such as running events, bicycle races, or sports tournaments, or other organized activity conducted for a common and collective use.

9. STREET: Any place or way set aside or open to the general public for purposes of vehicular traffic including any berm or shoulder, right of way, or median strip thereof.

### **3-7-3: SPECIAL EVENT PERMIT REQUIRED:**

1. No person shall stage, promote, or conduct any special event, as defined above, in the city without first obtaining a special event permit approved by the Chief of Police, Fire Department Chief, and City Administrator.
2. The requirements for permitting under this chapter shall not apply to:
  - a. Funeral processions,
  - b. Spontaneous events for the purpose of expressive activity that occur in response to breaking news or events;
  - c. Government sponsored functions;
  - d. Venues that are permitted to hold such activities by the property's zoning or an approved special use permit;
  - e. Private functions held on private property; and
  - f. School District functions.

In determining whether an event is exempt, no consideration shall be given to the content of any constitutionally protected expression connected with the planned activity. No permit shall be required under this chapter, nor any condition imposed on any permit if requiring so would violate the rights protected by the Constitution of the United States or by the Constitution of the State of Idaho.

### **3-7-4: PERMIT APPLICATION, FEES, INSURANCE AND INDEMNIFICATION:**

1. All applicants for a special event permit shall submit an application for a special event permit to the City Clerk no later than thirty (30) days prior to the commencement of the special event.
2. The application for a special event permit shall require and contain information as determined by application approved by the City Council and the Chief of Police.
3. The council shall establish by resolution, a non-refundable fee amount to be submitted with a permit application, the amount of which shall cover the expenses incident to processing the application. This may include an additional

fee for applications not submitted in a timely manner as determined by this chapter.

4. All applicants shall submit, with the application, and maintain at least until the conclusion of the event, a comprehensive general liability insurance policy in the amount of one million dollars (\$1,000,000), naming the City of Bonners Ferry as a co-insured party. If alcohol is to be served at the event, the insurance policy must also contain an alcohol rider. Applicants must also execute indemnification and hold harmless provisions contained within the application.
5. A cleanup fee, which shall be established by resolution of the City Council shall be required at the time of application, all, a portion of, or none of which shall be returned upon recommendation of the Chief of Police after his inspection of the premises after the event has concluded and the premises have been vacated. Cleanup shall include removal of all signs and advertising materials posted on public property to advertise the event.
6. Upon application to the council and good cause shown, the council may, reduce or waive part or all of the financial requirements for issuance of a permit where the proceeds of the performance or parade are to be donated to a charitable or community organization or for a purpose to benefit the residents, business, or purpose of the City.

### **3-7-5: ISSUANCE OF PERMIT, EXTRAORDINARY RESOURCES; CONDITIONS OF APPROVAL; GROUNDS FOR DENIAL**

1. Upon submission of the application and any supporting documents required by this chapter, the Chief of Police or his designee may approve, approve with conditions, or deny a permit. If additional information is required by the chief of police the applicant shall have five (5) business days to submit all requested information.
2. Special event applicants, promoters, or sponsors whose special events require the use of extraordinary city resources as a result of their anticipated attendance or heightened security concerns shall be required to pay for those resources as determined by the chief of police. Full recovery for extraordinary expenses shall be required no later than sixty (60) days following the conclusion of the event.
3. The Chief of Police shall seek advice of other relevant staff members when the review and coordination of a specific event application is deemed necessary including the Street Department, Clerk's Office, and Fire Department. The applicant may be required to attend a meeting with the relevant parties during the review of the application.
4. An application for a permit may be denied if the Chief of Police determines:
  - a. The applicant has made any false, material representation in the application;

- b. The applicant fails to provide any items or information required by this chapter;
  - c. In the opinion of the chief of police, the proposed event fails to provide a safe and secure venue or puts at risk the safety and well-being of citizens in the community, or if the applicant fails to gain required licenses, permits, or permissions;
  - d. The special event will substantially interfere or conflict with any other special event for which a permit has already been granted or activity already scheduled with the provision of public safety or other city services in support of such other previously scheduled event.
  - e. The special event will:
    - i. Substantially interrupt the safe and orderly movement of public transportation or other vehicular and pedestrian traffic in area of the special event;
    - ii. Close streets so as to cause unsafe conditions for the public;
    - iii. As a result of the expected attendance at the event, the lawful capacity of the facility or area will be exceeded;
    - iv. The parking available at the facility will be inadequate to accommodate the expected attendance; or
    - v. The event coordinator, applicant, promotor, or sponsor has failed to pay for a previously permitted event.
5. If a permit is denied or if the permit is approved with conditions to which the applicant objects, the chief of police or his designee shall provide the applicant with a written decision to deny or approve the conditions within ten (10) business days. The applicant, within ten (10) business days of the denial may appeal the decision to the City Council for a final review based upon the documents and circumstances presented. The applicant's appeal will be scheduled for consideration by the City Council during a regularly scheduled council meeting within fifteen (15) business days.

### **3-7-6: REVOCATION OR SUSPENSION OF A PERMIT**

The Chief of Police or his designee may summarily suspend or revoke a special event permit issued under this chapter for violation by the applicant of federal, state, or local laws or ordinances during the event, for violations of conditions of the permit, or for making any material false representations in an application for a permit. In deciding whether to suspend or revoke a permit, the Chief of Police or his designee may consult with other members of city staff. In the event of a suspension or revocation, the appeal provisions above shall apply commencing upon the date of the suspension or revocation notice.

### **3-7-7: PROHIBITIONS AND PENALTIES**

At special events, it shall be unlawful for any person to:

1. Conduct, present, stage, or promote a special event without a permit;
2. Violate any provision of this chapter;
3. Serve or cause to be served alcohol in violation of Idaho Code; and/or
4. Violate any condition of a special event permit.

Any person violating any provision of this chapter shall be deemed guilty of an infraction and upon conviction thereof shall be fined in an amount not to exceed the statutory maximum established by Idaho Code.

Ordinance #556

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR, BEGINNING OCTOBER 1, 2016, APPROPRIATING THE SUM OF \$13,067,283 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BONNERS FERRY, FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE.

BE IT ORDAINED by the Mayor and City Council of the City of Bonners Ferry, Boundary County, Idaho

Section 1. That the sum of \$13,067,283 be and the same is hereby appropriated to defray the necessary expenses and liabilities of the City of Bonners Ferry, Boundary County, Idaho, for the fiscal year beginning October 1, 2016.

Section 2. That the objects and purposes for such appropriations are made as follows:

<u>Proposed General Government Fund Expenditures</u>		
General Government	\$250,044	
Police Department & Police Grants	573,554	
Animal Control	9,988	
Fire Department	200,867	
Parks Department & Visitor Center	62,312	
Swimming Pool	46,239	
Golf Course	139,408	
Street Department	480,583	
South Hill Slough Grant	40,199	
D.A.R.E./School Resource Officer	63,836	
Economic Development Coordinator Grant	58,951	
Dike Maintenance	5,000	
Capital	72,625	
Inter-Department Contingency	264,746	
Total General Fund Expenditures		\$2,268,352
 <u>Proposed Enterprise and Capital Project Fund Expenditures</u>		
Electric Fund	7,782,515	
Water Fund	1,376,519	
Sewer Fund	1,379,297	
Garbage Fund	160,600	
Capital Project Fund	100,000	
Total Enterprise and Capital Project Expenditures		10,798,931
Total Expense Budget Fiscal Year 2015		<u>\$ 13,067,283</u>

Section 3. That the general levy of \$589,333 on all taxable property within the City of Bonners Ferry be levied in an amount allowed by law for general purposes for said City, for the fiscal year beginning October 1, 2016.

Section 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall take effect and be in full force on October 1, 2016, after its passage, approval and publication in the Bonners Ferry Herald, a newspaper of general circulation in the City of Bonners Ferry, and the official newspaper thereof.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Bonners Ferry at a convened meeting of the Bonners Ferry City Council held on September 6, 2016.

APPROVED by the Mayor the 6th day of September, 2016.

\_\_\_\_\_  
David Sims, Mayor

ATTEST:

\_\_\_\_\_  
Kris Larson, City Clerk

# Anderson

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## **BROS. CPA's, P.A.**

1810 E Schneidmiller Ave. Ste. 310  
Post Falls, Idaho 83854  
208-777-1099 (phone) 208-773-5108 (fax)

### **AUDIT ENGAGEMENT LETTER**

August 24, 2016

City of Bonners Ferry  
Honorable Mayor and Council  
P.O. Box 149  
Bonners Ferry, ID 83805

Dear Honorable Mayor and Council

We are pleased to confirm our understanding of the services we are to provide the City of Bonners Ferry for the year ended September 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Bonners Ferry as of and for the year ended September 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Bonners Ferry's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Bonners Ferry's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of City's Share of Net Pension Liability
- 3) Schedule of City's Pension Contributions
- 4) Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund

We have also been engaged to report on supplementary information other than RSI that accompanies City of Bonners Ferry's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards
- 2) Nonmajor Proprietary Funds – Combining Statement of Net Position
- 3) Nonmajor Proprietary Funds – Combining Statement of Revenues, Expenses and Changes in Net Position
- 4) Nonmajor Proprietary Funds – Combining Statement of Cash Flows

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Honorable Mayor and Council of City of Bonners Ferry. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

## **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

## **Audit Procedures - Internal Controls**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Bonners Ferry's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Bonners Ferry's major programs. The purpose of these procedures will be to express an opinion on City of Bonners Ferry's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also provide the following services:

- 1) We will assist you in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Bonners Ferry in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you.
- 2) We will assist with GASB 68 adjustments based on information provided by PERSI and by you.
- 3) We will assist with property tax adjustments based on information provided by Boundary County and by you.
- 4) We will assist you with the deferred revenue billing adjustment based on information provided by you.
- 5) We will assist you with the reclassification of loan draws from revenue accounts to the loan payable account based on information provided by you, if applicable.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Management Responsibilities**

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on January 23, 2017.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, the GASB 68 and property tax adjustments, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the GASB 68 and property tax adjustments, the preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them, as well as the GASB 68 and property tax adjustments. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Bonners Ferry; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Anderson Bros. CPA's, P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Federal or State officials or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Anderson Bros. CPA's, P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by Federal or State officials. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audits in November of 2016 and issue our report no later than March 31, 2017. Toni Hackwith is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our

gross fee, including expenses, will not exceed \$14,575 (without a Single Audit) and \$17,575 (with a Single Audit). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our 2014 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Bonners Ferry and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign on the lines indicated and return it to us.

Sincerely,



Anderson Bros. CPA's, P.A.

RESPONSE:

This letter correctly sets forth the understanding of the City of Bonners Ferry:

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Community Action  
Partnership Association of  
Idaho**

3350 Americana Terrace,  
Suite 360  
Boise, ID 83706  
Phone: 208-375-7382  
Toll Free: 1-877-375-7382  
Fax: 208-342-2078

[www.idahocommunityaction.org](http://www.idahocommunityaction.org)

**Community Action Partnership  
(CAP)**  
208-746-3351

**CCOA - Aging, Weatherization,  
and Human Services**  
208-459-0063

**Community Council of Idaho  
(CCOI)**  
208-454-1652

**Eastern Idaho Community  
Action Partnership  
(EICAP)**  
208-522-5391

**El-Ada Inc. Community  
Action Partnership  
(El-Ada)**  
208-377-0700

**South Central Community  
Action Partnership  
(SCCAP)**  
208-734-2307

**Southeastern Idaho  
Community Action Agency  
(SEICAA)**  
208-232-1114

**Western Idaho Community  
Action Partnership  
(WICAP)**  
208-642-9086

August 18, 2016

Dear City of Bonners Ferry,

Please find attached an updated LIHEAP Vendor Agreement for the 2016-2017 LIHEAP season.

In order for your company to participate in the 2016-2017 LIHEAP season and receive payments, the attached Agreement must be signed and returned to me no later than September 23, 2016. If the attached agreement is not signed and returned prior to the deadline, your status as a vendor will be suspended and payments will not be provided to you. If this timeline will not work for you, please contact me directly to provide the date I can expect to receive a signed Agreement.

Additionally, I will send out the annual data request (Attachment A) by September 1 and will request a response by October 30.

If you have any questions or concerns, please contact me via phone at (208) 375-7382 extension 13 or via email at [ldooley@capai.org](mailto:ldooley@capai.org).

I look forward to working with you in the upcoming season.

Thank you,

Lynne Dooley  
Accountability Coordinator  
(208) 375-7382 x 13

Attachment

*8-20-16  
Sent agreement  
to Andrusky to look at  
KL*  
*9-20-16  
Andrusky's approval  
KL*

**IDAHO LOW INCOME HOME ENERGY ASSISTANCE PROGRAM  
DIRECT VENDOR AGREEMENT  
(Electric and Natural Gas)**

**BETWEEN:** Department of Health and Welfare (Department)  
Benefit Program Operations  
Division of Welfare

**AND:** \_\_\_\_\_  
Home Energy Vendor (HEV)

The Low Income Home Energy Assistance Act of 1981, and subsequent amendments, requires that certain assurances be satisfied before energy assistance payments may be made to suppliers of home heating energy. This agreement defines the conditions required by the Home Energy Vendor (HEV) and the Department of Health and Welfare (Department) to assure compliance with the regulations of the Low Income Home Energy Assistance Program (LIHEAP).

**No HEV shall be paid an energy assistance payment without signing an agreement with the Department assuring that the conditions contained herein are met.**

**Each party to this Agreement is responsible for its own negligence.**

**SECTION I: DEFINITIONS:**

1. LOW INCOME HOME ENERGY ASSISTANCE PROGRAM, (LIHEAP) shall mean energy assistance program in the agreement.
2. HOME ENERGY VENDOR, (HEV) shall mean energy vendor providing home energy to eligible or low income residential households.
3. DEPARTMENT shall mean the Idaho Department of Health and Welfare, its divisions, sections, offices, units, or other subdivisions, and its officers, employees, and agents.
4. PROGRAM ADMINISTRATOR shall mean Community Action Partnership Association of Idaho (CAPAI). All HEV questions shall be directed to the program administrator.
5. DIRECT SERVICE PROVIDER shall mean six non-profit agencies -Community Action Partnership, Western Idaho Community Action Partnership, El-Ada Inc. Community Action Partnership, South Central Community Action Partnership, SouthEastern Idaho Community Action Agency, and Eastern Idaho Community Action Partnership - with whom the Program Administrator has contracted for application processing.
6. ELIGIBLE HOUSEHOLD OR LOW INCOME RESIDENTIAL HOUSEHOLD shall mean a household who applies for LIHEAP and is determined eligible by the Direct Service Providers.

7. ENERGY ASSISTANCE PAYMENT shall mean a payment issued by the Department on behalf of an eligible household to assist with their home energy costs. Energy costs may include pre-payment for fuel delivery, payment for emergency energy assistance deliveries, and/or a line of credit for future usage.
8. ENERGY ASSISTANCE AUTHORIZATION shall mean the written notification that energy assistance will be provided on behalf of the eligible household by the Department and/or Direct Service Provider. The authorization submitted to the HEV includes the eligible household's applicant name, address, energy assistance payment amount, payment date, and if applicable, account number.
9. REPORTING shall mean that the HEV will provide all requested data to the Program Administrator.
  - A. The Vendor Monitoring reports ensure LIHEAP benefits are duly applied to participant accounts through the following process:
    - a. Each HEV will receive a monthly report from the Program Administrator via email. This report will be provided weekly for Avista, Idaho Power, Rocky Mountain Power, and Intermountain Gas. The report will include a list of five percent of the participants in which LIHEAP funds were provided by the Department within the previous 30 days;
    - b. The HEV completes the report by indicating the date LIHEAP benefits were applied to each customer account, and forwards the completed report to the Program Administrator within 10 business days following receipt of report. Reports may be submitted through email or mail to the following:

Community Action Partnership Association of Idaho  
3350 West Americana Terrace, Suite 360  
Boise, ID 83706  
Email: [ldooley@capai.org](mailto:ldooley@capai.org)
  - B. The Household Cost Data Request is an annual reporting requirement intended to determine total annual home energy usage of LIHEAP participants.
    - a. The Program Administrator will provide a listing of households that obtained LIHEAP assistance in the past year by September 1 to HEVs each year. An example of the format of the list is included as Attachment A.
    - b. The HEV will return list with the inputs included for each account by October 30. The inputs include energy usage and amount billed for the preceding 12 months (October 1 through September 30).
    - c. The Program Administrator will provide clarification regarding this reporting as requested or as necessary based on information provided by the HEV.

**SECTION II: DEPARTMENT, PROGRAM ADMINISTRATOR, AND/OR DIRECT SERVICE PROVIDER CONDITIONS:**

The Department, Program Administrator or Direct Service Provider shall:

1. Develop and release the Benefit Matrix and compile the annual report.

2. Notify the HEV of payment issued on behalf of an eligible household through a verbal agreement followed by a written authorization. If there is a change in the benefit amount, the Direct Service Provider will forward a copy of the letter sent to the applicant to the HEV as formal notification.
3. Notify eligible households of the amount of energy assistance payment issued to the HEV on their behalf.
4. Forward payments for all valid energy assistance authorizations on or before forty-five (45) days after eligibility is established and home energy is delivered or provided to the household. A report listing all eligible households will be submitted under separate cover by the Program Administrator; payments are generated by the Department to the HEV.
5. Inform the HEV, in a timely manner, of any relevant changes in the energy assistance program resulting from changes in federal regulations or state rules.
6. Advise the HEV via telephone or fax that a household is eligible for LIHEAP and/or is in an emergency situation that requires immediate (within 48 hours) delivery of service.
7. The Department, Program Administrator and Direct Service Providers will receive or have access to Confidential Information concerning HEV customers, including without limitation, customer names, social security numbers, addresses, account numbers, account payments and balances, and energy consumption data (collectively "HEV Data"). The Department, Program Administrator and Direct Service Providers shall use appropriate safeguards to prevent the disclosure of HEV Data to unauthorized third parties, and shall prevent their employees, agents or subcontractors from accessing, copying, disclosing, or using any such HEV Data except as necessary to perform their obligations under the terms of this Agreement or as obligated under federal and state regulations. In the event of any actual or suspected HEV Data security breach, disclosure or loss, the Department and the HEV will be notified immediately and all parties will cooperate with the HEV in complying with any laws or regulations that may apply in such circumstances.
8. The Department, Program Administrator and Direct Service Provider has established and will maintain reasonable policies and procedures designed to detect, prevent and mitigate the risk of identity theft related to the administration of LIHEAP for HEV customers. If they provide services to HEV customers through agents or subcontracts, they shall be responsible for including reasonable policies and procedures designed to detect, prevent and mitigate the risk of identity theft for the services provided by such agents or subcontractors.
9. Comply with all applicable federal and state laws and regulations regarding non-discrimination, including the Americans with Disabilities Act.

10. Whenever possible, minimize the risk of home energy crisis through early detection, budget planning and/or regular payment arrangements with eligible household.
11. Intervene and coordinate with the HEV to assist the eligible household to resolve **life-threatening energy crisis situations, including heat, within 18 hours of negotiations with the Direct Service Provider representing the eligible household.**
12. Intervene and coordinate with the HEV to assist the eligible household to resolve **energy crisis situations (threat of termination or reduced fuel supply) within 48 hours of negotiations with the Direct Service Provider representing the eligible household.**

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**SECTION III: HOME ENERGY VENDOR CONDITIONS:**

The HEV shall:

1. Agree that materials and services supplied under this agreement shall comply with all applicable federal, state, and local laws and the HEV shall maintain all applicable licenses and permit requirements.
2. Refer potential applicants to Direct Service Providers for assistance through the energy assistance program.
3. In the normal billing process, charge an eligible household the difference if any, between the actual cost of the home energy used and the household's energy assistance payment.
4. Be encouraged to seek ways to reduce the eligible household's home energy costs through conservation education, waived or reduced energy costs or supplemental energy assistance fuel fund contributions under applicable provisions of state law and Idaho Public Utilities Commission (PUC) regulations.
5. Contact the Program Administrator if reimbursement payment is not received within forty-five (45) days of their notification of the households' energy assistance program eligibility.
6. Comply with all applicable federal and state laws and regulations regarding non-discrimination, including the Americans with Disabilities Act.
7. Not treat an eligible household receiving assistance under the energy assistance program adversely because of such assistance, under applicable provisions of state law and the Idaho PUC regulations.
8. Not discuss an employee's access to energy assistance with the employee or other HEV staff. Client information is to remain confidential regardless of the client and the relationship between the HEV and the client.
9. Upon receipt, credit eligible household's energy assistance payment to their account promptly, and in no event, later than their next billing cycle. Where possible, the billing statement shall identify the receipt of the energy assistance payment and continue to reflect the payment until the payment is used in full, for the household's reference.
10. Apply the energy assistance payment only to the household's energy cost if the eligible household's account includes costs for services other than home energy.
11. Ensure records maintained by the HEV relating to this agreement shall be available on reasonable notice, for inspection, audit or other examination and copying, by Department representatives or their designees. Such records shall show the amount of home energy delivered to each eligible household, the amount of payments made for home energy by such eligible households, the dollar value of credit received on behalf of each eligible household, the balance of available benefits and fuel costs and all documents and calculations in establishing the estimated home heating costs. All records shall be maintained

for a period of no less than three years following the termination of this agreement. The Department and the Program Administrator reserve the right to monitor the implementation of the agreement by the HEV.

12. Maintain an adequate accounting system to allow the Department or their designated representative to verify the correct assistance payment and that the payment was used for providing *home energy* to the eligible households.
13. Whenever possible, minimize the risk of home energy crisis through setting up regular payment arrangements with eligible household.
14. If unable to provide reconnection in crisis situations to the household within the required time limits, prepare a written explanation of the reason(s) for non-compliance of agreement and submit to Program Administrator for review within 48 hours of contact by the Direct Service Provider.
15. Agree that in the event the eligible household voluntarily discontinues service after notification of assistance eligibility and moves outside the HEV's service area or closes their account, return any unused portion of the payment to the eligible household and their new HEV, in the form of a dual endorsement payment. **This is done within ten (10) days from date the HEV is notified to close account.**
16. In the event the eligible household does not have a new HEV at the time the account is closed or the HEV is not able to generate a dual endorsement payment, return any unused portion of the payment to the Department via Program Administrator as described under Section III, #18 of this agreement.
17. Agree that in the event of death of the eligible household applicant, any unused portion of the energy assistance payment belongs to the estate of the deceased. If there is no estate, the benefit payment is returned to the Department via Program Administrator as described under Section III, #18 of this agreement.
18. **In the event the eligible household cannot be located after the account is closed, return any remaining energy assistance credit to the Department in care of Program Administrator within sixty (60) days. All LIHEAP refunds are received and processed by Program Administrator.**  
**Return the unused funds to:**  
Idaho Department of Health and Welfare  
c/o Community Action Partnership Association of Idaho (Program Administrator)  
3350 W. Americana Terrace, Suite 360  
Boise, ID 83706
19. **Include the eligible household's name and account number on all returned energy assistance payments.** If returned payment is for more than one household, the amount and participant name is listed for each household. See Attachment B, LIHEAP Refunds template.
20. If a LIHEAP benefit is credited to an open account, and in the ten (10) months following that credit, the account has no activity, the HEV shall return the

unused LIHEAP benefit on the account to the Department via Program Administrator.

**SECTION IV: AGREEMENT TERMINATION:**

This agreement shall be terminated for one of the following reasons:

1. A change in the requirements of Title VI of the Human Services Reauthorization Act of 1986 (P.L. 99-425)
2. A change in the federal or state regulations promulgated under the act;
3. A change in the State Plan for administering LIHEAP,
4. Non-compliance with agreed conditions by either party.
5. Thirty days' written notice of termination by either party,
6. Mutual consent of both parties,

Termination by either party shall not discharge any obligation owed by either party to the other or to an eligible household or any liability that has accrued prior to termination.

The Department may terminate the whole or any part of this agreement if the HEV fails to perform any of the provisions of this agreement. Through written notice, the Department will allow the HEV ten days to resolve the issue before the agreement is terminated.

**SECTION V: CONFIDENTIALITY**

It is understood that the staff of all parties will adhere to the Confidentiality rules and guidelines of the Department, IDAPA 16, Title 5, Chapter 1, "Rules Governing the Use and Disclosure of Department Records" and all applicable State and Federal laws, rules and regulations pertaining to the confidentiality of, the disclosure of, information and records, as it relates to the activities of each party and the provisions of this agreement. Any other information obtained by all parties associated with participants of the LIHEAP program, will not be divulged without the participants written consent.

This agreement will be distributed by the Program Administrator to the HEV every other year by September 1 and must be signed and submitted by October 1 of that same year in order to participate in the Low Income Home Energy Assistance Program. Upon signing by both parties, this agreement shall stay in effect through September 30, 2018.

Thank you for participating in Idaho's Low Income Home Energy Assistance Program.



Lori A. Wolff, Administrator  
Idaho Department of Health and Welfare  
Division of Welfare

8-16-2016

Date

Home Energy Vendor Representative/Contact

Fuel Type

Home Energy Vendor Company Name

Date

Mailing Address

City, State

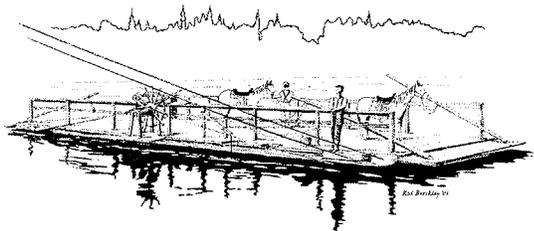
Zip Code

Telephone Number

Fax Number

E-mail address





# MEMO

TO: Mayor and City Council

FROM: Vic Watson, Police Chief and Andrakay Pluid, City Attorney

DATE: September 1, 2016

RE: Withdrawal from Drug Task Force

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As you are aware, the City of Bonners Ferry has been a party to the Boundary County Drug Task Force since 2002. This Task Force was formed to fulfill requirements of a grant received from the Federal Government in the early 2000's called the Byrne Grant. This grant helped fund, in part, law enforcement activities related to drug crime enforcement.

We are now almost a decade past the expiration of the Byrne Grant and the Task Force Agreement as it exists now has become antiquated. We would recommend formally withdrawing from the Task Force.

Withdrawal from this construct in no way affects or changes the City Police's dedication to investigating and preventing drug crimes. The City Police, with the blessing of the Council, would be interested in exploring the idea of a new Memorandum of Understanding or similar document which includes participation of all local law enforcement entities and expresses the sentiment that we are dedicated to enforcing the law as it relates to drug crimes, will actively pursue and investigate drug crimes, and have an overall desire to protect our community from drug related crime.

Chief Watson and myself would request the Council's approval to execute a formal withdrawal from the Drug Task Force at this time.

## **ATTORNEY EMPLOYMENT AGREEMENT**

THIS AGREEMENT is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the CITY OF BONNERS FERRY, (hereinafter "CITY"), a municipal corporation of the State of Idaho and ANDRAKAY J. PLUID, (hereinafter "ATTORNEY"), regarding general legal representation.

The parties agree as follows:

1. **ATTORNEY SERVICES:**

- a. CITY MEETINGS: ATTORNEY agrees to attend a minimum of twenty (20) City Council meetings in each calendar year. If ATTORNEY is unable to attend a regularly scheduled meeting she shall make all reasonable efforts to provide Council with a minimum of twenty-four (24) hours advance notice.
- b. OTHER MEETINGS: ATTORNEY agrees to attend other evening meetings that require attorney presence at the specific request of the Mayor or Council. CITY shall make all reasonable efforts to provide at least forty-eight (48) hours advance notice prior to said meetings and ATTORNEY shall make all reasonable efforts to attend. If ATTORNEY cannot attend she will inform CITY promptly.
- c. SCOPE OF REPRESENTATION (CRIMINAL): ATTORNEY and CITY agree that representation involves the prosecution and enforcement of the laws of the State of Idaho and Bonners Ferry City Code which are no greater than a misdemeanor. All expenses incurred relating to the prosecution of cases for the CITY including, but not limited to, expert witnesses, extraordinary materials, and any outside opinions or assistance will be paid by the CITY. Approval of City Council shall be given prior to ATTORNEY incurring extraordinary expenses.
- d. SCOPE OF REPRESENTATION (CIVIL): ATTORNEY shall review all documents of a potentially legal nature and prepare such documents as requested. Documents contemplated may include, but is not limited to, contracts, agreements, bid specifications, resolutions, ordinances, and ordinance summaries, as requested by the CITY. CITY agrees to give ATTORNEY reasonable notice on drafting requests and review requests.
- e. LIMITATIONS ON REPRESENTATION: ATTORNEY and CITY agree that the representation is limited to general advice and document review or drafting regarding civil matters relating to the municipal matters of the CITY and to responsibilities as the prosecuting attorney for the CITY. Representation does not include civil actions initiated or defended by the CITY in any court. Both parties agree that any additional representation necessitates the hiring of outside counsel or an amendment to this

agreement in writing between the ATTORNEY and CITY. It shall be in the sole discretion of the ATTORNEY to inform and advise the CITY that the scope of representation has been reached and that outside counsel or an amendment to this agreement is required. ATTORNEY shall make this determination in good faith.

- f. QUALITY OF SERVICES: ATTORNEY shall make best efforts to provide the quality legal services necessary to meet the CITY'S needs. ATTORNEY will perform all duties assumed under this agreement in accord with the standards of professional conduct in the legal profession. In accordance with such standards, time is of the essence in performance of the terms of this agreement. ATTORNEY shall maintain good standing with the Idaho State Bar Association and keep her legal license current and valid at all times while representing the CITY.
2. NON-EXCLUSIVITY: This agreement shall not be deemed exclusive; the CITY may hire additional legal counsel when specific expertise is required and ATTORNEY is free to represent other clients, providing that other representation does not ethically or legally conflict with representation of the CITY. ATTORNEY may maintain another office location outside of City Hall for the purpose of meeting with and serving other clients.
3. COMPENSATION AND TERMS:
  - a. EMPLOYMENT STATUS: ATTORNEY shall be classified as an employee of the CITY. Standard federal and state employee payroll taxes shall be withheld and paid by the CITY on behalf of the ATTORNEY.
  - b. MONETARY COMPENSATION: This Agreement shall include a salary of Fifty-Five Thousand One Hundred and Fifty-Five Dollars (\$55,155.00) per year. Salary is to be paid every two (2) weeks in accordance with the CITY payroll schedule.
  - c. BENEFITS: ATTORNEY shall receive, as part of her compensation package, family medical coverage under the CITY'S medical benefits program for employees (Blue Cross of Idaho). ATTORNEY and CITY shall also continue to make contributions to ATTORNEY'S PERSI account in the legally mandated amounts.
  - d. LEGAL RESEARCH MATERIALS: CITY shall pay for the costs of a legal research program subscription (WestLaw Next or similar) for legal research services in support of the CITY as contemplated in this Agreement.
  - e. ADMINISTRATIVE SUPPORT: CITY shall provide ATTORNEY with paralegal/secretarial support as practicable. CITY shall cover costs of all supplies used in the normal operation of this contract including office supplies or materials, telephone, internet and fax services, and computer.

- f. CONTINUING LEGAL EDUCATION AND TRAVEL: The CITY agrees to cover the cost of or reimburse ATTORNEY for the cost of travel and meal expenses, continuing legal education, or special workshops approved in advance by the CITY and in accordance with the policies of the CITY.
  - g. TIME COMMITMENT: ATTORNEY and the CITY agree that the compensation package described herein denotes a time commitment by ATTORNEY of approximately one thousand and forty (1,040) hours yearly or roughly twenty (20) hours per week.
  - h. AVAILABILITY: ATTORNEY shall be available by telephone and/or in person to promptly advise CITY staff, personnel, and officials. ATTORNEY will make reasonable efforts to establish a schedule for time spent within her office at City Hall on a weekly basis. ATTORNEY shall make reasonable efforts to comply with this schedule and will promptly inform CITY staff if she cannot be present at a scheduled time.
  - i. RECORD KEEPING: ATTORNEY shall maintain records regarding time spent on CITY matters and shall provide said accounting to CITY upon request.
4. INSURANCE: CITY agrees to insure against any claims made against ATTORNEY for services provided within the course of her employment or for services performed under this contract. The CITY will provide a defense for ATTORNEY to any third party action in the same manner and to the same extent as provided for attorneys pursuant to Idaho Code § 6-903.
5. TERM OF CONTRACT:
- a. TERM: The term of this Agreement shall be one year from the date of signing by both parties.
  - b. EARLY TERMINATION: Either party may terminate the Agreement with thirty (30) days written notice. Termination by the CITY shall require a majority vote of City Council pursuant to Bonners Ferry City Code § 1-7-3.
  - c. CONTINUING TERMS: At the completion of the term stated in this Agreement if a new agreement has not been renegotiated between the CITY and ATTORNEY, the terms of this Agreement shall remain in effect until such time as a new agreement is reached.
  - d. RENEGOTIATION: Each year the Mayor and ATTORNEY shall engage in renegotiation of this Agreement before such time as the upcoming yearly budget is established and published according to law. If a satisfactory agreement cannot be reached the above provision shall apply until such time as a new agreement is reached. If a new agreement satisfactory to both parties cannot be reached by October 1<sup>st</sup> of the year, the ATTORNEY may withdraw from representation of the CITY.
  - e. WITHDRAWAL: ATTORNEY may withdraw with CITY'S consent or for good cause from any legal representation. Good cause includes: CITY'S

material breach of this agreement, CITY'S refusal to cooperate with or follow attorney's advice in any circumstance or situation that would render ATTORNEY'S continuing representation unethical or unlawful under the Idaho Rules of Professional Conduct.

6. **PUBLIC OFFICIAL**: ATTORNEY shall be a public official functioning as the City Attorney.
7. **CHOICE OF LAW**: Any dispute under this Agreement or related to this Agreement shall be decided in accordance with the laws of the State of Idaho.
8. **DISPUTE RESOLUTION**: ATTORNEY agrees that she will not bring suit against the CITY concerning events arising out of the performance of this Agreement except for non-payment of compensation as stipulated to in this Agreement or for intentional wrongful conduct which harms the ATTORNEY. The CITY'S right to recover against the ATTORNEY shall be limited to causes of action related to intentional conduct adverse to CITY'S interest or to ATTORNEY'S failure to perform duties assumed under this Agreement.
9. **NON-WAIVER**: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.
10. **ENTIRE AGREEMENT**: This is the entire Agreement of the parties and can only be modified or amended in writing by both parties.
11. **SEVERABILITY**: If any part of this Agreement is held unenforceable, the remaining provisions of the Agreement shall nevertheless remain in full force and effect.

IN WITNESS THEREOF, the CITY, by and through its officers, and the ATTORNEY have set their respective hands on this Agreement the day and year first set forth above.

CITY OF BONNERS FERRY:

ATTORNEY:

\_\_\_\_\_  
David Sims, Mayor

\_\_\_\_\_  
Andrakay Pluid

Attest:

\_\_\_\_\_  
Kris Larson, City Clerk

# MEMO

CITY OF BONNERS FERRY  
Admin/Engineering

---

Date: September 6, 2016  
To: City Council  
From: Mike Klaus  
Subject: **Water/Sewer Superintendent Position**

In May of this year I selected John Delaney as the water and sewer department superintendent on a 90-day probationary basis which ended on August 15, 2016. John has performed well during this period, and I have asked that he continue as the superintendent on a permanent basis, and John has verbally committed to the position.

I am requesting that the City Council formally approve John Delaney as the water and sewer department superintendent. John's rate of pay will not change because the raise for the position was effective at the beginning of his probationary period on May 17, 2016.

Please call me with any questions you may have.

Thank you,



Mike

**CITY OF BONNERS FERRY ELECTRIC FUND  
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *July, 2016*

	DOLLARS		KWH SOLD		# of Cust. This Month
	This Month	Year to Date	This Month	Year to Date	
<b>ENERGY SALES</b>					
1 Residential & Farm	\$103,974	\$1,484,323	1,332,162	20,784,495	1,967
2 Residential Seasonal					
3 Commercial - small (50 KVA or less)	\$38,037	\$435,040	541,861	6,364,001	455
4 Commercial - large (over 50 KVA)	\$84,044	\$847,213	1,294,317	13,647,317	184
5 Industrial	\$90,385	\$886,341	1,711,501	16,929,489	12
6 Irrigation and/or drainage pumping	\$763	\$20,580	6,940	261,055	8
7 Public Street Lighting	\$2,438	\$24,381			3
8 Interdepartmental	\$4,790	\$43,957	64,013	617,964	28
9 Self Consumed		\$2,181	3,103	30,672	3
10					
11					
12 Total (1 thru 11)	\$324,431	\$3,744,016	4,953,897	58,634,993	2,660
	<b>INCOME STATEMENT</b>				
<b>OTHER REVENUES</b>					
13 Pole Use		\$1,750		\$326,421	\$3,778,563
14 Connects	\$1,740	\$9,315			
15 Conservation				\$250,626	\$2,844,634
16 Misc. Electric Revenue	\$250	\$23,482		\$40,235	\$402,350
17 Total Misc. Revenue (13 thru 15)	\$1,990	\$34,547			
18 Total Operating Revenue (12 + 16)	\$326,421	\$3,778,563		\$16,321	\$188,928
<b>OPERATING EXPENSES</b>				\$731	\$21,215
19 Generation	\$27,520	\$205,646		\$307,913	\$3,457,127
20 Power Purchases - BPA	\$138,257	\$1,612,818		\$18,508	\$321,436
21 Power Purchases - Other					
22 Maintenance - General Property	\$5,053	\$50,622		\$756	\$21,403
23 Conservation	\$614	\$48,290		\$811	\$7,040
24 Customer's Srvc & Record	\$4,290	\$41,844		\$1,567	\$28,443
25 Total Ops & Treatment Expense				\$20,075	\$349,879
26 Administrative and General	\$51,204	\$521,207			
27 Transmission	\$2,341	\$22,007		\$2,603	\$46,030
28 Distribution	\$15,076	\$301,967			
29 Rolling Equipment	\$6,271	\$40,233			
30 Total Operating Expenses(19 thru 29)	\$250,626	\$2,844,634			
				\$2,603	\$67,246
				\$17,472	\$282,633

**CITY OF BONNERS FERRY WATER FUND  
MONTHLY FINANCIAL AND OPERATING REPORT**

REPORT FOR THE MONTH OF: *July, 2016*

	SALES	DOLLARS		Cubic Feet Sold		# of Cust.	
		This Month	Year to Date	This Month	Year to Date	This Month	Year to Date
1	Residential	\$61,924	\$520,308	1,524,025	7,881,557	1,081	
2	Commercial - small	\$26,153	\$205,723	631,580	3,578,688	213	
3	Commercial - large	\$17,199	\$125,991	516,696	2,845,058	79	
4	Interdepartmental	\$1,090	\$4,589	32,590	99,774	6	
5	Wholesale						
6	Industrial	\$341	\$3,350			2	
7	Pumping & Drainage	\$76	\$751			1	
8	Total (1 thru 7)	\$106,783	\$860,712	2,704,891	14,405,077	1,382	
<b>INCOME STATEMENT</b>							
9	<b>OTHER REVENUES</b>						
	Bulk Water Sales		\$400				\$884,053
10	Coin Op Sales	\$175	\$1,186				
11	Misc. Water Revenue		\$3,671				\$394,504
13	Connect Fees	\$5,918	\$18,084				
14	Grant Revenue						
15	Total Misc. Revenue (9 thru 14)	\$6,093	\$23,341				
16	Total Operating Revenue (8 + 15)	\$112,876	\$884,053				
<b>OPERATING EXPENSES</b>							
17	Source of Supply	\$172	\$6,555				
18	Pumping	\$1,896	\$4,700				
19	Treatment	\$14,039	\$129,656				
20	Transmission	\$134	\$1,526			\$68	\$1,214
21	Distribution	\$5,241	\$47,894				\$226
22	Line Operation/Maintenance	\$1,195	\$18,409			\$68	\$1,440
23	Meter Maintenance/Reading	\$186	\$7,356				
24	Structure Maintenance	\$290	\$5,175				
25	Customer Service						
26	Customer Accounting	\$1,742	\$15,175				\$18,468
27	Rolling Equipment	\$1,179	\$15,011				
28	General & Administrative	\$6,596	\$140,229				
29	Conservation						
30	General Property Maintenance		\$2,818				
31	Total Operating Expenses(17 thru 28)	\$32,670	\$394,504			\$0	\$18,468
	18. Net Income (13 minus 17)				\$45,960		\$141,617

CITY OF BONNERS FERRY SEWER FUND

MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: July, 2016

	SALES	DOLLARS		Cubic Feet Sold		# of Cust. This Month
		This Month	Year to Date	This Month	Year to Date	
1	Residential	\$27,872	\$268,634			1,002
2	Commercial - small	\$16,505	\$156,774			203
3	Commercial - large	\$10,103	\$89,951			66
4	Interdepartmental	\$26	\$244			1
5	Wholesale					
6	Industrial	\$51	\$489			2
7	Pumping & Drainage					
8						
9	Total (1 thru 7)	\$54,557	\$516,092	0	0	1,274
<b>INCOME STATEMENT</b>						
<b>OTHER REVENUES</b>						
10	Junk or Salvage Sold				\$56,524	Year to Date \$521,605
11	Flusher Truck Rental	\$179	\$179			
12	Misc. Sewer Revenue				\$31,986	\$298,663
13	Connect Fees	\$1,788	\$5,334			
14	Grant Revenue					
15	Total Misc. Revenue (10 thru 14)	\$1,967	\$5,513		\$5,700	\$57,000
16	Total Operating Revenue (9 + 15)	\$56,524	\$521,605			
<b>OPERATING EXPENSES</b>						
17	Pumping & Lift	\$3,811	\$24,692			
18	Treatment	\$18,407	\$134,799			
19	Dredging	\$2,784	\$23,291			
20	Transmission		\$110		\$88	\$2,123
21	Distribution	\$1,922	\$19,293			\$20
22	Collection		\$220		\$88	\$2,143
23	Operation Lines	\$110	\$6,029		\$16,100	\$142,005
24	Maintenance of Lines	\$17	\$976			
25	Structure Maintenance		\$454			
26	Customer Service					
27	Customer Accounting	\$161	\$1,277			
28	Rolling Equipment	\$606	\$17,800			
29	General & Administrative	\$4,168	\$68,440			
30	General Property Maintenance		\$1,282			\$0
31	Total Operating Expenses(17 thru 30)	\$31,986	\$298,663		\$16,100	\$142,005

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bonners Ferry City Council, pursuant to Idaho Code 50-13 will conduct a public hearing at City Hall, 7232 Main Street, on **Tuesday, September 20, 2016, at 7:00 p.m.** to consider vacating a 16-foot wide public alleyway located within Block 2, Nixon's Hillcrest Addition Book of Plats 1B, Page 50 (VC001-16), by the Bonners Ferry Catholic Church and Sue Larson, adjacent property owners. The purpose of the vacation is to accommodate reconstruction of a new church at the location.

The deadline for submitting written comment and/or material is 5:00 p.m. September 15, 2016. Written comment may be mailed to City of Bonners Ferry, P. O. Box 149, Bonners Ferry, ID 83805, or faxed to (208) 267-4375. Written comment of one page or less will be accepted at the hearing provided the person submitting the material reads it into the record.

Anyone requiring special accommodation due to disability should contact the City Clerk at (208) 267-3105 at least two days prior to the meeting.

City of Bonners Ferry

ATTEST: *Kris Larson*  
City Clerk

Publish:       September 1, 2016  
                  September 8, 2016



8680 N. Wayne St  
Hayden ID 83835  
(208) 635-5907 • Fax (208) 635-5908 • Cell(208) 771-1551

6115 Main Street  
Bonners Ferry, ID 83805  
(208) 267- 0548 • Fax (208) 267- 0548 • Cell(208) 920-1322

City of Bonners Ferry  
7232 Main Street  
PO Box 149  
Bonners Ferry, Idaho 83805

August 16, 2016

Dear City Hall and City Pool Staff,

The staff and clients of Syringa Family Partnership want to express our thanks for the excellent service you provided for our children at the pool this summer.

The week of swimming lessons set aside for children with disabilities was very helpful in teaching the children how to swim and in teaching our therapists how to support the children as they continue to practice these essential water safety skills.

We have appreciated the continued support through the rest of the summer. The lifeguards remember the children's names and continue to interact with them and guide them even though the lessons are over.

Thank you for providing this great opportunity for children with disabilities to learn essential water safety skills and to participate in community activities!

Sincerely,

Karen Samter and Crista Bontrager, Clinical Supervisors  
And the Bonners Ferry Syringa Staff

## DATES & LOCATIONS

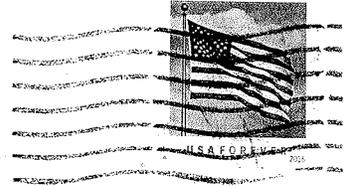
- ◆ **October 12, 2016 - Boise, ID**  
Riverside Hotel  
2900 W. Chinden Blvd
- ◆ **October 13, 2016 - Idaho Falls, ID**  
Shilo Inn  
780 Lindsey Blvd
- ◆ **October 20, 2016 - Coeur d'Alene, ID**  
Coeur d'Alene Inn & Conference Center  
506 W Appleway Ave

## REGISTRATION

- ◆ **Register online at:**  
[www.idprima.org/registration](http://www.idprima.org/registration)
- ◆ **Registration deadline -**  
5 business days prior to event

## FEES

- ◆ **\$35 registration fee includes**  
training materials, lunch and  
refreshments
- ◆ **Make checks payable to:**  
Idaho Chapter of PRIMA  
PO Box 15298  
Boise, ID 83715



Idaho Chapter of PRIMA  
PO Box 15298  
Boise, ID 83715-5298



Kris Larson  
City of Bonners Ferry  
PO Box 149  
Bonners Ferry, ID 83805



Idaho Chapter of PRIMA  
Public Risk Management Association

### The Role of the

# RISK MANAGER

## & Personnel Management

### SUPERVISING EMPLOYEES LEGAL & PRACTICAL CONSIDERATIONS



### FALL 2016 - SESSION 2

October 12th - BOISE  
October 13th - IDAHO FALLS  
October 20th - COEUR D'ALENE

PLEASE COPY AND CIRCULATE THIS BROCHURE WITHIN YOUR AGENCY.

\* Encourage all supervisors to attend.

## FALL 2016 - SESSION 2

### The Role of the *Risk Manager*

#### & Personnel Management

##### SUPERVISING EMPLOYEES - LEGAL & PRACTICAL CONSIDERATIONS

- The Roles & Responsibilities of a Supervisor
- Creating Civility & Respect in the Workplace
- Tips on Finding & Hiring *GREAT* Employees
- How to Respond to Bullying, Harassment & Discrimination
- Communication, Coaching and Performance
- We Need To Talk: Handling Difficult Conversations, Discipline & Termination
- What's In Your Policy?
- What's Up (WAY UP) with the Fair Labor Standards Act (FLSA)?
- An Insight into Federal Laws to Follow When it Comes to Your Employees

#### ELECTION OF YOUR PRIMA BOARD

will be held at the PRIMA Fall 2016 Training. If you wish to nominate someone for a board position, complete the nomination form on the website at [www.idprima.org](http://www.idprima.org) by

September 16, 2016 (see form for details).

#### CANCELLATIONS:

To keep registration fees low, cancellations must be received by phone or email no less than 5 business days prior to training to receive a refund.

Phone: (208) 246-8195

or email them to:

[info@idprima.org](mailto:info@idprima.org)

#### Training Hours:

8:30am to 9:00am - Sign-in

9:00am to 4:00pm - Training

*Breaks & Lunch are included*

Stay up-to-date on evolving Risk Management. Enhance your skills and advance your knowledge with the training you need in today's local government landscape!

[www.idprima.org](http://www.idprima.org)