

The budget workshop of August 4, 2015 convened at 5:00 p.m. Present for the workshop were Mayor Anderson, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Adam Arthur, Clerk Kris Larson, City administrator Mike Klaus, Police Chief Vic Watson, and City Attorney Will Herrington. Also present were Ruth Sutton and Amy Bridges.

The budget workshop ended at 7:00 p.m.

Mayor Anderson called the regularly scheduled council meeting of August 4, 2015 to order at 7:06 p.m. Present for the meeting were Mayor Anderson, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, City Attorney Will Herrington, Police Chief Vic Watson, Fire Chief Pat Warkentin, Water/Sewer Superintendent Adrian Dice, and Economic Development Coordinator David Sims. Also present were Ken Baker, Jessica Tingley, Eric Olson from HMH Engineering, Jerry Higgs, and Dave Gray.

Jerry Higgs gave an update on the hill and natural resource issue in his area. He said Lisa Ailport is recommending that the City add a snow storage and snow removal ordinance and a storm water management ordinance to back up the statements in the comp plan as these issues need to be addressed. He looks forward to meeting with Mike Klaus and the Mayor later in the week.

Police Chief Vic Watson gave the police report. He said in the last two weeks police have responded to the following contacts: one trespass case, two vandalisms, two noise complaints, one theft, one family disturbance, one domestic, two malicious injury to property, one harassment case, two vehicle crashes, one reckless driving, one driving without privileges, two possession of marijuana cases, two felony drug arrests, two warrant arrests, two DUIs, three agency assists, and 14 speeding tickets. Vic said Idaho fatalities are up 61 percent this year and this is close to an all-time record. Distracted driving coupled with speed are the main factors for the crashes. One of the goals is to ensure the safety of the motoring public in our town. The group briefly discussed speeding vehicles.

Fire Chief Pat Warkentin said there were ten fire calls last month. He said they had a fire on a hay truck that the fire department responded to. There was an ems assist and a brush fire under the bridge last week. Pat said the railroad is trying to start positive speed control in our area. Over the weekend there was a fire west of town on the dike between the road and the river. North Bench Fire responded to the incident. Pat queried if fires threaten City utilities if City Fire should respond and asked if council would clarify this. Ken Baker said if there was a fire threatening the City's infrastructure that previously the fire department was instructed to respond. Pat said we don't respond unless called currently. Adam said dispatch would not have any idea that some of those areas belong to the City. Ken said BVA is called on all those calls. Will Herrington said as a courtesy this should be covered in the mutual aid agreements. Pat said North Bench Fire is an association not a taxing district.

Mike Klaus said the power feeding the Moyie Mill is having problems due to a failed regulator and in combination with the Moyie Substation being down. It is a direct feed from the south and the regulator on the north bench is also part of the problem. Kevin Cossairt is looking into the

cost of getting a new regulator up there or possibly installing three but Kevin is looking into what it will take to get this fixed. Mike said this is a weakness of having the substation down. The substation project should be done by November.

David Sims said Eric Olson is here from HMH Engineering and he will be speaking about Augusta Street later this evening. David spoke to council about Ting and the advantages of locating in Bonners Ferry. There is an information request from Ting and he asked if Mike Klaus could sit down with him to complete the request. Ting is a subsidiary of Tucows and are getting into the fiber business this year. It is a question if Ting will come to our area at all.

David said most of the funding for the BEDC comes from the State of Idaho and a new MOU is signed each year so we can be eligible for \$35,000 funding from the State. The grant cycles run for three years. We are funded at the highest level from the State. Next year the grant cycle will be year to year so the uncertainty may cause problems. David said the EDC used to have a surplus and that is gone now. The County has stepped up to fund an additional \$6,000 each year. He will be requesting this funding also from the City. Ron Smith asked what BEDC members will be increasing their contribution. David said the City and County because the Tribe is a different situation as they don't receive any benefit from increased tax income.

David informed council that the Urban Renewal Agency (URA) held their budget hearing last night and the projected funding to come in next year is \$115,000 and their debt service is about \$55,000. He said the URA took out a bond to pay off the Super 1 development area. Ron Smith asked what projects the URA has facilitated. David said about \$640,000 worth of work was done including improvements to the water system because that side of the highway had either a 1.5 or 2 inch line feeding the entire area. Waterlines were upgraded to eight inches so there is adequate fire flow. He said this serves Super 1, the Co-op property, and the apartments behind. Other URA projects include improvements on Kennedy Street; paved Cossette Street; a section of sewer line on Cossette Street; highway improvements amounting to \$300,000; reimbursed the City for work done on the Cow Creek corner and for the sidewalk near Beazer's Office.

Connie Wells moved to add late agenda items to authorize the Mayor to sign the Idaho Transportation Department Local Professional Services Agreement between the City of Bonners Ferry and HMH Engineering for the Augusta Street Project; appoint a council member to be represented on the Sign Ordinance Amendment – Stakeholder workshop committee; and to have an executive session per Idaho Code 74-606 (1) (b). Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Connie Wells moved to approve the consent agenda. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of July 21, 2015 council meeting minutes.

Mike Klaus spoke to council regarding the signature authority for EPA NPDES reporting for water and wastewater. He said we had Stephen Boorman and Doug Ladely designated for signing our reports but we should have another person since Stephen is gone. Adrian Dice, Water/Sewer Superintendent, would like to be listed also. The letter of signature authority

designates either Adrian Dice or Doug Ladely to sign the necessary reports. Ron Smith moved to authorize the Mayor to sign the letter to EPA designating signature authority. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”

Mike Klaus requested to go out for bid for fencing at the sewer lagoon. Connie asked if the cost of the fence will come in over \$40,000. Mike said he believes it will. He said we would like to get a lineal foot price and gate price. He thinks we will start at the river’s edge and work our way around the south edge by pond one, getting the most assessable areas fenced first, eventually fencing the entire lagoon area. Mike said it is a huge liability for the City. He thinks the fence will be six feet tall with a foot of wire above. Rick Alonzo moved to go out for bid for fencing at the sewer lagoon. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Adrian Dice spoke to council about the dump truck for the water/sewer department. He said both sides of the frame on the dump truck are rusted out and cracking. He said it would not pass DOT specifications, and he does not think it is wise for us to drive the truck. Repairs to the frame are estimated to be over \$8,000. Adrian said Alan and Jimmy would like to go inspect a couple trucks for sale as two trucks that we were looking at already sold. Mike Klaus said if the cost is less than \$25,000 we don’t have to get quotes but if they are creeping into a cost over that amount we should send out specs and get a quote. Attorney Will Herrington said if the cost goes over \$25,000 then we have to get quotes. The group briefly discussed the cost split for the dump truck. Electric fund may participate some in the purchase. Connie commented that the travel for looking at the truck should be limited. She asked if the cost of the repair would be less than going out to purchase another used truck why we don’t repair our truck. Mayor Anderson asked what the age and mileage were on the truck. Adrian thinks the dump truck is 1983 model but was unsure of the mileage. There is a 1993 truck for sale for \$33,500. Rick Alonzo asked the size of the truck. Adrian said it is a ten yard dump truck. The repair cost of \$8,000 was quoted by Delton Amoth. Adam Arthur said it is not good to put money into the dump truck since it is so old. Adam asked if the trucks being looked at are in better shape than the one we have. Adrian said they look better but that is why we need to go look at them. Adrian said the City is not using the dump truck since we found the cracks. They are borrowing a truck from the street department at this time but it is not in very good shape. The trucks being looked at are in Toledo, Washington and Bozeman, Montana. Mayor Anderson said his first impression was to send someone to look at the used vehicles. Rick asked if the tires, wheels, and box were in bad shape and if that was why it is only worth \$8,000. Mike thinks our dump truck would sell for \$2,000 to \$3,000 as it is at a surplus auction. Rick asked if we replace the frame if it will increase the value because it does not make sense to replace the frame and then still have a dump truck worth only \$3,000. The group discussed the quote process. Ron Smith asked if the rest of the truck was in decent shape. Adrian said the dump truck is in decent shape except the frame. Vic asked if the dump bed is in good shape. Adrian said it is. The group discussed DOT inspections. The truck is a 1983 International but Adrian is not sure of the engine size. It is a ten yard truck. Adrian is not sure of the mileage. Mayor said the council should authorize the water, electric, and sewer to fix the frame or to come back to council if they have a better solution. He

said we are looking at a similar amount of money to replace the favorite dump truck. Connie said the repair would be money well spent. Rick said it might have less mileage than the ones being looked at. Connie Wells moved to authorize the repair of the dump truck frame unless they come back in two weeks with a different solution for fixing the frame. Adam Arthur seconded the motion. Connie amended her motion to include the amount to be spent on the repair to be capped at \$8,500. Adam seconded the amendment. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Mike Klaus spoke to council regarding regulators that need to be declared surplus property. He said the regulators are no longer a size we use so they are not uniform with what we need. Rick Alonzo asked if there is value to these. Mike said there is a value and asked Will since there is value what the best way would be to sell them. Will Herrington said we should declare them surplus and then seek interest from entities that may have interest. Rick Alonzo moved to declare the regulators surplus. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

David Sims spoke of the HMM agreement for engineering on the Augusta Street Project. He said the cost is more expensive than what was anticipated originally and that is partially due to the replacement of the water and sewer lines. Eric Olson from HMM Engineering spoke to council regarding the Augusta Project grant. He said HMM is an engineering firm out of Hayden and thanked council for selecting them. He said there are a lot of hoops tied to the federal money we will receive for the Augusta Street project. Eric spoke about the rates HMM will charge for project design. David said the original estimate was \$50,000 but Idaho Transportation Department (ITD) takes \$8,000 of that \$50,000 for project development that they were not aware of. Eric said there will be a supplemental agreement later on for \$24,000. David Sims said we don't know the amount until the construction estimate is complete. Eric said they will look at the budget all the way through the project to keep the cost in line. Eric will be the lead designer on this project. Mayor Anderson said this is a very important project as we want to get the kids off the street. He drew a picture on the white board and asked what we are going to do to alleviate the ditch problem and make visibility better for traffic. Eric said the project will be surveyed and these issues will be considered. He said an underground storm sewer will be installed with a sidewalk poured above it. He said the crosswalk and curb radii will be considered. Mayor Anderson said there is quite an elevation change and asked about ADA. Eric said this will be considered. Connie asked about the Highway 95 project and if it will affect this in the future. David said Ben Ward assured us that ITD will take this into consideration. Eric said they have a good relationship with ITD and they will coordinate on this project. Mike Klaus asked about the project inspection/oversight. Eric said the person that designs the job does not get to inspect the job according to ITD rules. He said sometimes City staff has been allowed to do inspection to keep costs down. Mike said the person watching the construction is the key to making sure the project is done correctly. He is not comfortable with ITD doing the inspection. Mike said John Youngwirth and he may be able to handle the inspection. Eric said the funds for this would be non-participating for the project so the City would have to pay. Ron Smith asked if HMM would be working with the school on the project. Eric said they will work with the school but the meeting with them will be about two months out. David said after the school meeting there will

be a public meeting to look at the street crossing. Ron Smith moved to authorize the Mayor to sign the Idaho Transportation Department Local Professional Services Agreement between the City of Bonners Ferry and HMM, LLC for the Augusta Street Project. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The request for a council person to be represented on the sign ordinance committee was discussed. Ron Smith said he did not think council members should have any part in planning and zoning issues in case the issue is appealed. He has been warned to not attend planning and zoning meetings. Mayor Anderson agreed. Mike Klaus explained that it is not a planning and zoning meeting but a sign ordinance committee. David said there were six businesses from down town that attended the workshop along with himself and a citizen that does not have a business. Mike said sign ordinances can go in a lot of different directions so Lisa would like input from a council person at the workshop. Will Herrington spoke regarding the representative from council being requested to serve on the sign ordinance committee. He said it is not the planning and zoning commission making decisions and recommendations for you so it is not the same thing. The workshop group is looking at what the philosophy would be on signage in the City. He said it does not hurt to have someone on the initial formulation of this for signs. Long-term goals should be looked at. Mike has suggested that Lisa bring a list of questions to council for direction. Connie Wells is willing to work with the sign committee and attend the workshops. Mike said the sign ordinance is on the website. He said there is some language that needs to be deleted and redone. David said there is a group that goes around and sues cities for their illegal sign ordinances. He said the sign ordinance needs to be content neutral. He would like to see blade signs allowed in the sign ordinance. He said roof signs are not allowed down town currently so these are some of the issues being looked at. Will said the outline attached in the materials submitted looks very good and is all inclusive of what should be included in a sign ordinance. He thinks Lisa has the bases covered. Connie asked if the windshield sign can be removed from on top of this building. This topic may be discussed at the workshop.

The water department budget was discussed. Mike said we are set to do our own construction and design due to the number of people employed by the City. Mike said we have excellent operators and strong young employees.

Rick Alonzo moved to approve the publication of the tentative budget. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Connie Wells moved at 8:40 p.m. to go into executive session per Idaho Code 74-206 (1) (b) for considering the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student and Idaho Code 74-206 (1) (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. At 9:41 p.m. executive session ended. No action was taken.

There being no further business the meeting adjourned.

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David K. Anderson, Mayor

Attest:

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Kris Larson, City Clerk